MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
April 27, 2015

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Bobbi Horack, Clerk
Denise Elsken, Member
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

6:30 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

4. Approval of Minutes: Minutes from the Regular Meeting April 13, 2015

5. Correspondence

6. Comments from Student Representative

7. Employee Organization Reports
   7.1 Martinez Education Association
   7.2 California School Employees Association

8. Comments from PTA

9. Presentations
   9.1 Educational Showcase – Morello Park Elementary (Kate Besocke)

10. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.
11. **Staff/Board Comments/Reports:**

11.1 **Energy Update** (Zach Pless)

11.2 **Update on SBAC and Proposed Changes for the API** (Helen Rossi)

11.3 **Feedback from Parent and Student Meetings (LCAP)** (Rami Muth)

12. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

12.1 **Resignation**

Kristen Canepa, Para Educator A, 3.5 hours per day, John Muir Elementary, effective April 16, 2015

12.2 **Employment of Classified Personnel**

Kristen Canepa, Para Educator A, 3.5 hours per day, John Muir Elementary, effective April 15, 2015

12.3 **Voluntary Transfers of Certificated Personnel for the 2015-2016 School Year**

Tracy Donadio, Special Education Teacher, 1.0 FTE, Alhambra High School transferring to Martinez Junior High
Cynthia Lonergan, Science Teacher, 1.0 FTE, Alhambra High School transferring to Vicente Martinez High

12.4 **Employment of Certificated Substitute Personnel**

Kaitlyn Hurwitt, effective April 3, 2015
Robert Rusca, effective April 8, 2015

12.5 **Employment of Classified Substitute Personnel**

Ana Ronquillo, effective April 14, 2015

12.6 **Stipend Assignments**

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<tr>
<th>Project</th>
<th>Stipend</th>
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<tbody>
<tr>
<td>New Leaf Activities Coordination Project A</td>
<td>$1500</td>
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<tr>
<td>Rona Zollinger</td>
<td>$1000</td>
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<tr>
<td>Melissa Stephenson</td>
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<td>Melissa Boyd</td>
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<td>Danielle Adler</td>
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12.7 **Authorization for the 2015-16 School Year Certificated Assignments as Provided in the Davis Bill (Education Code 44258.3)**

**Background:** SB215 provides increased flexibility for teacher assignments in grades K-12. In the spring of 1992, the District adopted a policy based on Education Code 44258.3 that would provide the needed flexibility for District assignments while maintaining assurances that teachers assigned to teach outside of their credential authorizations have adequate knowledge of the subject matter to be taught. The Alternative Credentialing
Committee (ACC) will meet to review the subject matter competency of the teachers who will be covered by the Davis Bill and will approve the respective assignments if acceptable.

12.8 **Certificated Assignment Resolutions for the 2015-16 School Year as Provided by the Committee on Assignments**

**Background:** Education Code 44258.7(c) and (d) authorizes a full-time teacher with special skills and preparation outside of his or her credential to be assigned to teach an elective or electives in the area of his or her special skills for up to 100% of a full-time assignment. It is the responsibility of the Committee on Assignments to approve such assignments. The Assistant Superintendent of Personnel Services will serve as chair of this committee.

12.9 **Annual Statement of Need for the 2015-16 School Year Thirty-Day Substitute Teaching Permits and the Emergency Designated Subjects Vocational Education Thirty-Day Substitute Teaching Permits** as presented in Exhibit A

**Background:** Title 5, Section 80025, states that schools who hold or have applied for Emergency 30-Day Substitute Teaching Permits must file an Annual Statement of Need, Form 505a.

12.10 **Individual Service Agreements (ISA)**

**Background:** An Individual Education Program (IEP) team has determined that the student described in the confidential information given to the Board has educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

12.11 **Approval of Extended (overnight) Field Trip** as presented in Exhibit B

12.12 **Declaration of Surplus Equipment/E-waste** as presented in Exhibit C

12.13 **Ratification of Contracts** as presented in Exhibit D

- Coday Skinner
- Lorena Castillo

12.14 **Warrant Registers** as presented in Exhibit Y

13. **Items for Board Consideration or Action**

13.1 **Appointment of Assistant Principal, Alhambra High School** (David Robertson) **ACTION ITEM**

13.2 **Appointment of Principal, Vicente High School/Briones Independent Study** (David Robertson) **ACTION ITEM**

13.3 **Approval of Measure K Projects** (Rami Muth) **ACTION ITEM**

**Background:** The Measure K projects discussed at the March 30th Special Meeting and the April 13, 2015 meeting are being brought forward for approval regarding Phase 2 of
Measure K. HY will also provide an update on the Measure K projects related to Alhambra High School.

13.4 **Board Discussion Regarding Values** (Rami Muth) **INFORMATION ITEM**

**Background:** The Board will continue their discussion from the March 30, 2015 special meeting to determine the core values of the District:

- Safety – physical, emotional, academic, student, safety for all, safe/healthy environment
- System-wide communication
- Education
- Integrity, integrity/character

Also under consideration:
- System-wide equity: providing access to quality educational programs for all students

13.5 **Contract Amendment: Terraphase Engineering** as presented in Exhibit E (Bruce Leslie) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** Terraphase Engineering is under contract with the District for environmental services related to the Vicente/Briones new construction project (the Board has approved an alternative site with a revised scope and project budget of $5,805,863). Because of the test result associated with some of the soil identified in preparing the PEA for the existing maintenance yard site, a contract amendment is proposed to cover the additional services needed to complete the additional testing, finalized the removal action work plan (RAW), coordinate with the CEQA preparation, and final reporting with DTSC. (As described in the proposal from Terraphase Engineering, shown in Exhibit E.)

**Fiscal Impact:** The additional cost totals $32,970. It is anticipated that this cost will be absorbed in the overall project budget of $5,805,863. A financial hardship funding application has been submitted to the Office of Public School Construction (OPSC), which could result in state monies that would reduce the cost of the project.

**Staff Recommendation:** It is recommended that the Board approve the proposal of $32,970 for additional services required for the site approval process related to the construction for the Vicente/Briones school. Action is requested during this meeting in order to move forward on the additional services needed so the project can stay on schedule.

13.6 **Review of Crude by Rail Resolution No. 2015-13 and Review of Draft Letter to Government Officials** as presented in Exhibit F (Rami Muth) **INFORMATION ITEM**

**Background:** After presentations and discussions at previous board meetings, a committee was formed and met Thursday, April 2, 2015. The Board is being asked to review the resolution and supporting letter opposing the transportation of hazardous materials through California along waterways, through densely populated areas, through the East Bay and through Martinez.
13.7 **Review and Possible Approval of a Letter of Support of the Pedestrian Bridge to Las Juntas Elementary** as presented in Exhibit G (Rami Muth) **INFORMATION AND POSSIBLE ACTION ITEM**

Background: The Board is being asked to support a grant proposal that will create a pedestrian bridge along Pacheco Blvd. that will enhance student and community safety. These letters of support are needed to be submitted with the total grant application which is why this is a very time sensitive issue.

13.8 **Declaration of Need for Fully Qualified Educators for the 2015-16 School Year** as Presented in Exhibit H (David Robertson) **ACTIONS ITEM**

Background: The California Commission on Teacher Credentialing (CCTC) (Title 5, Section 80023-80026) requires that school districts complete a blanket Declaration of Need for Fully Qualified Educators, CL500, for positions in which they anticipate an emergency situation may exist and which are other than 30-Day Emergency Substitute Teaching Permits.

13.9 **Adoption of CSBA Board Policies and Administrative Regulations: December, 2014** (Rami Muth) **ACTION ITEM**

Background: The Board is asked to adopt the board policies and administrative regulations for December 2014, which have been reviewed by MUSD Cabinet members. This item was pulled from the March 23, 2015 meeting for further review before adoption.

BP 0440, AR 0440, AR 1220, BP 1240, AR 1240, BP 3100, AR 3100, AR 4112.4, 4212.4, 4312.4, AR 4112.4, 4212.5, 4312.5, E 4112.5, 4212.5, 4312.5, BP 4118, AR 4118, BP 4121, AR 4161.1, 4361.1, AR 4161.2, 4261.2, 4361.2, AR 4261.1, BP, 5125, AR 5125, AR 5141, AR 5141.3, BP 5144.1, AR 5144.1, AR 6145.2, AR 6162.51, AR 6173

13.10 **First Reading of CSBA Board Policies and Administrative Regulations: December 2014** (Rami Muth) **INFORMATION ITEM**

Background: The Board was asked to review the following board policies and administrative relations for December 2014 which were pulled from the original list for further review by cabinet members:

BP 5141.4, AP 5141.4, BP 6158, AR 6158

13.11 **Review of New Textbook: Carpentry** as presented in Exhibit I (Audrey Lee) **INFORMATION ITEM**

Background: Audrey Lee, Director of Curriculum and Educational Technology, will present information on a text for the Construction course (Carpentry, Koel). This text is required by Diablo Valley College (DVC) for articulation in the pathway. If approved, this text will be used in the 2015-16 school year.
13.12 **Review of New Course: Musical Theater** as presented in **Exhibit J** (Audrey Lee)

**INFORMATION ITEM**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, will present information on a new elective offering, Musical Theater, for both Alhambra High School and Martinez Junior High School. This course will be a component of the drama program. If approved, and pending student interest, the course will be offered in the 2015-16 school year.

14. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

15. **Comments from the Superintendent, Board Members and Future Agenda Items**

16. **Adjournment** – The next Regular Meeting of the Board of Education will be May 11, 2015.