MARTINEZ UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
Martinez Unified School District Board Room, 921 Susana Street, Martinez, CA  94553  
October 14, 2013  

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Kathi McLaughlin, President  
John L. Fuller, Vice President  
Bobbi Horack, Member  
Denise Elsken, Clerk  
Deidre Siguenza, Member  
Chanell Drucker, Student Representative  

Persons with disabilities requiring special accommodations should contact the Superintendent’s Office prior to the meeting.  
A complete agenda packet is available at the District Office, 921 Susana Street, Martinez, on the Friday prior to a regularly scheduled meeting.  Board agendas are also available on the District’s website at www.martinez.k12.ca.us

5:30 p.m.  
1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session  
3.1 Consideration of Student Expulsion, Pursuant to Education Code 48918(c) (K-12)  
3.2 Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation - Superintendent

6:30 p.m.  
4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Regular Meeting of September 23, 2013

9. Correspondence

10. Comments from Student Representative

11. Comments from PTA

12. Presentations  
12.1 MLK Contest Awards (Audrey Lee)

12.2 Educational Showcase – John Swett Elementary (Adam Welcome)
Agenda: October 14, 2013

Public Comments – Any person wishing to speak on any item on the agenda will be granted three minutes at the time the item appears on the agenda, or in the case of a non-agenda item or presentation, may do so under community participation. Persons addressing the Board are asked to do so from the podium and microphone provided for that purpose. In compliance with Board policy and the Ralph M. Brown Act, the Board is not permitted to discuss or take action on non-agenda items. If appropriate, consistent with Board policy, a majority of the Board may direct the Superintendent to schedule an item for a future Board agenda. Board Members and staff members are available before and after meetings for questions. When addressing the Board, please state your name and address for the record.

13. Community Participation – This is an opportunity for the public to address the Board on items other than Information or Action Items. Depending upon the nature of the presentation, the Board President or Superintendent may respond or the President may call upon Board members for brief comments, questions or clarifications, provide a reference to staff or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter. Each person has a maximum of three minutes to speak. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during community participation.

14. Staff/Board Comments/Reports:
   14.1 Facilities Update: 2013 Summer Project List as presented in Exhibit A (Andi Stubbs)
   14.2 Professional Development Update (Audrey Lee)
   14.3 Site Survey Discussion (Rami Muth)

       Background: There will be a discussion regarding a site survey to gather input to determine potential revisions to board policy and procedures.

15. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

   15.1 Resignation

       Sandra Luger, Noon Duty Supervisor, Las Juntas Elementary, effective August 26, 2013

   15.2 Employment of Certificated Personnel

       Ashley Alves, School Psychologist, .80 FTE, District Office, effective September 30, 2013

   15.3 Employment of Certificated Substitute Personnel

       Christina Bas, effective September 24, 2013

   15.4 Employment of Classified Personnel

       Nikki Green, Para Educator A, 3.5 hours per day, John Muir Elementary, effective September 25, 2013
15.5 Adjustments in Classified Personnel

Casie Marty, Accounting Technician, 4 hours per day & Personnel Technician, 4 hours per day, Adjusted to, Personnel Technician, 8 hours per day, District Office, effective October 7, 2013

15.6 Promotions in Classified Personnel

Lynette Aitken, Account Clerk promoted to Accounting Technician, 8 hours per day, District Office, effective October 7, 2013
Stephanie Wentz, Typist Clerk I, 2 hours per day, Las Juntas Elementary, promoted to Administrative Secretary, 8 hours per day, District Office, effective October 7, 2013

15.7 Rescind Classified Layoffs – Voluntary Reduction in Hours, effective October 1, 2013

Robin Alvarez, Para Educator Indian Education, return back to 15 hours per week
Sarah Clugston, Para Educator Indian Education, return back to 10 hours per week
Deborah Drake, Para Educator Indian Education, return back to 18 hours per week
Rachel Persaud, Para Educator Indian Education, return back to 15 hours per week

15.8 Employment of Classified Substitute Personnel

Sandra Luger, effective October 2, 2013
Elizabeth Weaver, effective October 3, 2013

15.9 Employment of Adult School Personnel

Paul Harden – Food Safety Instructor
Alison Armand, College and Career Transitions/Independent Study Instructor
Melanie Bernal, Secondary Science Instructor for Concurrent High School Students
Cathy Fitzgerald, Secondary English Instructor for Concurrent High School Students

15.10 Approval of Extended (overnight) Field Trip as presented in Exhibit B

15.11 Updated District Goals

Background: The Governing Board initially established and approved the revised Mission Statement and District Goals on May 31, 2012. These goals are the focus of the District and are seen as a living document. It is our intention to refine and revise the goals based upon our current data and the changing educational reforms from the state and federal government. The Board was asked to review the goals and the minor suggested revisions and to provide their input and suggestions for revision at the September 23, 2013 meeting.

15.12 New AP Textbook

Background: At the September 23, 2013 meeting, Audrey Lee, Director of Curriculum and Educational Technology shared the new AP textbook that was chosen by the Spanish Department at Alhambra High School. This was textbook is aligned to the changes made to the AP Spanish Exam in 2009 and was approved by the Curriculum Advisory Council on September 17, 2013.
15.13 **Acceptance of Gift Donations**

Office supplies and paper from Mrs. Mila Santos to Martinez Junior High School

15.14 **Quarterly Uniform Complaint Form** as presented in Exhibit C

15.15 **Ratification of Contracts** as presented in Exhibit D

<table>
<thead>
<tr>
<th>Linda Haymes</th>
<th>Cassie Kellogg</th>
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<tr>
<td>UC Regents of University of CA</td>
<td>Sierra Baca</td>
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<td>Lorena Castillo</td>
<td>Ashley Baughman</td>
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<td>C &amp; J Painting</td>
<td>Cristobal Castaneda</td>
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<td>CCCOE - BTSA</td>
<td>Harriet Heibel</td>
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<td>Sophia Granata</td>
<td>Supplemental Educational Services Providers</td>
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15.16 **Declaration of Surplus Equipment**

HOBART refrigerator in the kitchen at Martinez Adult Education (MAE) – Tag # 13272

NEC VT695 Projector – Las Juntas Elementary – S#8602948FK – MUSD #12645

15.17 **Warrant Registers** as presented in Exhibit Y

16. **Items for Board Consideration or Action**

16.1 **Vicente/Briones Project Schematic Design Presentation** (Andi Stubbs)

**INFORMATION ITEM**

**Background:** On April 2, 2012, the Board approved "New Construction Under Phase I, with a budget of $5,027,100" for Vicente/Briones.

Based on information from the July 29, 2013 Board meeting workshop and the August 12, 2013 Board meeting presentation, the Bond Team will present schematic design options utilizing approved modular design construction for the new facility.

**Board Approval:** No formal Board action is required.

16.2 **Alhambra High School Athletics – Approval of Shift in Funding for Sports Trainer Stipend** (Andi Stubbs)

**ACTION ITEM**

**Background:** Andi Stubbs (Chief Business Official) and Pat Ertola (AHS Athletic Director) presented an overview of how the Alhambra High School Athletics Program is structured and funded, with a detailed report on the program's current financial status. As a result of the economic downturn, the ACLU decision which designated most student fees as unconstitutional, reduced gate sales, and increased transportation costs, the high school's Associated Student Body (ASB) athletics accounts concluded the 2012-13 fiscal year with an operational deficit.

Students currently earn academic credit for their participation in the district's Sports Medicine program, which is funded through the Regional Occupational Program (ROP). In support of this program, the ASB and Boosters organizations also fund a Sports Trainer stipend, which provides supervision of student sports trainers at a total annual cost of approximately $30,510. Students must gain experience in this capacity in order to earn academic credit through ROP.
Staff Recommendation: The Board is being asked to approve of a shift in funding for the Sports Trainer stipend, from ASB/Boosters to the District's unrestricted General Fund (estimated annual cost: $30,510) in order to mitigate the loss in revenue and increased costs that are negatively impacting the ASB Athletics budget.

16.3 Public Hearing and Adoption of Resolution No. 2014-3 regarding Sufficiency of Instructional Materials as presented in Exhibit E (Audrey Lee) ACTION ITEM

Background: In August 2004, the State of California resolved a lawsuit filed in May of 2000. The Williams suit was filed by the American Civil Liberties Union (ACLU). The suit alleged that the state had not met its obligations to ensure that all of the state’s schools provided sufficient educational resources in three areas:
- instructional materials
- qualified teachers
- clean facilities

The purpose of this public hearing is to adopt a resolution stating that each pupil in the district has sufficient textbooks and instructional materials in the four core academic areas of English Language Arts, Math, Science and Social Studies and that these materials are aligned to the academic content standards and frameworks as adopted by the State Board of Education.

16.4 Adoption of CSBA Board Policies and Administrative Regulations: August 2013 (Rami Muth) ACTION ITEM

Background: The following policies were reviewed by Cabinet members and were brought for information to the Board at the September 23, 2013 meeting:

BP 0420, AR 0420, AR 0520.2, BP 1431, BP 3311, AR 3311, BP 3350, AR 3514, AR 4161.8, 4261.8, 4361.8, AR 4161.11, 4261.11, 4361.11, AR 5111.2, BP 5131.61, BP 5141.27, AR 5141.27, BP 6144, BP 6162.6, AR 6162.6, BB 9010, BB 9250, E 9250

17. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Community Participation”.)

18. Comments from the Superintendent, Board Members and Future Agenda Items

19. Adjournment – The next Regular Meeting of the Board of Education will be October 28, 2013. Please Note: The Board Meeting of November 4, 2013 will be a discussion meeting which will be held from 12 – 3:00 p.m. in the Board Room at the District Office.