MARTINEZ UNIFIED SCHOOL DISTRICT
Classified Job Description

PARAEDUCATOR - INDIAN EDUCATION
9 Months/Year

Definition
Under general supervision of the teacher/coordinator of the Indian Education Program, instruct students and assist in tutoring activities and the cultural enrichment program.

Example of Duties
Under supervision of the teacher/coordinator:

- Assist with the instruction of individuals and small groups and do other related work as required;
- Assist with the supervision of classroom activities;
- Responsible to the teacher/coordinator;
- Assist in the preparation for the daily program of instruction in Indian history and culture;
- Assist in the care of the classroom and supplies;
- Work with the teacher/coordinator as a member of the instructional team; and
- Perform such other instructional duties as may be assigned by the teacher/coordinator.

Desirable Qualifications
- Knowledge of Indian history and culture;
- Knowledge of language, grammar, spelling and arithmetic; and
- American Indian ancestry.

Ability to:
- Work effectively with Indian students and parents, and
- Communicate with Indian students and parents

Experience
Experience in working with school age children and with families of Indian ancestry

Education
High school education or equivalent
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