MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
February 10, 2014

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Chanell Drucker, Student Representative
Bobbi Horack, Clerk
Kathi McLaughlin, Member

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

5:30 p.m.

1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

   3.1 Conference with Real Property Negotiators, Pursuant to Government Code 54956.8
       Property:  3455 Alhambra Ave., Martinez, CA
       Negotiators:  Andi Stubbs

   3.2 Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

6:30 p.m.

4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out:  Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Regular Meeting of January 27, 2014 and Special Discussion Meeting of February 3, 2014

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

   11.1 Martinez Education Association

   11.2 California School Employees Association
12. **Comments from PTA**

13. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

14. **Staff/Board Comments/Reports:**

   14.1 **Community Science Report** (Rona Zollinger)

   14.2 **Adult Ed Consortium** (Kathy Farwell)

   14.3 **Counseling Report** (Janelle Eyet)

   14.4 **CYES Grant** (Rami Muth)

   14.5 **Kindergarten Registration Report** (Helen Rossi)

15. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

   15.1 **Retirement**

   Sue Gemma, Office Manager, Martinez Junior High School, effective June 30, 2014

   Nancy Klim, Library Media Assistant, Las Juntas Elementary, effective June 13, 2014

   15.2 **Resignation**

   Katherine Foster, Teacher, Las Juntas Elementary, 1.0 FTE, effective June 13, 2014

   Kathleen Coleman, Teacher, Martinez Early Intervention Preschool, 1.0 FTE, effective June 13, 2014

   Beth Baker, Teacher, Morello Park Elementary, .20 FTE, effective June 13, 2014

   15.3 **Promotion of Classified Personnel**

   Jessica Robinson, Para Educator C, 5.5 hours per day, Alhambra High School, Promoted to Technology Specialist, 6 hours per day, John Muir Elementary, effective January 30, 2014

   15.4 **Employment of Classified Personnel**

   Anna-Lisa Muraoka, Para Educator C, 5.5 hours per day, Alhambra High School, effective February 18, 2014

   15.5 **Employment of Certificated Substitute Personnel**

   Jennifer Pardini, effective January 28, 2014

   Jaime Fordyce, effective January 27, 2014

   Michael Stewart, effective January 27, 2014

   Dana Sassone, effective April 1, 2014
15.6 Employment of Classified Substitute Personnel

Raymond Bagno, effective January 31, 2014
Cherise Gutierrez, Noon Duty Supervisor, Morello Park Elementary, effective February 3, 2014

15.7 Stipend Assignments

Eliot Schain, Backroads Literary Magazine, Alhambra High School, $1498.00
Stephanie Dellar, Master Teacher Stipend from Brandman University, $130.00
Emily Eaton, Backyard Bound Overnight - Stewardship Council Grant, New Leaf Collaborative, $300

15.8 Ratification of Contracts as presented in Exhibit A

- Raoul Flaviano
- Jack Schreder & Associates
- City of Martinez and Rising Sun Energy Center

15.9 Warrant Registers as presented in Exhibit Y

16. Items for Board Consideration or Action

16.1 Adoption/Approval of Resolution No. 2014 – 8 of the Board of Education of the Martinez Unified School District Accepting the Proceeds of the John Nunes-Bulldog Fire Memorial Scholarship Fund, and Establishing the John Nunes-Bulldog Fire Memorial Trust as presented in Exhibit B (Andi Stubbs) ACTION ITEM

Background: During the January 27, 2014 Board meeting, staff presented a draft resolution for review that, if approved by the Governing Board, would allow the District to become the fiduciary agent of the John Nunes-Bulldog Fire Memorial Scholarship Fund. The resolution would authorize transfer of approximately $5,937.13 in scholarship monies to the District-operated Fund 73 (Trust Fund). Upon review, the Board requested that the resolution include additional detail regarding the continued administration of the scholarship.

Resolution 2014-8 now includes language outlining the current recipient application and selection process, which would be continued should the Board approve the transfer of funds to the District. As this scholarship benefits district students, and the process is already in place for similar scholarships, it is recommended that the Board consider approval of the resolution.

Staff Recommendation: Adoption/approval of Resolution No. 2014-8 as amended from the January 27, 2014 meeting after Board input.

16.2 Contract for Services, Ray Morgan: Records Imaging/Indexing as presented in Exhibit C (Andi Stubbs) ACTION ITEM

Background: On January 27, 2014, the Board reviewed a proposal for services with Ray Morgan for scanning, imaging, and indexing of the districts personnel and financial records. The formal contract is provided in Exhibit C for consideration of approval, in a not-to-exceed amount of $40,000.
Fiscal Impact: The not-to-exceed amount of $40,000 will be co-funded using approximately $15,000 of the balance of the district's "return of equity" account managed by Keenan and Associates (property and liability insurance), and approximately $25,000 of the recent Microsoft Settlement reimbursement.

Staff Recommendation: Approve the contract with Ray Morgan for imaging/indexing services in a not-to-exceed amount of $40,000.

16.3 Proposal for Services, RGM and Associates: 25-Year Facility Maintenance Plan as presented in Exhibit D (Andi Stubbs) ACTION ITEM

Background: On January 27, 2014, the Board reviewed a proposal for services from RGM & Associates to develop a comprehensive 25-year facility maintenance plan for the district. The Board requested that the new Vicente/Briones building, and the Martinez Adult Education sites be added to the proposal. The updated proposal now includes the following:

- New Vicente/Briones School (upon completion of construction)
- Martinez Adult Education (upon finalization of program/facility needs)

The revised not-to-exceed amount of the proposal is $49,000 not including expenses. This represents an increase of $7,000 as compared to the original proposal of $42,000, to cover the cost of reviewing the additional two sites.

Fiscal Impact: The not-to-exceed amount of $49,000 will be co-funded, with approximately $24,500 charged to Fund 25 (Development Fees) and $24,500 charged to Fund 40 (Special Reserve for Capital Outlay).

Staff Recommendation: Approve the 25-Year Facility Maintenance Plan GM & Associates in a not-to-exceed amount of $49,000.

16.4 Approval of Employment Agreement – Superintendent Muth (David Robertson) ACTION ITEM

- 2 year extension

16.5 Vicente Martinez High School and Briones School, Preliminary Services Agreement for New Classroom Building, Increment 2 Project as presented in Exhibit E (Andi Stubbs) INFORMATION and POSSIBLE ACTION ITEM

Background: On April 2, 2012, the Board approved “new construction under Phase I with a budget of $5,027,100” for the Vicente Martinez High School and Briones School. The RFP for the project was issued on January 6, 2014 reflective of the schematic design presented at the October 14, 2013 and October 28, 2013 Board Meetings.

Recommendation: Approval of the Preliminary Services Agreement in the amount of $53,200 with JL Modular, Inc. for the construction of the New Classroom Building, Increment 2 at Vicente Martinez High School and Briones School, in order to move forward with the DSA submittal package. This project will be performed utilizing the lease-leaseback delivery method authorized pursuant to Education Code section 17406, et. seq.
16.6 **Measure K Bond Program: Project Selection, 2014 Series** as presented in Exhibit F (Andi Stubbs) **INFORMATION ITEM**

**Background:** In November, 2013, the Board voted to move forward on selling the second series of bonds within the "Measure K" bond program, totaling $20 million. The Board must now begin to consider which projects should be completed with the next round of bond proceeds. A master project list has been compiled (Exhibit F) to assist the Board in the decision-making process. This list includes all projects from the 2010 master list that were not completed during "Phase 1" of the bond program, and/or have not been included and fully funded within the district's 15-year maintenance plan; in addition to projects formerly labeled as "Phase 2," "Phase 3," or "Unfunded." Finally, the list also includes additional projects suggested by site administrators over the past few months of bond program planning.

**Fiscal Impact:** The estimated net available funds for additional facilities projects under the "Measure K" program total **$15,715,000**, (This figure does not include the $2,000,000 state eligibility funding) as shown in Exhibit F. To date, approximately **$35,227,600** in projects has been identified.

**Staff Recommendation:** No Board action is required at this time. Staff is seeking direction on how to assist the Board in the decision-making process regarding which projects should be funded with the 2014 series of bonds.

16.7 **Review of Safety Plans** (copies available on the District Website) (David Robertson) **INFORMATION ITEM**

**Background:** The Martinez Unified School District Schools Annual Revisions and Review of their Safe School Plans. Safe School Plans are updated annually to reflect changes in board policies or additional safety measures at schools. All safe school plans also have additional or supplementary materials that are confidential that include reunification of students and staff dismissal after an emergency. All Safe School Plans will be available on the District website pending board approval. This is an information item and staff will be recommending approval on the February 24th Board meeting.

16.8 **Resolution 2014-9 - Closing the Commercial Property Loophole** as presented in Exhibit G (Rami Muth) **INFORMATION ITEM**

**Background:** In October of 2013 the Board reviewed this resolution calling on the state legislature to close the commercial property loophole in Proposition 13. This reform will generate billions of dollars for our schools. Since the initial review of this resolution an additional 23 school districts and 3 city councils have passed resolutions in support of this measure. At the request of a member of the Board this measure is being brought forward for further consideration and discussion.

Prior to Prop 13 California was ranked among the best in the county. Now California ranks 49th in the nation for per-pupil funding, and our class sizes are among the highest in the nation. The regular reassessment of nonresidential commercial property will restore at least $6 billion in annual revenue for schools and public services.
17. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. **Comments from the Superintendent, Board Members and Future Agenda Items**

19. **Adjournment** – The next Regular Meeting of the Board of Education will be February 24, 2014 and there will be a Special Discussion Meeting March 3, 2014 at 6:00 p.m.