MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
March 10, 2014

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Chanell Drucker, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

5:30 p.m.  1.  Call to Order

2.  Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3.  Adjourn to Closed Session

3.1  Pursuant to Government Code Section 54956.95 – Liability Claims

Claimant:  Cynthia Lonergan
Agency Claimed Against:  Martinez Unified School District

3.2  Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, and Chief Business Official Andi Stubbs, regarding MEA and CSEA.

6:30 p.m.  4.  Reconvene for the Regular Meeting of the Board of Education

5.  Report Out:  Closed Session

6.  Pledge of Allegiance

7.  Approval of Agenda

8.  Approval of Minutes:  Regular Meeting of February 24, 2014 and the Special Discussion Meeting of March 3, 2014

9.  Correspondence

10.  Comments from Student Representative
11. Employee Organization Reports
   11.1 Martinez Education Association
   11.2 California School Employees Association

12. Comments from PTA

13. Presentation
   13.1 MLK Essay Contest Awards (Audrey Lee)
   13.2 Educational Showcase – Martinez Junior High School (Jonathan Eagan)

14. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. Staff/Board Comments/Reports:
   15.1 New York Writers Workshop Training (Adam Welcome)
   15.2 Skills USA – Alhambra High School (Tom Doppe)
   15.3 Classified Employee of the Year (David Robertson)

16. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

16.1 Resignation

   Cynthia Front, Educational Mental Health Counselor, 1.0 FTE, Alhambra High School, effective February 28, 2014

16.2 Certificated Personnel at Alhambra High School Accepting a 6/5 Assignment for the 2013-14 school year

   Background: The District is requesting approval of the following 6/5 teaching assignment. Teachers at Alhambra High School regularly teach 5 periods/classes out of the 7-period day. In consultation with MEA, the District has explored all other options, including returning teachers on a re-employment list, and part-time teachers able and interested in teaching additional classes. Having exhausted all other options, and in consultation with MEA, the District is recommending that the following teacher be approved to voluntarily teach 6 classes in a 7-period day, or a 6/5 teaching assignment for the Spring Semester of the 2013-14 school year.

   Cynthia Lonergan – Science
   Anthony Hutchinson – Algebra II
   Jeffrey Yuen – Chemistry
16.3 **Certificated Personnel at Martinez Junior High School Accepting a 6/5 Assignment for the 2013-14 school year**

**Background:** The District is requesting approval of the following 6/5 teaching assignment. Teachers at Martinez Junior High School regularly teach 5 periods/classes out of the 7-period day. In consultation with MEA, the District has explored all other options, including returning teachers on a re-employment list, and part-time teachers able and interested in teaching additional classes. Having exhausted all other options, and in consultation with MEA, the District is recommending that the following teacher be approved to voluntarily teach 6 classes in a 7-period day, or a 6/5 teaching assignment for the Spring Semester of the 2013-14 school year.

Alexis Tamony – Math  
Crystal Mosteiro - Science

16.4 **Employment of Certificated Substitute Personnel**

Roxann Harrison, effective February 19, 2014

16.5 **Release of Temporary Certificated Personnel Employed for the 2013-14 School Year, Effective June 13, 2014**

Edwin Fortier, Teacher, .40 FTE, Alhambra High School  
Katherine Logan, Teacher, .40 FTE, Alhambra High School  
Roberta Welden, Teacher, 1.0 FTE, Las Juntas Elementary  
Shahmir Nadjmabadi, Teacher, .40 FTE, Vicente Martinez High

16.6 **Employment of Classified Personnel**

Krystal Cavino, Para Educator C, 5.5 hours per day, Alhambra High School, effective February 13, 2014  
Angela LeBoeuf, Para Educator A, 3.5 hours per day, John Muir Elementary, effective February 24, 2014 temporary until June 13, 2014

16.7 **Promotion of Classified Personnel**

Barbara Chaney, Registrar Data Technician, 8 hours per day, Martinez Junior High,  
Promoted to Office Manager, 8 hours per day, Martinez Junior High, effective August 1, 2014

16.8 **Adjustments of Classified Personnel**

Michelle West, Technology Specialist, 8 hours per day, District Office, 9 month position changed to 12 month position, effective March 1, 2014

16.9 **Employment of Classified Substitute Personnel**

Katie Flahiff, Noon Duty, 1.5 hours per day, John Muir Elementary, effective February 26, 2014  
Emily Brown, effective February 13, 2014  
Maria Bazon Garcia, effective February 18, 2014  
Hung Nguyen, effective February 20, 2014  
Cristina Ramirez Diaz, effective February 26, 2014
Agenda: March 10, 2014

Jenna Blancia, effective February 27, 2014
Camille Lumsden, effective February 28, 2014
Julia Barrett, effective February 28, 2014
Jesus Martinez, effective February 28, 2014

16.10 **Alhambra High School Winter Coaching Stipends for School Year 2013-14** as presented in Exhibit A

16.11 **Employment of Adult School Personnel**

Steve Kottenstette - Business Training Center Instructor
Jared Wilson - Social Studies Instructor

16.12 **Approval of New Position: Site Technology Coach**

**Background:** As presented at the February 24, 2014 meeting, the Site Technology Coach supports the implementation of the District’s 1:1 mobile computing initiative by providing hands-on support to classroom teachers. The coach will have an active role supporting teachers to (as appropriate) plan blended learning lessons, co-teach, or teach demonstration lessons. The TSA will also assist site administration in creating and delivering professional development to individuals, small groups, and the whole staff.

16.13 **TCI Curriculum for Social Studies, Grades 6-8**

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, presented information about a core curriculum chosen by the Martinez Junior High School Social Studies Department, TCI at the February 24, 2014 meeting. TCI is a research-based, Common-Core aligned program. It has been used by the department for over fifteen years as a supplemental material. The Curriculum Advisory Council (CAC) approved this curriculum on February 4.

16.14 **2013-14 Consolidated Application – “Winter Data Collection”**

**Background:** The Board is being asked to approve the 2013-14 Consolidated Application - “Winter Data Collection”. The Consolidated Application serves as an accountability measure for the expenditure of federal and state categorical funds. The District participates in the following categorical programs: EIA/English Learners, Title I (Assistance for Low Income Children), Title II (Teacher Quality/Professional Development/Class Size Reduction/Technology), Title III (Limited English Proficient). Extra copies of the Consolidated Application are available at the District Office

16.15 **Ratification of Contracts** as presented in Exhibit B

- Jack Schreder & Associates

16.16 **Warrant Registers** as presented in Exhibit Y
Items for Board Consideration or Action

17.1 Resolution of Acceptance and Notice of Completion: Alhambra High School, Central Plant, HVAC and EMC Replacement – Contract 2 as presented in Exhibit C (Andi Stubbs) INFORMATION ITEM

Background: The Board will be asked to approve the attached Resolution of Acceptance (No. 2014-10) /Notice of Completion for the Alhambra High School, Central Plant, HVAC and EMC Replacement – Contract 2 (Measure K Bond Project, Phase I List). The work was completed by Martinez Sheet Metal. All related expenditures came within budget for this project.

17.2 2014 CSBA Delegate Assembly Election (Rami Muth) ACTION ITEM

Background: The Board was asked to review the 2014 CSBA Delegate Assembly candidate information at the February 24, 2014 meeting. The Board will be asked to vote at this evening.

17.3 Measure K COC Membership Approval (Andi Stubbs) INFORMATION ITEM

Background: On December 13, 2010, the Board approved the bylaws for the Measure K Citizens' Oversight Committee (COC), the formation of which is legally required under the District's bond program. The bylaws dictate that the minimum number of members shall be seven, with certain membership qualifications to be met as outlined under Education Code 15282(a); for example, one person must be a member of a bona fide taxpayer's organization, one must be a member of senior citizen's organization, etc. While these minimum requirements have been met with the committee’s current membership, the group has been actively seeking two additional “at large” members to help ensure that there will be a quorum at each meeting, and to help give greater voice to the community.

An application was received from a local citizen who also has a student attending one of the district’s schools. She is interested in serving on the committee as a member-at-large. The application is available to the Board for review and consideration of approval.

Staff Recommendation: Information only at this time. This item will be brought back for Board action at the next regular Board meeting.

17.4 Second Interim Financial Report (Andi Stubbs) ACTION ITEM

Background: The Board is asked to review and file the 2013-14 Second Interim Report, which signifies a Positive Certification of Financial Condition, based on the current state budget information. The Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current fiscal year and in the subsequent two fiscal years. The District filed a Positive Certification for the 2013-14 Budget Report.
18. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. **Comments from the Superintendent, Board Members and Future Agenda Items**

20. **Adjournment** – The next Regular Meeting of the Board of Education will be March 24, 2014.