Martinez Unified School District  
921 Susana Street, Martinez, CA 94553

Request for Local and Extended Field Trip/Excursion Approval

Send request to the Superintendent's Office 10 days before a local trip and four (4) weeks prior to an Extended (overnight) or Out-of-State/Out-of-Country trip (Board Approval Needed). Form to be completed by staff member(s) requesting permission to take students on field trips/excursions.

Name of School: Alhambra High School  Date: 5/12/2014
Requested by: Brian Wheeler  Dept./Club: Automotive Technology

Date of Departure:  6/8/2014  Time of Departure:  7 AM
Date of Return:  6/11/2014  Time of Return:  8 PM

Destination: Dearborn, Michigan  Ford Motor Company

Purpose: Ford/AAA Autoskills National Championships
Circle one: Study/Course  Club Activity  Other

No. of students: 2  No. of adults: 1

Trip paid by: Ford Motors + AAA  (District, PTA, Student Body, etc.)

Transportation: Private Vehicle  BART, Airline, Shuttle  (Walking, bus, private vehicle(s), etc.)

Teacher in Charge: Brian Wheeler  Other teachers

Substitute(s) needed: Yes  No  Number:  Date(s): 6/9 - 6/11

TYPE OF FIELD TRIP/EXCURSION (CIRCLE ONE)

1. Local - within 100 miles one way

2. Extended (overnight) *

3. Out-of-state/Out-of-country *

* No. of Days: 2  No. of School Days: 5

APPROVAL:  
Principal/District Administrator  
Rami Muth

Extended and Out of State/Country Field Trips - Board Approval *

Yes  No  Date:

P: Forms - Misc/Updated Field Trip form 12, 2010