MARTINEZ UNIFIED SCHOOL DISTRICT – AMENDED AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
January 11, 2016

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Denise Elsken, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

This meeting is being audio and video recorded.

5:30 p.m.  1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Deputy Superintendent CJ Cammack, Chief Business Official Diane Deshler and Director of Student Services Helen Rossi regarding MEA, CSEA, MASA and Confidential/Supervisory

3.2 Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation – Superintendent’s and Deputy Superintendent’s Goals

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Presentations

8.1 Shell Contest Winners

8.2 Honor Board Member Denise Elsken

9. Approval of Minutes: Minutes from the Regular Meeting December 14, 2015

10. Correspondence
11. Comments from Student Representative

12. Employee Organization Reports
   12.1 Martinez Education Association
   12.2 California School Employees Association

13. Comments from PTA

14. Staff/Board Comments/Reports
   14.1 Measure K Citizens’ Oversight Committee Update (Diane Deshler)
   14.2 Vicente Update as presented in Exhibit A (Diane Deshler)
   14.3 CSBA Conference and Delegate Assembly Update (Kathi McLaughlin)
   14.4 Review of Translating and Videotaping of Meetings (Max Eissler)

15. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

16. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.
   16.1 Retirement
      Janet Carter, Administrative Assistant, 8 hours per day, District Office, effective December 31, 2015
      Deloris Mollenbernd, Adult Education Teacher, effective December 1, 2015
   16.2 Employment of Certificated Substitute Personnel
      Karlita Smith, effective January 4, 2016
      Courtney Fischer, effective January 4, 2016
      Olga Moreno, effective January 4, 2016
   16.3 Employment of Classified Substitute Personnel
      Georgina Villasenor, Noon Duty Supervisor, Las Juntas Elementary, effective January 11, 2016
   16.4 Non-Public School Placement/Individual Service Agreements
      Background: An Individual Education Program (IEP) team has determined that the student described in the confidential information given to the Board has educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.
16.5 **New Course: Public Health Solutions**

**Background:** This item was presented as information at the December 14, 2015 meeting.

16.6 **Replacement Course: Computer Aided Design and Drafting**

**Background:** This item was presented as information at the December 14, 2015 meeting.

16.7 **Uniform Complaint Form** as presented in Exhibit B

16.8 **Ratification of Contracts** as presented in Exhibit C

- Leslie Anderson
- Kaiser Permanente
- Infinity Communications
- Delia Colorado

16.9 **Approval of Measure K Citizens’ Oversight Committee (COC) Applicants**

**Background:** Dan B. Walden has applied to join the District's bond oversight committee, filling the vacancy for a "taxpayers organization" member." Melissa Little has also applied to join filling a vacancy as a “parent” in the District.

16.10 **Warrant Registers** as presented in Exhibit Y

17. **Items for Board Consideration or Action**

17.1 **Provisional Appointment Voting Process and List of Eligible Candidates**

(CJ Cammack) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** The Board of Education will be presented with the names of candidates who meet all required criteria for consideration as a provisional appointment to the Board of Education effective January 31, 2016. Additionally, the Board will be presented with options for the voting process for the provisional appointment which will take place during the January 25, 2016 regularly scheduled Board Meeting. The Board will be asked to choose an option for this process.

17.2 **Adoption of CSBA Board Policies and Administrative Regulations: October 2015**

(Rami Muth) **ACTION ITEM**

**Background:** In keeping with the updating of its policies, the Board is asked to adopt the following board policies and administrative regulations which were pulled for further review before the November 9, 2015 meeting. They were brought for information at the December 14, 2015 meeting.

BP 3270, AR 3270, BP 6190
17.3 First Reading of CSBA Administrative Regulations: July 2015 and October 2015
(Rami Muth) INFORMATION ITEM

Background: In keeping with the updating of its policies, the Board was asked to review the following administrative regulations which had been pulled for further review. They have been reviewed by the District’s Cabinet members.

(July) AR 4161.8, (4261.8, 4361.8)
(October) AR 3512, AR 4112.23, AR 4119.11, (4219.11, 4319.11)

17.4 Approval of Out of State Travel (Rami Muth) INFORMATION AND POSSIBLE ACTION ITEM

Background: Dr. Rona Zollinger has been asked by Christine Boyton, ACOE R4 Director, to attend a training in Boston at the Wellesley College Club, Feb. 17-19, 2016 called Leading Together. Leading Together is designed to address needs in schools by bringing together groups of school leaders, engaging them in reflective practices, and supporting their personal and psychological growth as leaders and as people. LT is designed as an intervention program that includes frameworks for leading staff meetings, summer retreats for teachers and includes individualized school coaching focused on improving the adult community in schools. Rona will be attending the 2.5 day training and then be given support to create a LT program that meets the needs of the R4 grant.

Leading Together is being investigated as a grant-wide strategy to build adult relational capacity in the R4 schools, as part of the professional development program for pathway teachers. R4 teachers will be asked to support the implementation of Search Institute's REACH program to access internal and external asset development of at-risk youth. Rona is on this subcommittee.

All expenses will be paid by non-MUSD sources of income:

- ACOE will amend the MUSD R4 budget to pay for the flight. An amendment to the budget will be created once costs are known and reimbursed in next quarterly billing cycle.
- Center for Courage and Renewal will pay a) $200 stipend toward travel for ground transportation if needed; b) cost of a single guest rooms at the Wellesley College Club for 2 nights; c) materials and meals

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items