MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
June 8, 2015
“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY,
EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

John L. Fuller, President
Deidre Siguenza, Vice President
Denise Elsken, Member
Bobbi Horack, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

6:00 p.m.  There will be a dessert/refreshments reception for the MUSD Retirees of 2015

6:30 p.m.  
1.   Call to Order
2.   Pledge of Allegiance
3.   Approval of Agenda
4.   Approval of Minutes: Minutes from the Regular Meeting May 18, 2015
5.   Correspondence
6.   Comments from Student Representative
7.   Employee Organization Reports
   7.1  Martinez Education Association
   7.2  California School Employees Association
8.   Comments from PTA
9.   Presentation
   9.1  Honor 2015 Retirees (Rami Muth)
   9.2  Educational Showcase – Martinez Junior High School (Michael DeFrancesco)
10.  Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.
11. Staff/Board Comments/Reports:

11.1 **Food Service Update** (Paula Onofrio of Sodexo)

11.2 **Annual IPM Report** (Bruce Leslie)

11.3 **Palm Tree Removal** (Bruce Leslie)

12. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

12.1 **Retirement**

Jill Scott, Attendance Technician, 8 hours per day, Alhambra High School, effective August 18, 2015
Zonya del Castillo, Parent Liaison Translator, 8 hours per day, District Office, effective June 12, 2015
Mary Crosby, Para Educator Hearing Impaired, 5.5 hours per day, Alhambra High School, effective June 30, 2015

12.2 **Resignation**

Deborah Thomason, Para Educator A, 3 hours per day, John Swett Elementary, effective June 12, 2015
Sarah Dalton, Spanish Teacher, 1.0 FTE, Alhambra High School, effective June 12, 2015

12.3 **Employment of Certificated Personnel for the 2015-2016 School Year, effective August 19, 2015**

Laura Greenblatt, Special Education Teacher, 1.0 FTE, Martinez Junior High
Nadia Malliaris, School Psychologist, 1.0 FTE, Alhambra High School

12.4 **Request for Leave of Absence for 2015-2016 School Year**

Debby Wang Lendahl, Special Education Teacher, 1.0 FTE, Martinez Junior High, requesting 1.0 FTE unpaid leave of absence

12.5 **Transfer of Classified Personnel**

Lisa Holliday, Para Educator C, 5.5 hours per day, John Swett Elementary, transferred to Para Educator C, 5.5 hours per day, Martinez Early Intervention Preschool Program, effective June 1, 2015

12.6 **Promotion of Classified Personnel**

Cathleen Mariucci, Campus Supervisor, 5.5 hours per day, Vicente Martinez High School promoted to Office Manager, 8 hours per day, Vicente Martinez High School, effective May 13, 2015
12.7 **Employment of Classified Personnel**

Flora Hernandez, Para Educator One to one, 5.5 hours per day, John Muir Elementary, effective May 13, 2015
Riel Edgecomb, Para Educator C, 5.5 hours per day, Las Juntas Elementary, effective May 13, 2015

12.8 **Employment of Classified Substitute Personnel**

Michael Marty, effective June 1, 2015
Keith Farwell, effective June 1, 2015

12.9 **Employment of 2015 Summer School Personnel (Summer Work Crew)** as presented in Exhibit A

12.10 **Student Waiver Request Regarding the California High School Exit Exam (CAHSEE)**

**Background:** The California Education Code 60851 outlines the waiver process for students who take one or both parts of the CAHSEE with a modification and have received the equivalent of a passing score. Appropriate documentation has been verified by staff that the Alhambra High School and/or Vicente/Briones students have met the requirements for the waiver request.

The students identified in the confidential paperwork given to the Board have met the three requirements outlined in Education Code Section 60851 (c):

1) “An individual education program adopted pursuant to the federal Individuals with Disabilities Act or a plan adopted pursuant to the Section 504 of the federal Rehabilitation Act of 1973 in place that requires accommodations or modifications to be provided to the pupil when taking the high school exit examination.

2) Sufficient high school level coursework either satisfactorily completed or in progress in a high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the high school exit examination.

3) An individual score report for the pupil showing that the pupil has received the equivalent of a passing score on the high school exit examination (350 or higher) while using the modification that fundamentally alters what the high school exit examination measures as determined by the State Board of Education.”

DOB: 12/18/96, 12/12/96, 9/9/97, 10/16/97, 7/30/96, 9/7/97, 5/3/97, 9/11/97, 01/11/97, 6/12/96, 10/16/96, 6/12/96, 2/26/97, 9/17/97

12.11 **Individual Service Agreement (ISA)**

**Background:** An Individual Education Program (IEP) team has determined that the student described in the confidential information given to the Board has educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

12.12 **Declaration of Surplus Equipment** as presented in Exhibit B

12.13 **Declaration of Discarded Textbooks** as presented in Exhibit C
Agenda: June 8, 2015

12.14 **Acceptance of Gift Donations**

Two LCD monitors from Gary and Sherrie Moore to the Martinez Unified School District.

12.15 **New Bank Account – Alhambra High School ASB** as presented in Exhibit D

12.16 **HY District Master Facilities Plan Completion Fee Proposal** as presented in Exhibit E

12.17 **Ratification of Contracts** as presented in Exhibit F

- Jorge Del Castillo

12.18 **Agreement for Legal Services between Martinez Unified School District and Fagen Friedman & Fulfrrost LLP** as presented in Exhibit G

12.19 **Warrant Registers** as presented in Exhibit Y

13. **Items for Board Consideration or Action**

13.1 **Memorandum of Understanding (MOU) Between New Leaf Collaborative and the Martinez Unified School District (MUSD)** as presented in Exhibit H (Diane Deshler)  **INFORMATION ITEM**

Background: The purpose of the MOU is to establish a relationship between New Leaf Collaborative and the MUSD. The agreement describes the services and programs that will be provided to the students and educators of Martinez Unified School District.

13.2 **New Leaf Collaborative – Beverage Container Recycling Grant Project Proposal** as presented in Exhibit I (Diane Deshler)  **INFORMATION ITEM**

Background: The Board will review the project proposal presented. This program will involve hands-on recycling education at MUSD schools, lunchtime recycling stewardship activities, waste diversion and recycling assessments. It will foster Green Teams that will continue program activities past the end of the grant term.

13.3 **Review of Future Contracts for Vicente/Briones Project: Vicente/Briones Site Soil Removal, MJHS Frontage Project (new Susana Street Parking/ Basketball Court/New Leaf Garden)** (Bruce Leslie)  **INFORMATION ITEM**

Background: The Board approved the Vicente/Briones School project Option 1 on November 17, 2014. On January 26, 2015, the Board was updated on soil testing and the need to develop an impacted soil removal plan through DTSC. On April 27, 2015, the Board was informed of a request to amend the contract for Terraphase Engineering to perform additional services for the removal action work plan (RAW) to keep the project moving forward (also approved by the Board). Pending the 30-day public review period for the RAW (6/3/15 - 7/3/15), DTSC will direct the District regarding the implementation the RAW. Upon DSA approval for new Vicente/Briones site plan, the MJHS Frontage project would begin during the summer break.
**Staff recommendations:** At the June 22, 2015 Board meeting, Staff will present the approximate budget figures for the soil removal and environmental oversight projects. An approximate budget for the MJHS Frontage project in support of the new Vicente/Briones school will be presented as well. The Board will be asked to authorize contingent approvals for issuance of contracts pending DTSC & DSA acceptance during the summer break.

13.4 **Review of Resolution No. 2015-15 and CTE Letter and regarding the Vicente and Briones Facility Hardship Project** as presented in Exhibit J (Bruce Leslie)

**INFORMATION ITEM**

**Background:** The Vicente/Briones project has received, from the State Allocation Board, a conceptual approval. The next steps are to continue working with DSA and CDE regarding necessary approvals as well as obtaining other backup documentation needed for the full funding request submittal to OPSC. The resolution and letter presented are two of the documents needed to proceed with the project.

13.5 **Resolution No. 2015-16 Regarding the Education Protection Account (EPA)** as presented in Exhibit K (Diane Deshler)

**INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** The passage of Proposition 30 on November 6, 2012 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. Article XIII, Section 36(e) requires the creation in the state General Fund of an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by the passage of Proposition 30. K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, with the following provisos: a) the spending plan must be approved by the governing Board during a public meeting; b) EPA funds cannot be used for administrative salary/benefits, or any other administrative costs; and c) each LEA must publish on its website an accounting of how much money was receive from the EPA and how the funds were expended.

13.6 **Title III LEA Plan Addendum** as presented in Exhibit L (Audrey Lee)

**INFORMATION ITEM**

**Background:** The California Department of Education (CDE) requires school districts to submit an annual update to their LEA Plan for Goal 2 in order to be eligible for funding related to English Learners, in this case Title III for English Learners, and for Immigrants. Audrey Lee, Director of Curriculum and Educational Technology, will present the update to the LEA Plan, which is aligned with goals and actions steps stated in the District's Local Control and Accountability Plan (LCAP). This plan was approved by the District English Learner Advisory Council (DELAC) on May 28 and is being presented to the Board for information.

13.7 **Public Hearing and Review of the 2015-16 Local Control and Accountability Plan (LCAP)** (Audrey Lee)

**INFORMATION ITEM**

**Background:** The state’s funding formula requires that districts work with stakeholders to develop a Local Control and Accountability Plan (LCAP), beginning with the 2014-15 school year. District staff has held several meetings with key stakeholder groups in order to gain input that has informed the final draft of the plan. The MUSD Local Control Accountability Plan (LCAP) specifies the goals, actions, and expenditures and addresses
the eight priority areas for all district TK-12 schools funded with the Local Control Funding Formula (LCFF).

The Governing Board must hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed in the LCAP. The public hearing must be held at the same meeting as the annual budget public hearing. (Education Code Section 52062 (b)).

A second public meeting must be held after, but not on the same day as, the public hearing, during which the Governing Board adopts the LCAP. This meeting must also be the same meeting as that during which the Governing Board of the school district adopts a budget pursuant to paragraph (2) of subdivision (a) of Section 42127.

**Staff Recommendation:** Information only. The plan will be brought for action at the June 22, 2015 meeting. Copies of the LCAP are available at the District Office and on the District website.

### 13.8 Public Hearing and Review of the 2015-16 Budget (Diane Deshler) INFORMATION ITEM

**Background:** California Education Code Section 1620 provides that, prior to adoption of the district budget, the MUSD Governing Board shall hold a public hearing. At the hearing, any taxpayer may appear and speak on the proposed Budget or any item therein. Law also requires that the public hearing for the district budget be held during the same meeting as the public hearing for the Local Control and Accountability Plan (LCAP).

The Board was provided with a draft budget packet prior to the meeting. The Board is asked to conduct a Public Hearing, and then review the 2015-16 Budget; which will be brought back for adoption during the Governing Board meeting on June 22, 2015. The 2015-16 Original Budget signifies a Positive Certification of its financial condition, based on the Governor’s May Revise of the 2015-16 State Budget. The Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Additionally the district certifies that the 2015-2016 Budget includes expenditures outlined in the Local Control and Accountability Plan (LCAP). Copies of the draft budget are available at the District Office.

**Staff Recommendation:** Information only. The 2015-16 Budget will be brought for action at the June 22, 2015 meeting.

### 13.9 Approval of Revised 2015-16 School Calendar as presented in Exhibit M (Audrey Lee) ACTION ITEM

**Background:** The revised calendar presented reflects an addition of two MEA work days which was part of MEA negotiations regarding professional development.

### 13.10 Amended Authorized Signatures Resolution No. 2015-17 as presented in Exhibit N (Rami Muth) ACTION ITEM

**Background:** The resolution presented reflects new members of the administrative team who sign checks on behalf of the Martinez Unified School District.
13.11 Adoption of CSBA Board Policies and Administrative Regulations: April, 2015 (Rami Muth) ACTION ITEM

Background: The Board was asked to review the board policies and administrative regulations for April 2015 at the May 18, 2015 meeting, which have been reviewed by MUSD Cabinet members:

BP 0460, AR 0460, AR 1330, BP 3312, AR 3514.2, E 4112.9, 4212.9, 4312.9, BP 4143, 4243, BP 5111, AR 5111, BP 5113.1, BP 5126, AR 5126, BP 5144.4, AR 5144.4, E 5145.6, BP 6170.1, BP 6174, AR 6174

13.12 Discussion Regarding Las Juntas Field (Denise Elsken) INFORMATION ITEM

Background: The Board will be asked to discuss the potential application for WW funds for the field at Las Juntas Elementary School.

14. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

15. Comments from the Superintendent, Board Members and Future Agenda Items

16. Adjournment – The next Regular Meeting of the Board of Education will be June 22, 2015.