TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elskens, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

5:00 p.m.
1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

  3.1 Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957

  3.2 Consideration of Student Expulsion, Pursuant to Education Code 48918(c) (K-12)

  3.3 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, Assistant Superintendent Andi Stubbs, and Greg Dannis of DWK, regarding MEA, CSEA, MASA and Confidential Supervisory Group

6:30 p.m.
4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Minutes from Regular Meeting February 23, 2015

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

  11.1 Martinez Education Association

  11.2 California School Employees Association
12. Comments from PTA

13. Presentations

13.1 Teacher of the Year Announcement – Christina Schreiber (David Robertson)

13.2 Educational Showcase – Alhambra High School (Tom Doppe)

14. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. Staff/Board Comments/Reports:

15.1 Executive Advisory Committee Report (Tom Doppe)

16. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

16.1 Retirement

   Ruth Vogt, Psychologist, 1.0 FTE, Alhambra High School, effective June 13, 2015
   David Eliaser, Teacher, 1.0 FTE, Vicente Martinez High, effective June 13, 2015

16.2 Resignation

   Dana Marshall, Math Teacher, 1.0 FTE, Alhambra High School, effective June 12, 2015
   Danielle Drier, Special Ed Teacher, 1.0 FTE, Las Juntas Elementary, effective June 12, 2015
   Masina Tillo, Special Ed Teacher, 1.0 FTE, John Swett Elementary, effective June 12, 2015
   Ashley Alves, Psychologist, 1.0 FTE, District Office, effective June 12, 2015
   Michael Stewart, Math Teacher, 1.0 FTE, Alhambra High School, effective June 12, 2015
   Dian Post, Special Ed Teacher, 1.0 FTE, Martinez Early Intervention Preschool, effective June 12, 2015
   Anna Martin, English Teacher, resigning .40 FTE of 1.0 FTE, Martinez Junior High, effective June 12, 2015
   Deloris Mollenbernd, Adult Ed Teacher, Martinez Adult Ed, effective February 18, 2015

16.3 Release of Temporary Certificated Personnel Employed for the 2014-15 School Year, Effective June 12, 2015

   Jennifer Fennell, Social Science Teacher, .60 FTE, Alhambra High School
   Anthony Castellano, Educational Mental Health Counselor, 1.0 FTE, Vicente Martinez High
   Amanda Tamo, Elementary Teacher, 1.0 FTE, Morello Park Elementary
   Naema Ray, Special Ed Teacher, 1.0 FTE, Martinez Early Intervention Preschool
16.4 Employment of Interim Classified Management

Linda Grundhoffer (Retiree), Interim Chief Business Official, effective March 25, 2015

16.5 Employment of Classified Personnel

Laura Rosen, Typist Clerk I, 2 hours per day, John Muir Elementary, effective March 2, 2015

16.6 Adjustments of Classified Personnel

Tanya Andrews, Typist Clerk I, 4 hours per day, Vicente Martinez High, Returned back to Cafeteria Assistant I, 3.75 hours per day, Alhambra High School, effective February 26, 2015

16.7 Employment of Classified Substitute Personnel

Flora Hernandez, effective February 27, 2015
Megan Fredericks, effective March 3, 2015

16.8 Employment of Certificated Substitute Personnel

Jaime Silva, effective February 20, 2015
Susan Thompson, effective February 27, 2015
Jordan Ashe, effective February 27, 2015
Ashley Borman, effective March 2, 2015
Shane Alexander, effective March 2, 2015

16.9 Memorandum of Agreement between University of the Pacific and Martinez Unified School District as presented in Exhibit A

16.10 2014-15 Consolidated Application – “Winter Data Collection” as presented in Exhibit B

Background: The Board is being asked to approve the 2014-15 Consolidated Application – “Winter Data Collection”. The Consolidated Application serves as an accountability measure for the expenditure of federal and state categorical funds. The District participates in the following categorical programs: EIA/English Learners, Title I (Assistance for Low Income Children), Title II (Teacher Quality/Professional Development/Class Size Reduction/Technology), Title III (Limited English Proficient). Extra copies of the Consolidated Application are available at the District Office

16.11 Ratification of Contracts as presented in Exhibit C

- Jennifer Swerdlow
- Alex Adria
- Elwin Williams III
- Ian Christopher Davis
- Elliot Gann
- Carolyn Janson
- Six Seconds


Background: The Safety Plans were brought for information at the February 23, 2015 meeting.
16.13 **Approval of Extended (Overnight) Field Trips** as presented in Exhibit D

16.14 **Warrant Registers** as presented in Exhibit Y

17. **Items for Board Consideration or Action**

17.1 **MUSD Demographic Study** (Andi Stubbs) **ACTION ITEM**

**Background:** Representatives of Jack Schreder and Associates will present a draft version of the demographic study that was presented on October 13, 2014, which includes enrollment projections for the District. This information will assist staff and the Board in decision making with regard to long-range facility planning. A copy of the draft is available on the District website.

**Staff Recommendation:** Approve the MUSD Demographic Study presented by Jack Schreder and Associates.

17.2 **2015 Summer Project List** as presented in Exhibit E (Andi Stubbs) **INFORMATION AND POSSIBLE ACTION**

**Background:** The 2015 Summer Project list was presented as a staff report during the February 9, 2015 Board meeting. The list has been updated to change the funding source for the MJHS Building "D" underpinnings project, and the AHS Building F&H painting project to the General Fund (was tentatively budgeted under Fund 21, Building Fund - Measure K). Additionally, estimated balances are shown for the funds utilized.

**Fiscal Impact:** The total cost of all planned summer projects for 2015 is $2,270,563. The 2015 Summer Project List shows the breakdown of costs by funding source.

**Staff Recommendation:** Approve the 2015 Summer Project List.

17.3 **Proposal, Bevier Structural Engineering, Inc. - Structural Engineering Services - MJHS Building D Underpinning Project** as presented in Exhibit F (Andi Stubbs) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** The District has established a plan dating back to 2012 to monitor the building and movement of the hillside under "Building D" at the Martinez Junior High School. The most recent full analysis was conducted during the summer of 2014. After the last earthquake, Geotech was called out to conduct an updated study, which revealed underground shift. They recommend the addition of an underpinning system to support the primary structural system of the building (listed as a project on the 2015 Summer Project List, with a total budget of $300,000). This system will be similar to the underpinning structure installed along the northwest corner of the building.

**Fiscal Impact:** The estimated cost for the calculation package and construction documents to be provided by Bevier Engineering, Inc. is a not-to-exceed amount of $20,000, which will be charged to Fund 40 (Reserve for Capital Outlay) if Board-approved.

**Staff Recommendation:** Approve the proposal for services with Bevier Structural Engineering, Inc. in an amount not to exceed $20,000.
17.4 **Vicente/Briones New Construction Project, Presentation of Mitigated Negative Declaration (MND) pursuant to CEQA Guidelines** as presented in Exhibit G (Andi Stubbs) **INFORMATION ITEM**

Background: Staff and the CEQA Consultant will provide a presentation to the community regarding the proposed project and the MND. The District has filed the Notice of Intent to Adopt a Mitigated Negative Declaration for the project. The Draft Initial Study/MND is currently available for review and comments as part of the Public Review Period.

Staff Recommendation: This item is presented as information only to provide an update on the CEQA process. The Board will be asked to consider adopting the MND at the next Board meeting.

17.5 **Review of AR 5141.21 - Administering Medication and Monitoring Health Conditions** as presented in Exhibit H (Janelle Eyet) **INFORMATION AND POSSIBLE ACTION ITEM**

Background: This regulation is being updated to add definitions of epinephrine auto-injector and anaphylaxis and to reflect new law (SB 1266) which went into effect January 1, 2015. It requires districts to provide emergency epinephrine auto-injector(s) to each school site, requires annual notice to staff requesting volunteers, and deletes requirements for a district plan. District staff have developed procedures to comply with SB1266 requirements. Board policy must be adopted prior to implementation of new procedures.

17.6 **Maintenance and Technology Vehicles New Purchase** as presented in Exhibit I (Andi Stubbs) **INFORMATION ITEM**

Background: A replacement vehicle is needed for the current Ford F250 1997 pick-up truck, used by maintenance staff. This replacement is on the 15-year maintenance plan. The current vehicle, which is beyond its life expectancy and is costly to maintain, will be replaced with a 2015 F250 Regular Cab pick-up truck in the amount of $28,227.61. An additional vehicle is also needed for the Instructional Technology (IT) Department, as the implementation of the Technology Integration program has resulted in an increase in IT staffing, and the need for mobility in order to provide timely and critical service to sites. This additional vehicle will cost $24,949.83. Staff went through the State of California General Services Department (GSD) in order to obtain the best price on the vehicle. Downtown Ford in Sacramento holds the government contract with California GSD, and is thus able to offer the lowest price.

Fiscal Impact: The total cost for both vehicles will be $53,177.44, and will be charged to Fund 40 (Special Reserve for Capital Outlay). The replacement maintenance vehicle was already included in the 15-year maintenance plan in a prior year, but the IT vehicle will be an added expense.

Recommendation: This item is presented as information only.

17.7 **Second Interim Financial Report** (Andi Stubbs) **ACTION ITEM**

Background: The Board is asked to review and file the 2014-15 Second Interim Report, which signifies a Positive Certification of Financial Condition, based on the current state budget information. The Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current fiscal year and in the subsequent two fiscal years. The District filed a Positive Certification for the 2014-15 Budget Report. A copy of the report is on the District website.
17.8 Adoption of Resolution 2015-8 regarding Local Reserves Cap as presented in Exhibit J (Andi Stubbs) **ACTION ITEM**

**Background:** After further input from Board members at the February 23, 2015 meeting, the resolution presented reflects the suggested changes from that discussion. The Board is being asked to adopt Resolution No. 2015-8 as amended.

17.9 2015 CSBA Delegate Assembly Election (Rami Muth) **ACTION ITEM**

**Background:** The Board is being asked to vote for the 2015 CSBA Delegate Assembly candidates. Information was presented to the Board at the February 23, 2015 meeting.

17.10 First Reading of CSBA Board Policies and Administrative Regulations: December, 2014 (Rami Muth) **INFORMATION ITEM**

**Background:** The Board is asked to review the board policies and administrative regulations for December 2014, which have been reviewed by MUSD Cabinet members.

17.11 Possible Formation of a Crude by Rail Subcommittee (Rami Muth) **INFORMATION ITEM**

**Background:** The Board will discuss the possible formation of a subcommittee to address the suggested responses to Crude by Rail issues.

17.12 Course Name Change Approval as presented in Exhibit K (Rami Muth) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** Superintendent Muth will present information about changes to the course name for Choir to Musical Theater. This change was approved by CAC on February 3, 2015 and is being brought to the Board for information and possible action in order for it to be included in the course catalog as soon as possible.

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items

20. Adjournment – The next Regular Meeting of the Board of Education will be March 23, 2015