MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
September 22, 2014
“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
DeidreSiguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

6:00 p.m.
1. Call to Order
2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.
3. Adjourn to Closed Session
   3.1 Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation - Superintendent Goals

6:30 p.m.
4. Reconvene for the Regular Meeting of the Board of Education
5. Report Out: Closed Session
6. Pledge of Allegiance
7. Approval of Agenda
8. Approval of Minutes: Regular Meeting of September 8, 2014
9. Correspondence
10. Comments from Student Representative
11. Employee Organization Reports
   11.1 Martinez Education Association
   11.2 California School Employees Association
12. Comments from PTA
13. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

14. **Staff/Board Comments/Reports:**

14.1 **Vicente Project Financials** (Bruce Leslie)

14.2 **Energy Update** (Kevin Stein)

14.3 **Measure K COC Report** (Andi Stubbs)

15. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 **Employment of Classified Personnel**

Ivelisse Lopez, Para Educator A, 3 hours per day, John Swett Elementary, effective September 8, 2014
Cheryl Costa, Typist Clerk I, 3 hours per day, John Swett Elementary, effective September 10, 2014
Kimberley Murphy, Para Educator A, 3.5 hours per day, John Muir Elementary, effective September 16, 2014

15.2 **Adjustments of Classified Personnel**

Jose Raygoza, Custodian, District Office, 4.5 hours per day, increased to 6 hours per day, effective September 15, 2014

15.3 **Promotion of Classified Personnel**

Sara Lastrico, Para Educator A, 3.5 hours per day, John Muir Elementary, promoted to Para Educator C, 5.5 hours per day, Martinez Junior High, effective September 8, 2014

15.4 **Employment of Certificated Substitute Personnel**

Rachel Klapperich, effective September 10, 2014
Elizabeth McDonagh, effective September 4, 2014
Lenore Allen, effective September 11, 2014

15.5 **Employment of Classified Substitute Personnel**

Norma Chadband, effective September 8, 2014
Carly Pola, effective September 8, 2014
Kim Haramaki, effective September 10, 2014
Stephanie Carniglia, effective September 11, 2014
15.6  **Certificated Personnel at Alhambra High School Accepting a 6/5 Assignment for the 2014-15 school year**

**Background:** The District is requesting approval of the following 6/5 teaching assignment. Teachers at Alhambra High School regularly teach 5 periods/classes out of the 7-period day. In consultation with MEA, the District has explored all other options, including returning teachers on a re-employment list, and part-time teachers able and interested in teaching additional classes. Having exhausted all other options, and in consultation with MEA, the District is recommending that the following teacher be approved to voluntarily teach 6 classes in a 7-period day, or a 6/5 teaching assignment for the Fall Semester of the 2014-15 school year.

1. Denise Fuller – Art Teacher

15.7  **Certificated Personnel at Martinez Junior High School Accepting a 6/5 Assignment for the 2014-15 school year**

**Background:** The District is requesting approval of the following 6/5 teaching assignments. Teachers at Martinez Junior High School regularly teach 5 periods/classes out of the 7-period day. In consultation with MEA, the District has explored all other options, including returning teachers on a re-employment list, and part-time teachers able and interested in teaching additional classes. Having exhausted all other options, and in consultation with MEA, the District is recommending that the following teachers be approved to voluntarily teach 6 classes in a 7-period day, or a 6/5 teaching assignment for the Fall Semester of the 2014-15 school year.

1. Kathy Walsh - 6th grade Math
2. Jeff Hartman - 8th grade Science
3. Tom Webb – 7th grade Science
4. Lauren Nourse – 7th grade Science
5. Stephanie Dellar – 6th grade English
6. Nicole Jimenez – 6th grade English

15.8  **Employment of Adult School Personnel**

Steeve Boulingui, Consumer Financed Teacher, effective September 2, 2014
Linda Sutton, Consumer Financed Teacher, effective September 2, 2014

15.9  **Non-Public School Placement/Individual Service Agreements**

**Background:** An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

15.10  **Ratification of Contracts** as presented in Exhibit A

- Total Compensation Systems - Lorena Castillo
- Kathleen McClure - Corinne Christiansen
- Athena Adair - Contra Costa Crisis Center
- Ashley Baughman - Whitney O’Keefe
15.11 **Declaration of Discarded Equipment**

Five old, broken beyond repair microscopes from Alhambra High School:
Serial Numbers 00302, 02696, 02165, 00311, 00309

15.12 **Acceptance of Gift Donations** as presented in Exhibit B

15.13 **Warrant Registers** as presented in Exhibit Y

16. **Items for Board Consideration or Action**

16.1 **Report: Facility Condition Index (FCI) Assessments, JME, JSE, LJE** as presented in Exhibit C (Andi Stubbs) **INFORMATION ITEM**

**Background:** On June 23, 2014, the Board approved Facility Condition Index (FCI) assessments for JME, JSE, and LJE, in order to evaluate the useful life of each, and inform Board decisions regarding facilities projects. The three site assessments have been completed; staff from Hibser-Yamauchi Architects, Inc. will present information about the reports.

**Staff Recommendation:** None. This item is presented as information only during the September 22, 2014 Board meeting.

16.2 **Proposal: Facility Condition Index (FCI) Assessment, MPE, MJHS, and “Lower Campus”** as presented in Exhibit D (Andi Stubbs) **INFORMATION ITEM**

**Background:** On June 23, 2014, the Board approved Facility Condition Index (FCI) assessments for JME, JSE, and LJE, in order to evaluate the useful life of each, and inform Board decisions regarding facilities projects. Hibser-Yamauchi Architects, Inc., has presented a proposal (Exhibit D) for Facility Condition Index (FCI) assessments for MPE, MJHS, and the “Lower Campus,” in order to provide the Board and staff with information about the useful life of these sites as well (in addition to JME, JSE, and LJE).

**Fiscal Impact:** The cost for completing the assessments will be $6,500 for MPE, $6,000 for the “Lower Campus,” and $7,000 for MJHS for a total of $19,500. The cost for these site assessments would be split between Fund 40 (Special Reserve for Capital Outlay) and Fund 25 (Developer Fees).

**Staff Recommendation:** None. This item is presented as information only during the September 22, 2014 Board meeting; for consideration of approval at a subsequent meeting.

16.3 **Proposal: Campus Master Planning: JME, JSE, LJE, MPE, MJHS, and “Lower Campus”** as presented in Exhibit E (Andi Stubbs) **INFORMATION ITEM**

**Background:** Hibser-Yamauchi Architects, Inc., has presented a proposal for site master planning as a next planning step following the completion and review of the three current (JME, JSE, LJE) and three proposed (MPE, “Lower Campus,” MJHS) site assessments. The resultant draft master plans would be reviewed by district staff in order to allow input regarding individual site needs and goals. The final master plans would incorporate demographic information, and reflect priorities in the development of each campus.
Fiscal Impact: The cost for completing campus master planning for each of the six sites would be a lump sum of $54,500. The cost for these site assessments would be split between Fund 40 (Special Reserve for Capital Outlay) and Fund 25 (Developer Fees).

Staff Recommendation: None. This item is presented as information only during the September 22, 2014 Board meeting; for consideration of approval at a subsequent meeting.

16.4 Proposal: District-wide Master Facility Plan as presented in Exhibit F (Andi Stubbs)

INFORMATION ITEM

Background: In addition to the proposals presented in Board agenda items 16.2 and 16.3 above, Hibser-Yamauchi Architects, Inc., has presented a proposal for a district-wide, comprehensive facility master plan which would include key district documents (landscaping standard, furniture refresh plan, demographic study, technology integration plan, etc.) in addition to the completed/proposed site assessments, and proposed campus master plans. The district-wide master plan will include prioritized projects, and a complete funding plan. Community input would be solicited through a forum, and all findings would be presented to the Board. The entire process would take 1-2 months (following the completion of the proposed site assessments and campus master plans).

Fiscal Impact: The cost for the comprehensive, district-wide master facility plan, including the community forum and Board presentation, is a lump-sum fee of $49,500, which would be split between Fund 40 (Special Reserve for Capital Outlay) and Fund 25 (Developer Fees).

Staff Recommendation: None. This item is presented as information only during the September 22, 2014 Board meeting; for consideration of approval at a subsequent meeting.

16.5 Proposal: District Site Appraisals as presented in Exhibit G (Andi Stubbs)

INFORMATION ITEM

Background: Staff will present information on a possible site appraisal to be conducted for the Martinez Adult School property located at 600 F Street, and the property currently leased by Wendy’s Restaurant (3455 Alhambra Way). It is recommended that these properties be appraised as part of the district’s overall long-term facilities planning efforts. Additionally, staff is currently researching title information regarding the approximately ½ acre parcel located at the intersection of Bear Creek Road and Alhambra Valley Road, which was the site of the Briones Valley Schoolhouse many years ago. Once title and acreage has been verified, staff will present the Board with an appraisal proposal for consideration of approval.

Fiscal Impact: The cost for an appraisal would be $3,500 for the property on 600 F Street, and $1,500 for the property at 3455 Alhambra Avenue, as presented in the proposal submitted by Mike McGoldrick, SRA, CRP (Exhibit G). The cost would be charged to Fund 40 (Special Reserve for Capital Outlay).

Staff Recommendation: None. This item is presented as information only during the September 22, 2014 Board meeting; for consideration of approval at a subsequent meeting.
16.6 **Presentation of Martinez Education Association and Martinez Unified School District Proposals for Negotiations for 2014-15** (David Robertson) **ACTION ITEM**

**Background:** In the continuing effort to maintain and improve the Master Agreement between the Martinez Education Association (MEA) and the Martinez Unified School District (MUSD), the District and Association will reopen the MUSD/MEA Master Agreement including articles on Salary (Article 11), Employee Benefits (Article 12), and Workday (Article 15).

This notification is considered the sunshining process that is consistent with Government Code 3547 and Board Policy 4143.1.

16.7 **Adoption of Board Bylaw 9324: April 2014 CSBA Updates** (Rami Muth) **ACTION ITEM**

**Background:** At the September 8th meeting, BP 6163.1 was pulled for further review and BB 9324 was brought for information. BP 6163.1 will be brought back for approval at a future meeting. The Board is being asked to adopt BB 9324 as amended.

17. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. **Comments from the Superintendent, Board Members and Future Agenda Items**

19. **Adjournment** – The next Regular Meeting of the Board of Education will be October 13, 2014