MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room, 921 Susana Street, Martinez, CA 94553
November 18, 2013

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Kathi McLaughlin, President
John L. Fuller, Vice President
Bobbi Horack, Member
Denise Elsken, Clerk
Deidre Siguenza, Member
Chanell Drucker, Student Representative

Persons with disabilities requiring special accommodations should contact the Superintendent’s Office prior to the meeting.

In compliance with SB343 amended Gov Code 54957.5, a complete agenda packet is available to the public for inspection at the District Office, 921 Susana Street, Martinez, on the Friday prior to a regularly scheduled meeting. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

5:00 p.m. 1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, Chief Business Official Andi Stubbs, Director of Student Services & Secondary Support Helen Rossi and Greg Dannis of Dannis Woliver Kelley regarding MEA, CSEA, Confidential/Supervisory Unit and MASA.

3.2 Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Regular Meeting of October 28, 2013 and the Regular Meeting of November 4, 2013 (Discussion)

9. Correspondence

10. Comments from Student Representative

11. Comments from PTA

12. Presentations

12.1 Educational Showcase – John Muir Elementary (Jessica Conkle)
Public Comments – Any person wishing to speak on any item on the agenda will be granted three minutes at the time the item appears on the agenda, or in the case of a non-agenda item or presentation, may do so under community participation. Persons addressing the Board are asked to do so from the podium and microphone provided for that purpose. In compliance with Board policy and the Ralph M. Brown Act, the Board is not permitted to discuss or take action on non-agenda items. If appropriate, consistent with Board policy, a majority of the Board may direct the Superintendent to schedule an item for a future Board agenda. Board Members and staff members are available before and after meetings for questions. When addressing the Board, please state your name and address for the record.

13. Community Participation – This is an opportunity for the public to address the Board on items other than Information or Action Items. Depending upon the nature of the presentation, the Board President or Superintendent may respond or the President may call upon Board members for brief comments, questions or clarifications, provide a reference to staff or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter. Each person has a maximum of three minutes to speak. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during community participation.

14. Staff/Board Comments/Reports:

14.1 Measure B Oversight Committee Report (Andi Stubbs)

14.2 Parking Issue at John Swett Elementary (Rami Muth)

15. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 Retirement

Wanda Silveira, Office Manager, Martinez Adult School, effective January 31, 2014

15.2 Resignation

Maria G. Salinas, Cafetería Assistant I, Martinez Junior High, effective November 8, 2013

15.3 Employment of Temporary Certificated Personnel

Shahmir Nadjmabadi, Social Science Teacher, .40 FTE, Vicente/Briones High, effective October 28, 2013 temporary for the 2013-14 school year New Leaf Grant

15.4 Employment of Certificated Substitute Personnel

Sue Forsee, effective November 7, 2013

15.5 Promotion of Classified Personnel

Barbara Knorr, Para Educator A, 3 hours per day, John Swett Elementary, promoted to Para Educator C, 5.5 hours per day, Las Juntas Elementary, effective November 13, 2013
15.6 **Employment of Classified Personnel**

Lorianne Martin, Typist Clerk I, 3 hours per day, Las Juntas Elementary, effective October 7, 2013

15.7 **Employment of Classified Substitute Personnel**

Mariah Pacheco, effective October 31, 2013
Melissa Limbaugh, effective October 30, 2013
Sonia Cardinale, effective November 1, 2013

15.8 **Alhambra High School Fall Coaching Stipends for School Year 2013-14** as presented in Exhibit A

15.9 **Stipend Assignments for School Year 2013-14** as presented in Exhibit B

15.10 **Approval of Adult School Personnel**

Bryan Narcisse – Community Fee Instructor, County Food Safety Class

15.11 **Student Waiver Request Regarding the California High School Exit Exam (CAHSEE)**

**Background:** The California Education Code 60851 outlines the waiver process for students who take one or both parts of the CAHSEE with a modification and have received the equivalent of a passing score. Appropriate documentation has been verified by staff that the Alhambra High School student has met the requirements for the waiver request.

The student identified in the confidential paperwork given to the Board has met the three requirements outlined in Education Code Section 60851 (c):

1) “An individual education program adopted pursuant to the federal Individuals with Disabilities Act or a plan adopted pursuant to the Section 504 of the federal Rehabilitation Act of 1973 in place that requires accommodations or modifications to be provided to the pupil when taking the high school exit examination.

2) Sufficient high school level coursework either satisfactorily completed or in progress in a high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the high school exit examination.

3) An individual score report for the pupil showing that the pupil has received the equivalent of a passing score on the high school exit examination (350 or higher) while using the modification that fundamentally alters what the high school exit examination measures as determined by the State Board of Education.”

DOB: 11/15/94

15.12 **Approval of Extended (overnight) Field Trips** as presented in Exhibit C

15.13 **Acceptance of Gift Donations**

The sum of $116.00 from Target to John Muir Elementary for school supplies

Three boxes of copier paper from Mrs. Cheryl Aboussie to Martinez Junior High School
The sum of 269.22 from the Wells Fargo Community Support Campaign (Mrs. Beth Fisher and Mr. Tony Damon) to Martinez Junior High School.

A 7x16 ft trailer from Girl Scouts of Northern California to the AHS Music Department. The trailer has a beaver-tail back door that drops down to create a ramp for the uniform racks to roll up into the trailer, and a door towards the front on one side for access as presented in Exhibit D.

15.14 Ratification of Contracts as presented in Exhibit E.

15.15 Declaration of Surplus Equipment for all Schools in the District (old clock/bell/paging systems) as presented in Exhibit F.

15.16 Warrant Registers as presented in Exhibit Y.

16. Items for Board Consideration or Action

16.1 Las Juntas Frontage Project-Discussion of Landscaping Issues and Proposed Solutions as presented in Exhibit G (Andi Stubbs) INFORMATION AND POSSIBLE ACTION ITEM

Background: On June 4, 2012, the Board approved the Las Juntas Frontage project under Phase 1 of the District's "Measure K" bond program. The project included renovating the parking lot and frontage landscaping.

District staff and Martinez community members have expressed dissatisfaction with the landscape design and materials chosen for the project. Aaron Jobson and other representatives of Quattrocchi Kwok Architects (QKA) will be present to address each area of concern, explaining the rationale for the original design and choice of materials along with a proposed resolution. Should the Board decide on a different landscaping design, the changes described in the memorandum provided in Exhibit G will be implemented at no cost to the District.

16.2 Contract Review: Caldwell, Flores Winters, Inc., (CFW) Bond Program Planning Services as presented in Exhibit H (Andi Stubbs) INFORMATION ITEM

Background: In October, 2010, MUSD entered into a contract with Caldwell Flores Winters, Inc. (CFW) to provide planning services to establish capital/financing plans for the district's "Measure K" bond program. Khushroo Gheyara of CFW will present a summary of evidence demonstrating contract completion related to the sale of the first series of bonds, which was completed in 2011 (total value of $25 million).

16.3 Measure K Bond Project – Phase 2 Discussion as presented in Exhibit I (Andi Stubbs) INFORMATION AND POSSIBLE ACTION ITEM

Background: The voters of Martinez passed a $45 million bond for facilities projects in November, 2010. The first series of bonds was issued in the amount of $25 million, which have funded "Phase I" of the District's established facilities projects. As the District begins planning "Phase 2" of the Measure K bond program, the Board is asked to discuss and consider the following:
1) Given the reality of limited funding, how do we establish the criteria that allows us to prioritize facilities projects in a way that supports our highest vision for 21st century teaching and learning, while also addressing safety concerns district-wide?

To aid in the Board's discussion, a list of current (and additional requested) projects is presented (Exhibit I), which includes Principal/District staff feedback.

2) Have at least $20 million in facilities projects been identified, in order to justify moving forward on the authorization of the next series of bonds (to be sold by the end of the 2013-2014 fiscal year?)

Staff is requesting direction from the Board regarding when or whether or not to move forward on the next bond issuance to fund "Phase 2" of the District's facilities projects.

16.4 Review/Discuss Template Resolution Template, entitled "Resolution of the Board of Education of the Martinez Unified School District Authorizing the Issuance and Sale of Not to Exceed $20,001,437.25 Aggregate Principal Amount of Bonds (Andi Stubbs) INFORMATION ITEM

Background: The District is considering the issuance of an additional series of the District’s Election of 2010 general obligation bonds. A Board-approved resolution is required for issuance and sales of bonds. A draft resolution template was presented to the Board in the drop box for review. Legislature has passed Assembly Bill 182, which effects how general obligation bonds are issued commencing on January 1, 2014. Accordingly, the resolution is drafted to include the new requirements. Following are the critical next steps required for issuing the next series:

1) Board determines when to issue additional series
2) Board reviews/adopts resolution establishing parameters for sale
3) Board adopts additional legal documents/reviews underwriter selection
4) District staff meets with rating agencies
5) Bonds are priced
6) Transaction closes
7) New bond debt service established with County

The Board is asked to review and consider approval of the Resolution template.

16.5 Potential Contracts with Keenan & Associates, Healthcare Reform Impact Study/Workforce Analysis as presented in Exhibit J (Andi Stubbs) INFORMATION ITEM

Background: The new laws and regulations under the Affordable Healthcare Act (ACA) are resulting in significant changes for employers. Some organizations have developed tools and services to help school districts 1) analyze how their health plans might be impacted by different Health Care Reform provisions; 2) develop strategies to manage their plans and enrollment; 3) and comply with all of the new requirements.

To ensure that the District offers the appropriate coverage to its eligible employees and avoids costly penalties as the various provisions of Healthcare Reform take effect, the Board is asked to consider approval of a contract for Healthcare Reform support services.

Funding Source: Staff recommends using part of the balance in the District’s “Equity Reserves Account” to pay for the cost of these services. These are monies rebated to
each district belonging to the CC Solano JPA for property/liability insurance. The funds are accessed through reimbursement, and can be used for any purpose. Our current balance is $31,575. If the cost of these services is reimbursed through the District’s “Equity Reserves Account,” there will be no impact to the current balance in the District’s General Fund.

16.6 Approval of Nominations for CSBA Delegate Assembly as presented in Exhibit K (Rami Muth) INFORMATION AND POSSIBLE ACTION ITEM

Background: Nominations and Biographical Sketch forms for CSBA’s Delegate Assembly will be accepted until Tuesday, January 7, 2014. Any CSBA member board is eligible to nominate board members within their geographical region or sub region.

16.7 New Policy Platform presented by CSBA as presented in Exhibit L (Kathi McLaughlin) INFORMATION ITEM

Background: The Board will be asked for direction regarding the new Policy Platform presented by CSBA.

16.8 First Reading of CSBA Board Policies and Administrative Regulations: April 2013 (Rami Muth) INFORMATION ITEM

Background: The following policies were pulled when the April 2013 updates were being reviewed. They have now been reviewed by Cabinet members and are being brought forward for the Board’s information.

BP 3514.1, AR 3514.1, BP 5030, BP 5131.2, BP 5145.3, E 5145.6, BP 6112, AR 6112

17. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Community Participation”.)

18. Comments from the Superintendent, Board Members and Future Agenda Items

19. Adjournment – The next Regular Meeting of the Board of Education will be December 9, 2013.