MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
August 25, 2014

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

6:30 p.m.
1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Minutes: Regular Meeting of August 11, 2014
5. Correspondence
6. Comments from Student Representative
7. Employee Organization Reports
   7.1 Martinez Education Association
   7.2 California School Employees Association
8. Comments from PTA
9. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.
10. Staff/Board Comments/Reports:
   10.1 Summer Projects Update (Andi Stubbs)
       Background: Staff will present information about the projects which took place during the summer.
10.2 **Bond Update** (Andi Stubbs)

**Background:** Staff will present updated information regarding the District’s Measure K Bond projects.

11. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

11.1 **Resignation**

Sandy Madden, Para Educator A, 3 hours per day, John Swett Elementary, effective August 12, 2014
Tamara Trew, Para Educator A, 3.5 hours per day, Las Juntas Elementary, effective August 26, 2014

11.2 **Employment of Certificated Personnel for the 2014-2015 School Year, effective August 20, 2014**

Irene Gryguc, Resource Special Education Teacher, 1.0 FTE, Martinez Junior High
Megan McFerrin, PE Teacher, .60 FTE, Martinez Junior High & PE Teacher, .20 FTE, Alhambra High School
Amy Benz, TK/Kindergarten Teacher, 1.0 FTE, John Muir Elementary
Amarjit Kaur, Educational Mental Health Counselor, 1.0 FTE, Alhambra High School

11.3 **Adjustments of Certificate Personnel**

Larissa Manjarrez, Counselor 1.0 FTE, transferred to Intervention Counselor, 1.0 FTE, Martinez Junior High, effective July 1, 2014
Elizabeth Hawley, Behavior Counselor, 1.0 FTE, transferred to Intervention Counselor, 1.0 FTE, Martinez Junior High/Morello Park Elementary, effective August 21, 2014

11.4 **Promotion of Classified Personnel**

Pamela Totten-Webb, Transitional Assistant Job Coach, 5.5 hours per day, Martinez Community Academy, promoted to Para Educator Health Attendant, 6.5 hours per day, Alhambra High School, effective August 25, 2014

11.5 **Employment of Certificated Substitute Personnel**

Dawana Palmer, effective August 19, 2014

11.6 **Employment of Classified Substitute Personnel**

Sonjaa Mabery, effective August 12, 2014
Cindy Lam, effective August 18, 2014
Rodney Johnson, effective August 19, 2014

11.7 **Leave of Absence**

Olivia Couch, Teacher, 1.0 FTE, Las Juntas Elementary, requesting unpaid family leave, effective September 1, 2014 to September 30, 2014
Kelsey Zahner, Math Teacher, 1.0 FTE, Martinez Junior High, requesting unpaid family leave, effective September 5, 2014 to October 10, 2014
11.8. **Acceptance of Gift Donations**

Authorization from Contra Costa County Electrical Trust to provide the financial support for Alhambra Electric to perform the necessary electrical work to enable the functionality of the new auto lifts in the AHS auto shop.

11.9 **Ratification of Contracts** as presented in Exhibit A

- Heibel, Harriette (2)
- Nicole Padoan
- Scholastic Inc./Math Solutions

11.10 **2013-14 Consolidated Application Expenditure Reports/2014-2015 Application for Funding** as presented in Exhibit B

**Background:** The Board is asked to approve the 2013-14 Expenditure Reports, and 2014-15 Application for Funding. The Consolidated Application serves as an accountability measure for the expenditure of federal and state categorical funds. The District participates in the following categorical programs: EIA/English Learners, Title I (Assistance for Low Income Children), Title II (Teacher Quality/Professional Development), and Title III (Limited English Proficient). Extra copies of the Consolidated Application are available at the District Office.

11.11 **Declaration of E Waste at Alhambra High School** as presented in Exhibit C

11.12 **Warrant Registers** as presented in Exhibit Y

12. **Items for Board Consideration or Action**

12.1 **Vicente/Briones New Construction Project Update** as presented in Exhibit D (Andi Stubbs) **INFORMATION ITEM**

**Background:** Staff will provide an update on the status of the Vicente/Briones new building. The Board approved a budget of $5,027,100 for the project on April 2, 2012; and subsequently approved the schematic design in October, 2013. In May, 2014, staff learned that the California Department of Education (CDE) will not approve eligibility funding for the project due to the proximity of underground pipelines. The building must be erected on an alternative site.

**Staff Recommendation:** This item is presented as information only. The Board will be asked to approve an alternative site at a subsequent Board meeting.

12.2 **Review of Resolution 2015 -1 of the Board of Education of the Martinez Unified School District Establishing the Chase Family Trust Scholarship** as presented in Exhibit E (Andi Stubbs) **INFORMATION ITEM**

**Background:** William and Patricia Chase, residents of Martinez, would like to establish a scholarship fund through the district. A letter from the family is provided, in addition to a Resolution establishing a district-administered trust using Fund 73 (Trust Fund), which is currently used for several other scholarship funds. As this scholarship benefits district students, and the process is already in place for similar scholarships, it is recommended that the Board consider approval of the resolution.
Fiscal Impact: Fund will provide one scholarship in the amount of $1,000 each year, to an AHS student interested in the biological sciences.

Staff Recommendation: This item is presented for information only. It will be brought back for approval during the September 8, 2014 Board meeting.

12.3 Review and Consider Approval of a $0.25 Increase to the Cost of Secondary School Breakfast, and a $0.05 Increase to the Cost of Elementary School Lunch as presented in Exhibit F (Andi Stubbs) INFORMATION AND POSSIBLE ACTION ITEM

Background: During the August 11, 2014, staff requested that the Board consider approval of a $.25 increase to the cost of breakfast at the secondary level, in order to keep pace with rising food and labor costs. At the time the district's food services consultant was not recommending an increase to the cost of lunch, based on her analysis of comparable prices charged within the county. Since the August 11, 2014 Board meeting, Sodexo has advised district staff that a $.05 increase to the price of elementary school lunches is also needed, in order to comply with the USDA Price Lunch Equity requirement, as described in the memo (Exhibit F). A report of 2013-14 lunch/breakfast participation is included in the exhibit.

Fiscal Impact: While it is not anticipated that these increases will impact participation, it is estimated that the change will result in a revenue increase of approximately $4,800. This increase will help to mitigate the rising cost of food and labor. Sodexo has stated that these increases could be implemented on a trial basis. If participation drops over a three-month period compared with last year's sales during the same period, the Board could consider reversing the increase for secondary breakfast, as this is not a required program.

Staff Recommendation: Approve the increase of $0.25 for secondary breakfast and $0.05 for elementary lunch.

12.4 Adoption of CSBA Board Policies and Administrative Regulations: April 2014 (Rami Muth) ACTION ITEM

Background: The Board was asked to review the following board policies and administrative regulations before the August 11, 2014 meeting, which have been reviewed by MUSD Cabinet members. (Additional information was given to the Board regarding BP 6163.1, and it was amended further since that meeting):

BP 0200, BP 3260, AR 3260, BP 3280, AR 3460, BP 3513.3, E 4112.9, 4212.9, 4312.9, AR 4117.14, 4317.14, AR 4117.7, 4317.7, BP 5131.62, BP 5144, AR 5144, BP 5144.1, AR 5144.1, E 5145.6, BP 6141.5, AR 6141.5, BP 6142.92, BP 6151, AR 6151, BP 6162.5, BP 6162.54, BP 6163.1, BP 6184, AR 6184, BB 9324

12.5 Adoption of Resolution No. 2015-2 – Proclamation of September as Attendance Awareness Month as presented in Exhibit G (Rami Muth) ACTION ITEM

Background: School attendance is a major factor in student achievement and success. Chronic absenteeism is a focus of the LCAP. This proclamation identifies the month of September as Attendance Awareness month. The schools will be presenting information in a way to raise awareness of this critical issue. There is no cost associated with this proclamation.
13. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

14. **Comments from the Superintendent, Board Members and Future Agenda Items**

15. **Adjournment** – The next Regular Meeting of the Board of Education will be September 8, 2014