MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
April 28, 2014

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Chanell Drucker, Student Representative

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6:15 p.m. 1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Consideration of Student Expulsions, Pursuant to Education Code 48918(c) (K-12)

3.2 Pursuant to Government Code Section 54956.95 – Liability Claims

   Claimant: Aimee Wallace
   Agency Claimed Against: Martinez Unified School District

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Regular Meeting of April 14, 2014 and the Special Discussion Meeting of April 21, 2014

9. Correspondence

10. Comments from Student Representative
11. **Employee Organization Reports**

   11.1 **Martinez Education Association**

   11.2 **California School Employees Association**

12. **Comments from PTA**

13. **Presentation**

   13.1 **Educational Showcase – Las Juntas Elementary** (Crystal Castaneda)

   13.2 **Educational Showcase – Alhambra High School** (Tom Doppe)

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Staff/Board Comments/Reports:**

16. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

   16.1 **Resignation**

      Stephen Zinn, Noon Duty Supervisor, Morello Park Elementary, effective April 18, 2014

   16.2 **Request for Leave of Absence for 2014-2015 School Year**

      Danielle Drier, SDC Teacher, 1.0 FTE, Las Juntas Elementary, requesting unpaid family leave

   16.3 **Employment of Certificated Personnel for the 2014-2015 School Year, effective August 22, 2014**

      Yadira Zapata, Spanish Teacher, 1.0 FTE, Alhambra High School

   16.4 **Authorization for the 2014-15 School Year Certificated Assignments as Provided in the Davis Bill (Education Code 44258.3)**

      **Background:** SB215 provides increased flexibility for teacher assignments in grades K-12. In the spring of 1992, the District adopted a policy based on Education Code 44258.3 that would provide the needed flexibility for District assignments while maintaining assurances that teachers assigned to teach outside of their credential authorizations have adequate knowledge of the subject matter to be taught. The Alternative Credentialing Committee (ACC) will meet to review the subject matter competency of the teachers who will be covered by the Davis Bill and will approve the respective assignments if acceptable.
16.5 Certificated Assignment Resolutions for the 2014-15 School Year as Provided by the Committee on Assignments

Background: Education Code 44258.7(c) and (d) authorizes a full-time teacher with special skills and preparation outside of his or her credential to be assigned to teach an elective or electives in the area of his or her special skills for up to 100% of a full-time assignment. It is the responsibility of the Committee on Assignments to approve such assignments. David Robertson, Assistant Superintendent of Personnel Services will serve as chair of this committee.

16.6 Annual Statement of Need for the 2014-15 School Year Thirty-Day Substitute Teaching Permits and the Emergency Designated Subjects Vocational Education Thirty-Day Substitute Teaching Permits as presented in Exhibit A

Background: Title 5, Section 80025, states that schools who hold or have applied for Emergency 30-Day Substitute Teaching Permits must file an Annual Statement of Need, Form 505a.

16.7 Alhambra High School Spring Coaching Stipends for School Year 2013-14 as presented in Exhibit B

16.8 Employment of Classified Personnel

Kristin Adarme, Instructional Technology Integration Specialist, 8 hours per day, District Office, effective date TBD

16.9 Employment of Classified Substitute Personnel

Mary Bach, effective March 27, 2014

16.10 Unique Learning Systems

Background: Audrey Lee, Director of Curriculum and Educational Technology, presented information at the April 14, 2014 meeting about an online curriculum service (Unique Learning Systems) that provides teachers of students with special needs Common Core aligned curriculum units. If approved, this curriculum will be in place in certain Special Education classes beginning this school year in grades 9-12, with possible expansion to 6-8 for the 2014-15 school year. This program was approved by the Curriculum Advisory Council (CAC) on April 1, 2014.

16.11 Advanced Academics

Background: Audrey Lee, Director of Curriculum and Educational Technology, presented information about a new online credit recovery system, Advanced Academics at the April 14, 2014 meeting. This online system would replace the Plato Learning Environment (PLE) that has been used for summer school for the past few years, due to the fact that many of PLE's courses no longer meet the A-G requirements for college entrance into the CSU or UC system. If approved, this curriculum would be in place for the summer program and (if successful) also for credit recovery during the school year. This program was approved by the Curriculum Advisory Council (CAC) on April 1, 2014.
16.12 Single Plans for Student Achievement

**Background:** Audrey Lee, Director of Curriculum and Educational Technology, highlighted the modifications made to the Single Plans for Student Achievement for John Swett Elementary, John Muir Elementary, Las Juntas Elementary and Morello Park Elementary at the April 14, 2014 meeting. The School Site Councils have met to review current data and make any necessary revisions to the plans. The Single Plans are designed to be used as a tool to align all site resources into a multi-year plan that addresses the academic, social, emotional, and safety needs of all students. Copies of the plans are available at the District Office.

16.13 Ratification of Contracts as presented in Exhibit C

- PleinAire Design Group
- Cosmic Star, Inc. & Kuldip Sandhu (Principal)

16.14 Warrant Registers as presented in Exhibit Y

17. Items for Board Consideration or Action

17.1 K-12 Insight – Let’s Talk as presented in Exhibit D (Rami Muth) INFORMATION AND POSSIBLE ACTION ITEM

**Background:** Liz Ralston will present a proposal for a cloud-based program that builds bridges of communication and understanding with stakeholder groups. This is a data-driven communication strategy involving systematic surveying that provides trending information. This information can be used as a tool for continuous growth and improvement.

17.2 Furniture Refresh Program – Contrax (Rami Muth) INFORMATION ITEM

**Background:** Sean Baum from Contrax Furnishings will present a plan to assist with long-range planning to refresh and modernize furniture to support environments that inspire and enable 21st century teaching and learning.

17.3 Discussion of Conceptual Plans for Alhambra High School (Andi Stubbs) INFORMATION ITEM

**Background:** There will be a discussion regarding the facility needs of Alhambra High School in order to provide direction to Hibser Yamauchi Architects Inc. in the development of three conceptual plans. This item is for information only.

17.4 Proposal to Add Additional Projects for Phase I of Measure K (Andi Stubbs) INFORMATION ITEM

**Background:** The Board is being asked to consider using the remainder of Phase I Measure K funds to support the following projects which would be completed for the 2014-15 school year:

- The creation a computer lab/multi-media center in the F wing at MJHS. The purpose of this center is to support a career pathway for a digital media arts program which would include robotics and will feed to a course sequence being developed at Alhambra High School. The proposed program has 68 students
who have expressed an interest for the 2014-15 school year. The cost for the first phase of the program is approximately $55,000 and would be completed during the summer. The program will be implemented for the beginning of the 2014-15 school year. The remaining design for this CTE program would take place during the second phase of Measure K pending board approval.

- Reconfiguration of the MJHS library into a multi-media center. Approximate cost $1500.
- Soft seating to convert the current computer lab (A114) at MJHS into a student work center. Approximate cost $2,100
- Due to increased interest and enrollment in the sciences at Alhambra High School there is a need to re-purpose existing classrooms and storage areas in the J wing in order to gain additional lab and collaborative spaces. Approximate cost $350,000

17.5 **The Local Control Accountability Plan (LCAP) Information and Public Comment Period** (Audrey Lee) **INFORMATION ITEM**

The plan being presented reflects the input gathered from eleven stakeholder group meetings that included parents, teachers, students, administrators, classified staff, union groups and members of the community. The meetings were interactive in nature and included a focus on the critical areas of need shown by district data. The plan will now be shared with various stakeholder groups and will be open for public comment through May 30th. The plan will/may be revised based upon additional input and will be presented to the board on June 9th in conjunction with the District budget as prescribed by law.

17.6 **Review of Job Description – Intervention Counselor** as presented in Exhibit E (David Robertson) **INFORMATION ITEM**

**Background:** This job description has been developed to more accurately reflect the changing role for the elementary and middle school counselor.

17.7 **Review of Job Description - Parent Liaison/Translator** as presented in Exhibit F (David Robertson) **INFORMATION ITEM**

**Background:** This job description has been developed to reflect potential changes identified in the LCAP with bilingual services.

17.8 **Declaration of Need for Fully Qualified Educators for the 2014-15 School Year** as presented in Exhibit G (David Robertson) **ACTION ITEM**

**Background:** The California Commission on Teacher Credentialing (CCTC) (Title 5, Section 80023-80026) requires that school districts complete a blanket Declaration of Need for Fully Qualified Educators, CL500, for positions in which they anticipate an emergency situation may exist and which are other than 30-Day Emergency Substitute Teaching Permits.

17.9 **Adoption of Resolution No. 2014-13 In the Matter of the Reduction of Classified Personnel: Reduction of Classified Services** as presented in Exhibit H (David Robertson) **ACTION ITEM**
17.10 Adoption of CSBA Board Policies and Administrative Regulations: December 2013 (Rami Muth) ACTION ITEM

Background: After a request for further review at the April 14, 2014 meeting and input from the Board, the Board is being asked to adopt the following CSBA policy updates which have been amended by MUSD Cabinet Members:

BP 2210, BP 3551, AR 3551, AR 3554, BP 4111, 4211, 4311, BP 4131, BP 4231, BP 4331, BP 5123, AR 5123, BP 5141.21, AR 5141.21, BP 5146, BP 6142.91, BP 6146.1, AR 6159.4, BP 6162.51, AR 6162.51, BP 6164.2, BP 6173.1, AR 6173.1, BP 6176, BP 6179, BP 7214, AR 7214 (BP 6177 pulled for further review and BP 6142.6 will not be adopted at this time)

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items

20. Adjournment – The next Regular Meeting of the Board of Education will be May 12, 2014