MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
March 23, 2015

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

5:30 p.m.  1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

   3.1 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, and Assistant Superintendent Andi Stubbs regarding MEA, CSEA, MASA and Confidential Supervisory Group

   3.2 Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation - Superintendent

6:30 p.m.  4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out:  Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes:  Minutes from the Special Discussion Meeting March 2, 2015 and the Regular Meeting March 9, 2015

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

   11.1 Martinez Education Association

   11.2 California School Employees Association
Agenda: March 23, 2015

12. **Comments from PTA**

13. **Presentations**

13.1 **Teacher of the Year Announcement** – Christina Schreiber (David Robertson)

13.2 **Educational Showcase** – John Muir Elementary (Kim Thompson)

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Staff/Board Comments/Reports:**

15.1 **WASC Report** (Carol Adams)

15.2 **Implications of SBAC** (Audrey Lee and Helen Rossi)

15.3 **Vicente Community Meeting** (Rami Muth)

16. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

16.1 **Retirement**

Treena Foss, Technology Specialist, 6 hours per day, Morello Park Elementary, effective May 1, 2015

16.2 **Classified Employee Placed on 39-Month Reemployment List**

Cathy Enos, Cafeteria Assistant I, 3 hours per day, Morello Park Elementary, effective March 20, 2015

16.3 **Employment of Classified Personnel**

Michelle Moll, Para Educator C, 5.5 hours per day, Martinez Early Intervention Preschool, effective March 16, 2015

16.4 **Adjustments of Classified Personnel**

Patricia Gonzalez, Cafeteria Assistant I, 3.75 hours per day, Alhambra High School, transferred to Cafeteria Assistant I, 3 hours per day, Morello Park Elementary, effective March 19, 2015

16.5 **Request for Leave of Absence**

Sarah Wood, Teacher, 1.0 FTE, John Swett Elementary, requesting unpaid family leave effective March 9, 2015 to June 12, 2015
16.6 Employment of Certificated Substitute Personnel

Megan Denny, effective March 17, 2015

16.7 Alhambra High School Winter Coaching Stipends for School Year 2014-15 as presented in Exhibit A

16.8 Stipend Assignments

- Summer School Principal - Extended School Year, Special Education, $6,855
- Summer School Principal – Secondary Grades 9-12, $6,855
- Laine Leach, Saint Mary’s Master Teacher, $200
- Paula Marchese-Caccamo, Saint Mary’s Master Teacher, $200

16.9 Job Share Agreements for the 2015-2016 School Year

- Mary Hardesty and Paula Parker – John Muir Elementary
  - Mary Hardesty, .80 FTE, requesting .80 FTE job share with Paula Parker AND Paula Parker, .20 FTE requesting .20 FTE job share with Mary Hardesty

- Ashley Zandonella and Amber Duran – Las Juntas Elementary
  - Ashley Zandonella, .50 FTE, requesting .50 FTE job share with Amber Duran AND Amber Duran, .50 FTE, requesting .50 FTE job share with Ashley Zandonella

16.9 Letter of Partnership Agreement between California State University East Bay and the Martinez Unified School District as presented in Exhibit B

16.10 Approval of Extended (Overnight) Field Trip as presented in Exhibit C

16.11 Declaration of Surplus Equipment – District Office as presented in Exhibit D

16.12 Demographic Study

**Background:** This study was brought for information and reviewed by Jamie Iseman of Jack Schreder & Associates at the March 9, 2015 meeting.

16.13 Ratification of Contracts as presented in Exhibit E

- Buck Institute for Education
- Sylvan Learning of the Bay Area

16.14 Maintenance and Technology Vehicles New Purchase

**Background:** This item was brought for information at the March 9, 2015 meeting.

16.15 Calendars for the 2016-17 and 2017-18 School Years as presented in Exhibit F

16.16 Warrant Registers as presented in Exhibit Y
17. Items for Board Consideration or Action

17.1 Preliminary Presentation of the Master Facility Plan Draft (Andi Stubbs)  
INFORMATION ITEM

Background: Staff from HY Architects will present a preliminary presentation to be used for the purpose of assisting with the Measure K Planning. This is part of the total master plan that will be presented at a later date.

17.2 Public Hearing and Review of Preliminary Environmental Assessment (PEA) Report (Bruce Leslie)  INFORMATIION ITEM


A public hearing will be held to discuss the PEA Report. Comments on the PEA Report will be accepted during the public hearing.

17.3 Vicente/Briones New Construction Project - Adoption of the Mitigation Monitoring and Reporting Program (MMRP), Mitigated Negative Declaration (MND) pursuant to CEQA Guidelines, and Resolution No. 2015-12 as presented in Exhibit G (Andi Stubbs)  ACTION ITEM

Background: Staff and the CEQA Consultant provided a presentation to the community regarding the proposed project and the MND. The District has filed the Notice of Intent to Adopt a Mitigated Negative Declaration for the project. The Draft Initial Study/MND has been available for review and comments as part of the Public Review Period.

Staff Recommendation: The Board is asked to adopt the MMRP, MND and Resolution No. 2015-12.

17.4 Proposed Meal Price Increases as presented in Exhibit H (Andi Stubbs)  INFORMATION ITEM

Background: During the October 27, 2014 Board meeting, staff from Sodexo, the district's Food Services Management Company, presented information about the need to keep up with the paid lunch equity increase, as recommended by the California Department of Education. The price-per-meal gap needs to be closed, in order to avoid having to transfer monies from the General Fund to support the Food Services program. The California Department of Education also stipulates that districts may not subsidize paid students using Fund 13 (Cafeteria Fund) revenue.

Fiscal Impact: Staff from Sodexo will be present to discuss the following recommended meal price increases:

**Elementary Lunch:**
Option 1: Increase by ten cents per meal, from $2.55 to $2.65. Would generate approximately $5,000 in revenue.
Option 2: Increase by twenty cents per meal, from $2.55 to $2.75. Would generate approximately $10,000 in revenue.
Secondary Lunch: Increase by ten cents per meal, from $3.00 to $3.10. Would generate approximately $3,600 in revenue.

Sodexo also recommends increasing the price of meals vended to Marchus School, as outlined in the memo (Exhibit H).

Staff Recommendation: This item is presented as information only at this time.

17.5 2015-16 Contract Amendment between MUSD and Sodexo America, LLC as presented in Exhibit I (Andi Stubbs) INFORMATION ITEM

Background: The District entered into a five-year contract with Sodexo America, LLC for food services management last spring. The five-year contract terms are from July 1, 2015 through June 30, 2020, with annual contract amendments. District staff and representatives from Sodexo will present the 2015-16 contract amendment, with budget options for the next fiscal year that address the proposed meal price increase presented during the March 23, 2015 Board meeting. The contract amendment also includes a Financial Guarantee, which states that "if food service operations result in a deficit after the School Food Authority (SFA - MUSD)-related financial decisions are taken into consideration, the Food Services Management Company (FSMC - Sodexo) shall reimburse SFA for such deficit. FSMC's financial cap is $33,219."

Fiscal Impact: The 2015-16 contract amount is for $719,887 which includes the cost of food, and consultant services. The cost of district labor and some district operations expenses are not included in the Sodexo contract, but are shown in the 2015-16 Food Services Budget options.

Staff Recommendation: This item is presented as information only this evening.

17.6 Review of Resolution No. 2015-11 in the Matter of Relating to Consideration of Approval of a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance with Government Code Sections 65995.5, 65995.6 and 65995.7 and Making Related Findings and Determinations as presented in Exhibit J (Andi Stubbs) INFORMATION ITEM

Background: The School Facility Needs Analysis provides justification for the Martinez Unified School District to administer alternative school facility fees on development.

The type and amount of these fees is the subject of the Facilities Needs Analysis prepared by Jack Schreder & Associates. Andi Stubbs, Assistant Superintendent will present information about the report. The Board will be asked to review Resolution No. 2015-11, in the matter of approving the School Facilities Needs Analysis, adopting alternative school facility fees in compliance with Government Code.

17. 7 Review of Single Plans for Student Achievement as presented in Exhibit K (Audrey Lee) INFORMATION ITEM

Background: Audrey Lee, Director of Curriculum and Educational Technology, will highlight the modifications made to the Single Plans for Student Achievement for John Muir Elementary, John Swett Elementary, Morello Park Elementary, Las Juntas Elementary, Martinez Junior High School, Alhambra High School and Vicente/Briones. The School Site Councils have met to review current data and make any necessary revisions to the plans. The Single Plans are designed to be used as a tool to align all site resources into a multi-year plan that addresses the academic, social, emotional, and safety
needs of all students. Copies of the plans are available at the District Office and once approved will also be on the District website.

17.8 District Goals as presented in Exhibit L (Rami Muth) **ACTION ITEM**

**Background:** The Board is being asked to review and approve the District Goals as discussed and updated at the March 2, 2015 Special Discussion Meeting.

17.9 Adoption of CSBA Board Policies and Administrative Regulations: December, 2014 (Rami Muth) **ACTION ITEM**

**Background:** The Board is asked to adopt the board policies and administrative regulations for December 2014, which have been reviewed by MUSD Cabinet members and were presented to the Board before the March 9, 2015 meeting.

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items

20. Adjournment – The next Regular Meeting of the Board of Education will be April 13, 2015. There will also be a Special Board Meeting on March 30, 2015 at 9:00 a.m.