“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

**John L. Fuller, President**

Deidre Siguenza, Vice President

Denise Elsken, Member

Bobbi Horack, Clerk

Kathi McLaughlin, Member

Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at [www.martinez.k12.ca.us](http://www.martinez.k12.ca.us)

5:30 p.m.

1. **Call to Order**

2. **Public Comment** – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. **Adjourn to Closed Session**

3.1 **Pursuant to Government Code Section 54956.95 – Liability Claims**

Claimant: Hailey Bower  
Agency Claimed Against: Martinez Unified School District

3.2 **Conference with Labor Negotiators, Pursuant to Government Code 54957.6 –**

Superintendent Rami Muth, Assistant Superintendent David Robertson, and Chief Business Official Andi Stubbs, regarding MEA, CSEA, MASA and Supervisory/Confidential Employees Group

6:30 p.m.

4. **Reconvene for the Regular Meeting of the Board of Education**

5. **Report Out: Closed Session**

6. **Pledge of Allegiance**

7. **Approval of Agenda**

8. **Approval of Minutes:** Minutes from Regular Meeting January 12, 2015

9. **Correspondence**

10. **Comments from Student Representative**
11. **Employee Organization Reports**
   11.1 **Martinez Education Association**
   11.2 **California School Employees Association**

12. **Comments from PTA**

13. **Presentations**
   13.1 **Educational Showcase – John Swett Elementary** (Adam Welcome)

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Staff/Board Comments/Reports:**
   15.1 **Measure K Citizens’ Oversight Committee** (COC) Report (Andi Stubbs)
   15.2 **2015-16 State Budget Update – Governor’s Proposal** as presented in Exhibit A (Andi Stubbs)
       
       **Background:** Staff will present information on the Governor’s proposal for the 2015-16 State Budget.

16. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

   16.1 **Resignation**

   Pauletta Ornellas, Noon Duty, 1.5 hours per day, Las Juntas Elementary, effective December 8, 2014
   Lisa Banuelos, LVN, 5.5 hours per day, District Office, effective January 30, 2015
   Cheryl Costa, Typist Clerk I, 3 hours per day, John Swett Elementary, effective January 16, 2015

   16.2 **Employment of Certificated Substitute Personnel**

   Teresa Bolla, effective January 12, 2015

   16.3 **Approval of Extended (overnight) Field Trip** as presented in Exhibit B

   16.4 **California Career Pathways Trust Memorandum of Understanding** as presented in Exhibit C

   16.5 **District Calendar for the 2015-16 School Year** as presented in Exhibit D

   16.6 **Warrant Registers** as presented in Exhibit Y
17. **Items for Board Consideration or Action**

17.1 **Appointment of Martinez Junior High School Principal** (David Robertson) **ACTION ITEM**

17.2 **Vicente/Briones New Construction Project Environmental Testing Update** (Andi Stubbs) **INFORMATION ITEM**

**Background:** Staff and Terraphase Engineering will provide an update on the testing and results obtained in preparing the Preliminary Environmental Assessment (PEA) of the existing Maintenance Yard in order to obtain the Department of Toxic Substance Control (DTSC) and the California Department of Education (CDE) approval for the new Vicente/Briones site. The update will include the next steps to develop the removal plan to address the impacted soil.

**Staff Recommendation:** This item is presented as information only to provide an update on the environmental testing and site approval process.

17.3 **Contract Amendment: Terraphase Engineering** as presented in Exhibit E (Andi Stubbs) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** Terraphase Engineering is under contract with the District for environmental services related to the Vicente/Briones new construction project (the Board has approved an alternative site with a revised scope and project budget of $5,805,863). Because of the test result associated with some of the soil identified in preparing the PEA for the existing maintenance yard site, a contract amendment is proposed to cover the additional services needed to complete the additional testing, finalized the removal action work plan (RAW), coordinate with the CEQA preparation, and final reporting with DTSC. (As described in the proposal from Terraphase Engineering, shown in Exhibit E.)

**Fiscal Impact:** The additional cost totals **$53,440.** It is anticipated that this cost will be absorbed in the overall project budget of $5,805,863. A financial hardship funding application has been submitted to the Office of Public School Construction (OPSC), which could result in state monies that would reduce the cost of the project.

**Staff Recommendation:** It is recommended that the Board approve the proposal of **$53,440** for additional services required for the site approval process related to the construction for the Vicente/Briones school. Action is requested during this meeting in order to move forward on the additional services needed so the project can stay on schedule.

17.4 **Contract Amendment: Quattrochhi Kwok Architects** as presented in Exhibit F (Andi Stubbs) **INFORMATION AND POSSIBLE ACTION**

**Background:** Quattrochhi Kwok Architects are under contract with the District for architectural services related to the Vicente/Briones new construction project (the Board has approved an alternative site with a revised scope and project budget of $5,805,863). Because of the changes resulting from the move of the project to the current Maintenance and Operations site, a contract amendment is proposed to cover the additional services needed (as described in the memo from QKA, shown in Exhibit F).

The District's bond program team reviewed the requested fee increases carefully with Quattrochhi Kwok Architects, and concurred that they are necessary and accurate.
Fiscal Impact: The fee increase totals $83,000. It is anticipated that this increase will be absorbed in the overall project budget of $5,805,863. A financial hardship funding application has been submitted to the Office of Public School Construction (OPSC), which could result in state monies that would reduce the cost of the project.

Staff Recommendation: It is recommended that the Board approve the fee increase of $83,000 for additional services required because of the new construction site for the Vicente/Briones school. Action is requested during the same meeting that this item is presented for information, in order to move forward on the additional services needed so that the project can stay on schedule.

17.5 Resolution of Acceptance No. 2015-9 and Notice of Completion: Alhambra High School, Softball Field Renovation as presented in Exhibit G (Andi Stubbs) INFORMATION ITEM

Background: The Board will be asked to approve the attached Resolution of Acceptance/Notice of Completion for the Softball Field Renovation and Netting Projects at Alhambra High School (Fund 40 Project). The work was completed by Jim Freethy Excavating, Inc. All related expenditures came within amended budget for these projects. The final cost will be approximately $782,000 once the final retention amount has been paid.

17.6 Resolution of Acceptance No. 2015-10 and Notice of Completion: Alhambra High School, Performing Arts Center Expansion as presented in Exhibit H (Andi Stubbs) INFORMATION ITEM

Background: The Board will be asked to approve the attached Resolution of Acceptance/Notice of Completion for the Performing Arts Center Expansion Project at Alhambra High School (Measure K Bond Project, Phase I List). The work was completed by Broward Builders, Inc. All related expenditures came within budget for this project. The final cost will be approximately $2,856,350.

17.7 2013-14 Audit Report (Andi Stubbs) ACTION ITEM

Background: The Board was asked to review and file the 2013-2014 Audit Report for the Martinez Unified School District at the January 12, 2015 meeting. The Audit Report was prepared by the accountancy firm of Goodell, Porter, Sanchez & Bright, LLP. In the auditor’s opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities at June 30, 2014 and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

17.8 Request for Allowance of Attendance, Emergency Conditions as presented in Exhibit I (Andi Stubbs) INFORMATION ITEM

Background: On Thursday, December 11, 2014, three schools in the District experienced a material decrease in attendance due to severe weather conditions during a storm that impacted the county: John Muir Elementary School, Las Juntas Elementary School, and Alhambra High School. Under California Education Code Section 46392, a district may request attendance credit under these circumstances, when the decease is greater than 10% compared with estimated daily attendance.
An analysis of attendance records for all district schools on both December 11, 2014 and December 12, 2014, revealed that attendance was significantly lower at JME, LJE, and AHS on December 11, 2014. After the Board has approved the request and signed the affidavit, it will be forwarded to the County Office of Education for approval prior to submission to the state.

Staff Recommendation: This item is presented as information only during the January 26, 2015 regular Board meeting. It will be brought back for approval/signature at the next regular Board meeting.

17.9 Review of Resolution 2015-8 regarding Local Reserve Caps as presented in Exhibit J (Rami Muth) INFORMATION ITEM

Background: The Board is being asked to consider a resolution in response to the passage of Proposition SB 858 which limits the amount of local reserves a school district can maintain.

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items

20. Adjournment – The next Regular Meeting of the Board of Education will be February 9, 2015