MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
April 14, 2014
“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Chanell Drucker, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

5:45 p.m. 1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, and Chief Business Official Andi Stubbs, regarding MEA and CSEA.

3.2 Pursuant to Government Code Section 54956.95 – Liability Claims
Claimant: Cynthia Lonergan
Agency Claimed Against: Martinez Unified School District

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Regular Meeting of March 24, 2014

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

11.1 Martinez Education Association

11.2 California School Employees Association
12. **Comments from PTA**

13. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

14. **Staff/Board Comments/Reports:**

14.1 **25-Year Facility Maintenance Plan** (Andi Stubbs, Bruce Leslie and Jon Novero)

**Background:** Jon Novero of RGM and Bruce Leslie, the District's Bond Coordinator, will present a district-wide 25-Year Facility Maintenance Plan, which will include details on recommended safety upgrades with estimated budget amounts.

15. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 **Resignation**

Marlena Alvarez, Para Educator Indian-Ed., 2.6 hours per day, Martinez Adult Education, effective March 27, 2014
Regina Webber, Accounting Supervisor, 8 hours per day, District Office, effective April 30, 2014
Katie Chinn, SDC Teacher, 1.0 FTE, Martinez Junior High, effective June 13, 2014
Whitney Campitiello, Teacher, 1.0 FTE, Las Juntas Elementary, effective June 13, 2014

15.2 **Employment of Certificated Substitute Personnel**

Kristi Park, effective March 26, 2014
Isaac Renova, effective March 31, 2014

15.3 **Stipend Assignments**

Mark Duarte, Boys Volleyball Coach, Martinez Junior High, $1177
Emily Eaton, Backyard Bound Overnight - Stewardship Council Grant, New Leaf Collaborative, $300
Rona Zollinger, WildLink Backpacking Trip - Stewardship Council Grant, New Leaf Collaborative, $1500

15.4 **Job Share Requests for 2014-15 School Year**

Mary Hardesty and Paula Parker – John Muir Elementary
Mary Hardesty, .50 FTE, requesting .80 FTE job share with Paula Parker AND Paula Parker, .20 FTE requesting .20 FTE job share with Mary Hardesty

Ashley Zandonella and Amber Duran – Las Juntas Elementary
Ashley Zandonella, .50 FTE, requesting .50 FTE job share with Amber Duran AND Amber Duran, .50 FTE, requesting .50 FTE job share with Ashley Zandonella
15.5 **2013-14 Certificated Teaching Assignments as provided in Education Code 44258.7 by the Establishment of a Martinez Unified School District Committee on Assignments:**

Emilio Ditullio – Physical Education – Alhambra High School
Marianne Griffin – ROP Careers in Teaching - Alhambra High School
Laine Leach – Physical Education – Martinez Junior High
Kathleen Parks – History – Martinez Junior High
Carmelo Salgado – Yearbook - Martinez Junior High
Katherine Walsh – Math - Martinez Junior High
Gretchen Van Til – Geography – Alhambra High School

15.6 **Promotion of Classified Personnel**

Michelle West, Technology Specialist, 8 hours per day, District office, promoted to Instructional Technology Integration Specialist, 8 hours per day, District office, effective April 1, 2014

15.7 **Adjustments of Classified Personnel**

Jana Nguyen, Noon Duty Supervisor, 1 hour per day, Las Juntas Elementary, adjusted to Noon Duty Supervisor 1.5 hours per day, Las Juntas Elementary, effective March 24, 2014

15.8 **Employment of Classified Substitute Personnel**

Lou Malmborg, effective March 27, 2014

15.9 **Student Waiver Request Regarding the California High School Exit Exam (CAHSEE)**

**Background:** The California Education Code 60851 outlines the waiver process for students who take one or both parts of the CAHSEE with a modification and have received the equivalent of a passing score. Appropriate documentation has been verified by staff that the Alhambra High School students have met the requirements for the waiver request.

The students identified in the confidential paperwork given to the Board have met the three requirements outlined in Education Code Section 60851 (c): 
1) “An individual education program adopted pursuant to the federal Individuals with Disabilities Act or a plan adopted pursuant to the Section 504 of the federal Rehabilitation Act of 1973 in place that requires accommodations or modifications to be provided to the pupil when taking the high school exit examination.
2) Sufficient high school level coursework either satisfactorily completed or in progress in a high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the high school exit examination.
3) An individual score report for the pupil showing that the pupil has received the equivalent of a passing score on the high school exit examination (350 or higher) while using the modification that fundamentally alters what the high school exit examination measures as determined by the State Board of Education.”

**DOB:** 7/18/95
15.10 Approval of Extended (overnight) Field Trip as presented in Exhibit A

15.11 Quarterly Uniform Complaint Form as presented in Exhibit B

15.12 Ratification of Contracts as presented in Exhibit C
- All City Management Services
- Hibser Yamauchi Architects Inc.
- Carolyn Boone Duncan
- Goodell, Porter, Sanchez & Bright, LLP
- Nicole Padoan

15.13 Warrant Registers as presented in Exhibit Y

16. Items for Board Consideration or Action

16.1 Appointment of Vice Principals at Martinez Junior High School (David Robertson) ACTION ITEM

16.2 Martinez Education Association (MEA) and Martinez Unified School District (MUSD) Tentative Agreement on Professional Development Days for the 2014-2015 School Year as presented in Exhibit D (David Robertson) ACTION ITEM

16.3 Architectural Services for Alhambra High Conceptual School Master (Andi Stubbs) ACTION ITEM

Background: The District is finalizing the first phase of the Measure K project list. Prior to finalizing the phase 2 project list, the Board requested a conceptual master plan for Alhambra High School. The District released a request for qualifications for architectural and engineering services on January 30, 2014, which included a proposal Three (3) Conceptual Master Plan in order to develop a vision of the High School. Twenty-one (21) firms replied to the District's request. District formed a review/interview committee to evaluate responses and short listed six (6) firms to interview.

Recommendation: The Board is being asked to approve the finalist from the interview committee's deliberations and award HY Architects, Inc. the Alhambra High School conceptual master plan preparation in the amount of $25,860.

16.4 District Wide Landscape Architecture Services- Master Plan (Andi Stubbs) INFORMATION ITEM

Background: The District released an RFP for landscaping architecture services, in order to develop a district-wide plan for standardized landscaping and irrigation that would promote water efficiency, energy conservation, cost-effective long term maintenance, and pest management; in addition to enhancing aesthetics, and supporting the educational programs at each school site to the extent possible. District staff interviewed two of the 3 respondents.

Recommendation: The Board will be asked to approve the finalist from the interview committee's deliberations, and award Pleinaire Design Group the contract for landscaping and design services in an amount not to exceed $17,094. This amount will be divided between Fund 40 (Special Reserve for Capital Outlay), and Fund 25 (Development Fees)
16.5 **Public Hearing and Adoption of Resolution No. 2014-11 in the Matter of Relating to Consideration of Approval of a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance with Government Code Sections 65995.5, 65995.6 and 65995.7 and Making Related Findings and Determinations** (Andi Stubbs) **ACTION ITEM**

**Background:** The School Facility Needs Analysis provides justification for the Martinez Unified School District to administer alternative school facility fees on development. The type and amount of these fees is the subject of the Facilities Needs Analysis prepared by Jack Schreder & Associates. Andi Stubbs, Chief Business Official presented information about the resolution and report at the March 24, 2014 meeting. The Board will be asked to adopt Resolution No. 2014-11, in the matter of approving the School Facilities Needs Analysis, adopting alternative school facility fees in compliance with Government Code.

16.6 **Review of Spanish Textbook for Adoption – Avancemos** (Audrey Lee) **ACTION ITEM**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, shared information with the Board at the March 24, 2014 meeting regarding the new Spanish textbook that was chosen by the World Language Department at Alhambra High School, the Avancemos series, published by Houghton Mifflin Harcourt. This textbook was approved by the Curriculum Advisory Council on March 4 and is being presented to the Board for action.

16.7 **Approval of Single Plans for Student Achievement** (Audrey Lee) **ACTION ITEM**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, highlighted the modifications made to the Single Plans for Student Achievement for Martinez Junior High School, Alhambra High School and Vicente/Briones at the March 24, 2014 meeting. The School Site Councils have met to review current data and make any necessary revisions to the plans. The Single Plans are designed to be used as a tool to align all site resources into a multi-year plan that addresses the academic, social, emotional, and safety needs of all students. Copies of the plans are available at the District Office.

16.8 **Review of Single Plans for Student Achievement** as presented in Exhibit E (Audrey Lee) **INFORMATION ITEM**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, will highlight the modifications made to the Single Plans for Student Achievement for John Swett Elementary, John Muir Elementary, Las Juntas Elementary and Morello Park Elementary. The School Site Councils have met to review current data and make any necessary revisions to the plans. The Single Plans are designed to be used as a tool to align all site resources into a multi-year plan that addresses the academic, social, emotional, and safety needs of all students. Copies of the plans are available at the District Office.
16.9 **Unique Learning Systems** as presented in Exhibit F (Audrey Lee) **INFORMATION ITEM**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, will present information about an online curriculum service (Unique Learning Systems) that provides teachers of students with special needs Common Core aligned curriculum units. If approved, this curriculum will be in place in certain Special Education classes beginning this school year in grades 9-12, with possible expansion to 6-8 for the 2014-15 school year. This program was approved by the Curriculum Advisory Council (CAC) on April 1, 2014.

16.10 **Advanced Academics** as presented in Exhibit G (Audrey Lee) **INFORMATION ITEM**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology will present information about a new online credit recovery system, Advanced Academics. This online system would replace the Plato Learning Environment (PLE) that has been used for summer school for the past few years, due to the fact that many of PLE's courses no longer meet the A-G requirements for college entrance into the CSU or UC system. If approved, this curriculum would be in place for the summer program and (if successful) also for credit recovery during the school year. This program was approved by the Curriculum Advisory Council (CAC) on April 1, 2014.

16.11 **Adoption of CSBA Board Policies and Administrative Regulations: December 2013** (Rami Muth) **ACTION ITEM**

**Background:** In keeping with the updating of Board policies, the Board will be asked to adopt the following CSBA policy updates which have been reviewed by MUSD Cabinet Members and were presented to the Board at the March 24, 2014 meeting:

BP 2210, BP 3551, AR 3551, AR 3554, BP 4111, 4211, 4311, BP 4131, BP 4231, BP 4331, BP 5123, AR 5123, BP 5141.21, AR 5141.21, BP 5146, BP 6142.6, BP 6142.91, BP 6146.1, AR 6159.4, BP 6162.51, AR 6162.51, BP 6164.2, BP 6173.1, AR 6173.1, BP 6176, BP 6177, BP 6179, BP 7214, AR 7214

16.12 **First Reading of CSBA Board Policies and Administrative Regulations: Special Edition - February 2014** (Rami Muth) **INFORMATION ITEM**

**Background:** The following policies, which identify major revisions made in CSBA’s sample board policies, were reviewed by Director of Student Services, Helen Rossi and the Board is being asked to review them before adoption.

BP 0410, BP 5145.3, AR 5145.3, AR 6145.2

16.13 **Discussion Regarding a Second Board Meeting in May** (Rami Muth) **INFORMATION ITEM**

**Background:** The Board will discuss the addition of a regular or special discussion meeting in May due to Memorial Day falling on a regularly scheduled meeting date (May 26).
17. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. **Comments from the Superintendent, Board Members and Future Agenda Items**

19. **Adjournment** – The next Regular Meeting of the Board of Education will be April 28, 2014 and there will be a Special Discussion Meeting on April 21, 2014.