Call to Order

Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

Adjourn to Closed Session

Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957

Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code 54956.9 - one case

Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, Assistant Superintendent Andi Stubbs and Tammy Culkar of DWK regarding MEA, CSEA, Confidential/Supervisory Group and MASA.

Reconvene for the Regular Meeting of the Board of Education

Report Out: Closed Session

Pledge of Allegiance

Approval of Agenda

Approval of Minutes: Regular Meeting of August 25, 2014

Correspondence

Comments from Student Representative
11. **Employee Organization Reports**
   11.1 **Martinez Education Association**
   11.2 **California School Employees Association**

12. **Comments from PTA**

13. **Presentations**
   13.1 **Educational Showcase – Martinez Adult Education** (Kathy Farwell)
   13.2 **Educational Showcase – Las Juntas Elementary** (Crystal Castaneda)

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Staff/Board Comments/Reports:**
   15.1 **Summer School Report** (Jeff Smith)
   15.2 **Measure K COC Report** (Andi Stubbs)
   15.3 **Diablo Gateways Innovation Grant** (Rami Muth)
   15.4 **Enrollment & Registration Process Report** (Helen Rossi)

16. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

   16.1 **Resignation**
   Liliana Lopez, Para Educator A, 3.5 hours per day, John Muir Elementary, effective August 29, 2014
   Danielle Beecham, Program Specialist, 1.0 FTE, District Office, effective September 5, 2014

   16.2 **Employment of Certificated Personnel for the 2014-2015 School Year**
   Amilia Nichols, Resource Specialist Teacher, .60 FTE, Martinez Junior High, effective August 22, 2014

   16.3 **Adjustments of Certificated Personnel**
   Megan McFerrin, PE Teacher, .60 FTE, Martinez Junior High & PE Teacher, .20 FTE, Alhambra High School, increased to .80 FTE, Martinez Junior High, effective September 2, 2014 – *Total of a 1.0 FTE*
16.4 Employment of Classified Personnel

Marcio DePaula Wai, Para Educator B, 2 hours per day, Martinez Adult Education, effective September 2, 2014
Liliana Lopez, Para Educator A, 3.5 hours per day, John Muir Elementary, effective August 25, 2014
Miranda Moore, Para Educator A, 3.5 hours per day, John Muir Elementary, effective August 25, 2014
Lucero Cortes-Rodriguez, Typist Clerk I, 2 hours per day, John Muir Elementary, effective August 27, 2014

16.5 Employment of Certificated Substitute Personnel

Lindsey Ziegenhirt, effective August 26, 2014
Amanda Tamo, effective August 21, 2014
Burton Roberts, effective August 25, 2014
Jennifer Dye, effective August 25, 2014

16.6 Employment of Classified Substitute Personnel

Serena James, Noon Duty Supervisor, Morello Park Elementary, effective August 25, 2014
Linsey Bailey, effective August 29, 2014
Kimberley Murphy, effective August 27, 2014
Nancy Harrison, effective August 27, 2014

16.7 Stipend Assignment

Rona Zollinger - Empowering Educators Summer Institute – Stewardship Council Grant $3,500

16.8 2014-15 MAE Course Approval as presented in Exhibit A

Background: Per CDE requirements, in addition to CDE approval, the Martinez Adult Education courses must be approved by the Board of Education. The exhibit lists the courses currently approved by the CDE for inclusion in the MAE class schedule for 2014-15. All courses listed are taught by certificated instructors.

16.9 Approval of Extended (overnight) Field Trip as presented in Exhibit B

16.10 Ratification of Contracts as presented in Exhibit C

- Dora Dome
- Leslie Anderson
- Robert Alpert

16.11 Warrant Registers as presented in Exhibit Y
17. **Items for Board Consideration or Action**

17.1 **District Wide Landscape Architecture Services – Landscape Design Guidelines**  
(Bruce Leslie) **INFORMATION ITEM**

**Background:** The District released an RFP for landscaping architecture services, in order to develop a district-wide plan for standardized landscaping and irrigation that would promote water efficiency, energy conservation, cost-effective long term maintenance, and pest management; in addition to enhancing aesthetics, and supporting the educational programs at each school site to the extent possible. On April 14, 2014, the Board awarded Pleinaire Design Group the contract for landscaping and design services in an amount not to exceed $17,094.

Pleinaire has met with the District staff to review the various components to include in the Landscape Design Guidelines and will present the draft of the document that is being prepared.

17.2 **Furniture Refresh Program – Contrax**  
(Rami Muth) **INFORMATION ITEM**

**Background:** Sean Baum from Contrax Furnishings will present the plan of the furniture assessments in our schools which will assist with long-range planning to refresh and modernize furniture to support environments that inspire and enable 21st century teaching and learning.

17.3 **Adoption of Resolution 2015 -1 of the Board of Education of the Martinez Unified School District Establishing the Chase Family Trust Scholarship**  
(Andi Stubbs) **ACTION ITEM**

**Background:** At the August 25, 2014 meeting, Assistant Superintendent Andi Stubbs explained that William and Patricia Chase, residents of Martinez, wanted to establish a scholarship fund through the district. A letter from the family was provided, in addition to a Resolution establishing a district-administered trust using Fund 73 (Trust Fund), which is currently used for several other scholarship funds. As this scholarship benefits district students, and the process is already in place for similar scholarships, it is recommended that the Board consider approval of the resolution.

**Fiscal Impact:** Fund will provide one scholarship in the amount of $1,000 each year, to an AHS student interested in the biological sciences.

**Staff Recommendation:** Adoption of Resolution No. 2015-1 of the Board of Education of the Martinez Unified School District Establishing the Chase Family Trust Scholarship.

17.4 **Measure C Citizens’ Oversight Committee - Term Appointments** as presented in Exhibit D  
(Andi Stubbs) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** On May 19th, 2014, the Board approved Resolution No. 2014-15, “Creating the Measure C Citizens’ Oversight Committee.” This group was organized to provide oversight for the five-year parcel tax extension, "Measure C." A membership roster was also approved during the same Board meeting. The Resolution states that "the initial term for each committee member will be determined by a lottery held in the open session meeting of the Board of Education at which the committee member is appointed."
Staff Recommendation: In order to be compliant with Resolution No. 2014-15, the Board is asked to re-appoint the slate of Measure C committee members, and conduct a lottery appointing terms as outlined in the Resolution: one (1) year for four (4) members, two (2) years for three (3) members, and three (3) years for two (2) members.

17.5 Approval of Annual Financial and Budget Report – 2013-14 Unaudited Actuals (Andi Stubbs) ACTION ITEM

Background: By September 15 of each year, the District must file the Unaudited Actuals (UA) Financial Report for prior year with the Contra Costa County Office of Education and California Department of Education. This report reflects the financial activities of the District by major object of revenue and expenditures for each fund operated in the District. Staff will present an overview of the financial activity and its impact on the ending balance. (Copies are available for review at the District Office)

The Board is asked to approve and file the 2013/14 Unaudited Actuals (UA) Financial Report, which includes the 2014/15 budget.

17.6 Resolution No. 2015-3 in the Matter of the Acceptance and Adoption of the 2014 “GANN” Limit as presented in Exhibit E (Andi Stubbs) ACTION ITEM

Background: Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the preceding fiscal year, known as the Gann Limit. It establishes limits on allowable growth in government spending. Staff requests board adopt the 2013-14 Gann Limit.

17.7 Further Review of CSBA Board Policies and Board Bylaws: April 2014 (Rami Muth) INFORMATION ITEM

Background: At the August 25, 2014 meeting, the Board asked to review the following board policy and board bylaw further.

BP 6163.1, BB 9324

17.8 Board Discussion Regarding Changes in the Board Meeting Calendar as presented in Exhibit F (Rami Muth) INFORMATION ITEM

Background: Board and staff members will discuss some proposed changes to the board meeting calendar. The second Monday in November falls on the Veterans Day weekend, the fourth Monday in November falls within the Thanksgiving week, and the fourth Monday in May, 2015 is Memorial Day. The discussion will also include the possibility of adding a few discussion meetings throughout the year.

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items

20. Adjournment – The next Regular Meeting of the Board of Education will be September 22, 2014