MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION – AMENDED AGENDA
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
February 8, 2016

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Jonathan T. Wright, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

This meeting is being audio and video recorded.

5:30 p.m. 1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Deputy Superintendent CJ Cammack, Chief Business Official Diane Deshler and Director of Student Services Helen Rossi regarding MEA, CSEA, MASA and Confidential/Supervisory Unit

3.2 Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

3.3 Consideration of Student Expulsion, Pursuant to Education Code 48918(c) (K-12)

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Minutes from the Regular Meeting January 25, 2016 and the Special Meeting of February 1, 2016

9. Organization of the Board

9.1 Establishment of Committees as presented in Exhibit A

Background: At the December 14, 2015 Board meeting, the Board agreed to maintain their current committee membership positions and wait until a meeting in February 2016 to determine the committee membership for the coming year (when a provisional appointment would be in place.)
10. Correspondence
11. Comments from Student Representative
12. Employee Organization Reports
   12.1 Martinez Education Association
   12.2 California School Employees Association
13. Comments from PTA
14. Staff/Board Comments/Reports
   14.1 CSBA Conference Update (Kathi McLaughlin and CJ Cammack)
15. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.
16. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.
   16.1 Retirement
   Harold Johnson, Teacher, 1.0 FTE, Vicente High, effective June 10, 2016
   16.2 Employment of Classified Substitute Personnel
   Andrea Townsley, effective February 2, 2016
   16.3 Employment of Adult School Personnel
   Aimee Yates, Science Teacher, effective January 11, 2016
   Teresa Boardman, English Teacher, effective January 11, 2016
   16.4 Certificated Personnel at Alhambra High School Accepting a 6/5 Assignment for the 2015-16 school year

   Background: The District is requesting approval of the following 6/5 teaching assignment. Teachers at Alhambra High School regularly teach 5 periods/classes out of the 7-period day. In consultation with MEA, the District has explored all other options, including returning teachers on a re-employment list, and part-time teachers able and interested in teaching additional classes. Having exhausted all other options, and in consultation with MEA, the District is recommending that the following teacher be approved to voluntarily teach 6 classes in a 7-period day, or a 6/5 teaching assignment for the Spring Semester of the 2015-16 school year.
   1. Dave Mathers - .20 FTE Science
   2. Clark Smith - .20 FTE Science
   3. Tom Ford - .20 FTE Math
   4. Andrea Salas - .20 FTE Math
16.5 Agreement on Field Experiences in Schools Student Teaching between the Martinez Unified School District and Touro University California Graduate School of Education as presented in Exhibit B

16.6 Approval of Extended (overnight) Field Trip as presented in Exhibit C

16.7 Resignation of Cindi Young from the Measure K Citizens' Oversight Committee (COC)

   Background: Cindi Young has submitted her resignation from the district's bond oversight committee. Cindi has served over four years on the committee as a member who is the parent or guardian of a child enrolled in the District.

16.8 Declaration of Discarded Textbooks as presented in Exhibit D

16.9 Ratification of Contracts as presented in Exhibit E

   - Caltrans Division of Equipment Apprenticeship Training Program
   - John F. Kennedy Community Counseling Center

16.10 Letter of Support to Contra Costa County Department of Conservation and Development as presented in Exhibit F

16.11 Warrant Registers as presented in Exhibit Y

17. Items for Board Consideration or Action

   17.1 Woodbridge Children's Center Program Overview (Diane Deshler) INFORMATION ITEM

   Background: A Woodbridge Children's Center Update was provided at the November 9, 2015 Board Meeting by district staff. At this meeting, Woodbridge staff will present a program overview and fiscal report on its operations.

   17.2 Annual Financial Audit Report 2014-15 (Diane Deshler) INFORMATION ITEM

   Background: This report was posted before the January 25, 2016 meeting. The Audit Report was prepared by the accountancy firm of Goodell, Porter, Sanchez & Bright, LLP. John Goodell will be present to review highlights from the audit report. The Board was asked to review and will be asked to file the 2014-2015 Audit Report for the Martinez Unified School District.

   17.3 Annual Financial Measure K Bond Audit Report 2014-15 as presented in Exhibit G (Diane Deshler) INFORMATION ITEM

   Background: The Bond Audit Report was prepared by the accountancy firm of Goodell, Porter, Sanchez & Bright, LLP. John Goodell will be present to review highlights from the report. The Board was asked to review and will be asked to file the 2014-2015 Bond Audit Report for the Martinez Unified School District.
17.4 **Vicente/Briones Project Approval** as presented in Exhibit H (Diane Deshler) **ACTION ITEM**

**Background:** On April 2, 2012, the Board approved a $5,027,100 budget for the construction of a new Vicente/Briones building. The original building site was not approved by the California Department of Education (CDE); subsequently, the existing Maintenance Yard site (across from the district office) has been chosen as the alternative site. A subcommittee convened on October 7, 2014 to address issues related to building on the new site and to explore the following options for a revised scope and budget. On November 17, 2014 the Board approved using the original plan at the new location, with modifications (revised budget: $5,805,863). On January 26, 2015, staff and Terraphase Engineering provided an information update on the environmental testing and results obtained in preparing the Preliminary Environmental Assessment (PEA) of the existing Maintenance Yard in order to obtain the Department of Toxic Substance Control (DTSC) and the California Department of Education (CDE) approval for the new Vicente/Briones site. The update included the next steps to develop the removal plan to address the impacted soil. On March 23, 2015, the Board adopted the CEQA Initial Study/Mitigated Negative Declaration. On September 14, 2015, staff presented the extent of the lead soil removal encountered during removal. On September 28, 2015, Staff presented budget increase for the lead soil removal and increase for the building due to escalation and new code requirements (revised budget $6,801,441 utilizing project contingency). On October 26, 2015, the Board approved the revised Preliminary Services Agreement for the construction of the new classroom building with JL Modular, Inc. at Vicente Martinez High School and Briones School to be performed utilizing the lease-leaseback delivery method authorized pursuant to Education Code section 17406, et. seq. On January 11, 2016, Staff present an update regarding obtaining final DSA approval for the project and proceeding with re-bidding of the project. The revised pricing has been received for contract approval. The additional soil removal cost has been finalized.

**Recommendation:** District staff recommends the approval of the Lease-Lease Back contract with JL Modular, Inc. for the Vicente/Briones Project in the amount of $4,006,041. (The contract documents are available on the district website and the drop box for the Board). District staff recommends the approval of the change order with Terraphase for the additional lead soil removal in the amount of $98,596.

17.5 **Appointment of Assistant Superintendent, Personnel Services** (CJ Cammack) **ACTION ITEM**

**Background:** The appointment of this position is one of the recommended adjustments to restructure the executive cabinet, effective July 1, 2016. One position of the current executive cabinet will be collapsed as part of an effort to address budget needs and ensure support is streamlined to our school sites, students and staff. This position will assume responsibility, as described in a previously utilized job description, for all related aspects of Personnel Services.

17.6 **Appointment of Director, Student Services** (CJ Cammack) **ACTION ITEM**

**Background:** The appointment of this position is one of the recommended adjustments to restructure the executive cabinet effective July 1, 2016. One position of the current executive cabinet will be collapsed as part of an effort to address budget needs and ensure support is streamlined to our school sites, students and staff. This position will assume responsibility, as described in a previously utilized job description, for all related aspects of Student Services and Special Education.
17.7 Approval of Revised Calendars for 2016-17 and 2017-18 School Years as presented in Exhibit I (CJ Cammack) INFORMATION AND POSSIBLE ACTION ITEM

Background: The 2016-2017 and 2017-2018 calendars were approved by the calendar committee and the Board during the 2014-2015 school year. Based on a negotiated agreement with MEA in the spring of 2015 where the work year returned to one hundred eighty-five 185 days, revisions were needed to add the additional two (2) workdays. These revisions have been approved by the calendar committee and representatives from all unions and employee groups. These revisions do not alter the student instructional days or the beginning and ending of school dates previously approved.

17.8 Proclamation – Career and Technical Education Month February 1-29, 2016 as presented in Exhibit J (Audrey Lee) INFORMATION AND POSSIBLE ACTION ITEM

Background: February 1-29 has been designated Career and Technical Education Month by the Association for Career and Technical Education. Martinez Unified has been asked to support this proclamation and urge all citizens to become familiar with the services and benefits offered by the career and technical programs in this community.

17.9 Adoption of Resolution No. 2016-7 - Authorized Signatures as presented in Exhibit K (Rami Muth) ACTION ITEM

Background: The resolution presented reflects the addition of the newest board member after the provisional appointment at the January 25, 2016 meeting.

17.10 Adoption of Resolution No. 2016-8 in Support of African American History Month as presented in Exhibit L (Audrey Lee) INFORMATION AND POSSIBLE ACTION ITEM

Background: The Board is asked to review and adopt the resolution presented in support of February 2016 as African American History Month and encourage all schools to commemorate this time with appropriate instructional activities.

17.11 Adoption of CSBA Administrative Regulations: July 2015 and October 2015 (Rami Muth) ACTION ITEM

Background: In keeping with the updating of its policies, the Board was asked to review the following administrative regulations which had been pulled for further review. They have been reviewed by the District’s Cabinet members and were presented at the January 11, 2016 meeting:

(July) AR 4161.8, (4261.8, 4361.8)
(October) AR 3512, AR 4112.23, AR 4119.11, (4219.11, 4319.11)

17.12 First Reading of CSBA Administrative Regulations, Board Policies and Bylaws: December 2015 (Rami Muth) INFORMATION ITEM

Background: In keeping with the updating of its policies, the Board was asked to review the following board policies, administrative regulations and minor revisions. There is also an Administrative Regulation from the October 2015 updates that had been pulled for further review. They have all been reviewed by the District’s Cabinet members:
(October): AR 3111
(December): BP 2121, BP 5111.1, AR 5111.1, BP 6173, AR 6173, AR 6173.1, BB 9150
17.13 **Review of BP 6152.1 (a) Placement in Mathematics Courses** as presented in Exhibit M (Audrey Lee) **INFORMATION ITEM**

**Background:** Audrey Lee, Director of Curriculum & Educational Technology and Tom Doppe, Principal of AHS, will present information on a new board policy requiring, due to SB359, the adoption of a policy regarding math placement for 9th grade students. Once adopted, this policy for placement is to be put into effect for the 2016-17 school year. Information about the plans for implementing this will also be presented.

17.14 **2016 CSBA Delegate Assembly Election** as presented in Exhibit N (Rami Muth) **INFORMATION ITEM**

**Background:** The Board is being asked to review the 2016 CSBA Delegate Assembly candidate information. The Board will be asked to vote at the February 22, 2016 meeting.

17.15 **Increase in Graduation Requirements at Alhambra High School** (Helen Rossi and Tom Doppe) **ACTION ITEM**

**Background:** This item was brought before the Board as an information item on November 9, 2015. The Board is being asked to approve the increase in graduation credits from 230 to 240 at Alhambra High School. This increase in credits will be in the subject areas of Career & Technical Education, Visual and Performing Arts, or World Language.

18. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. **Comments from the Superintendent, Board Members and Future Agenda Items**

20. **Adjournment** – The next Regular Meeting of the Board of Education will be February 22, 2016.