IIf you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us

5:30 p.m. 1. Call to Order

2. Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Conference with Labor Negotiators, Pursuant to Government Code 54957.6 – Superintendent Rami Muth, Assistant Superintendent David Robertson, and Chief Business Official Andi Stubbs, regarding MEA and CSEA.

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Regular Meeting of April 28, 2014

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

11.1 Martinez Education Association

11.2 California School Employees Association
12. **Comments from PTA**

13. **Presentations**

13.1 **Honor Student Representative Chanell Drucker and Introduction of New Student Representative for the 2014-15 School Year**

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Staff/Board Comments/Reports:**

15.1 **Measure K Citizens’ Oversight Committee (COC) Report** (Andi Stubbs)

16. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

16.1 **Resignation**

Angela LeBoeuf, Para Educator A, John Muir Elementary, effective May 9, 2014
Jessica Pozos, SDC Teacher, 1.0 FTE, Martinez Junior High School, effective June 13, 2014
Sharon Schlagel, Speech & Language Pathologist, .90 FTE, District Office, effective June 13, 2014

16.2 **Employment of Certificated Personnel for the 2014-2015 School Year, effective August 20, 2014**

Megan Sexsmith, Math Teacher, 1.0 FTE, Martinez Junior High

16.3 **Adjustments in Certificated Personnel Staffing for the 2014-2015 School Year, effective August 21, 2014**

Emily Selby, Elementary Teacher, John Muir Elementary, increase from .20 FTE to 1.0 FTE
Michelle Graffis, Elementary Teacher, Las Juntas Elementary, increase from .40 FTE to 1.0 FTE
Ellen Coleman, Counselor, Alhambra High School, increase from .60 FTE to 1.0 FTE

16.4 **Employment of Certificated Substitute Personnel**

Maria Teresa Puentes-Sweetser, effective May 5, 2014
Marilyn Steele, effective April 17, 2014

16.5 **Request for Leave of Absence for 2014-2015 School Year**

Courtney Wells, Social Science Teacher, 1.0 FTE, Alhambra High School, requesting .40 FTE unpaid family leave
16.6 Reduction of Classified Service – (Resolution No. 2014-13)

Patricia Gonzalez, Cafeteria Assistant I, 3.5 hours per day, Martinez Junior High School, layoff effective June 30, 2014

16.7 Stipend Assignments

Kati McDermott, Girls Swimming Coach, Alhambra High School, $2092
Gerald Wiener, Drama Director/Producer, Alhambra High School, $2000
Mark Duarte, Track Coach, Martinez Junior High, $1177
Ashley Greene, Track Coach, Martinez Junior High, $1177

16.8 Employment of 2014 Summer School Personnel as presented in Exhibit A

16.9 Approval of 2014-15 Designation of CIF Representatives to League as presented in Exhibit B

16.10 Declaration of Surplus Equipment as presented in Exhibit C

16.11 Declaration of Discarded Books as presented in Exhibit D

16.12 Ratification of Contracts as presented in Exhibit E

- Harriette Heibel
- Nicole Padoan
- Jack Schreder & Associates

16.13 Warrant Registers as presented in Exhibit Y

17. Items for Board Consideration or Action

17.1 Appointment of the John Muir Elementary Principal (David Robertson) ACTION ITEM

17.2 Appointment of Accounting Supervisor (David Robertson) ACTION ITEM

17.3 Resolution of Acceptance and Notice of Completion: Single Campus Photovoltaic Solar - Alhambra High School (No. 2014-17) and District-wide Photovoltaic Solar – Multi-Campus for Projects (No. 2014-18) as presented in Exhibit F (Andi Stubbs) INFORMATION AND POSSIBLE ACTION

Background: The Board will be asked to approve the attached Resolution of Acceptance/Notice of Completion for the Single Campus Photovoltaic Solar project at Alhambra High School and District-wide, Multi-Campus Photovoltaic Solar projects as part of Measure K to provide energy efficiency improvement, renewable/alternative energy systems and solar energy panels. The work was completed by Solar City. All related expenditures came within budget for these projects.

17.4 Amendment No. 1 to Single-Campus Photovoltaic Solar Project - Alhambra High School and District-wide Photovoltaic Solar Projects – Multi-Campus as presented in Exhibit G (Andi Stubbs) INFORMATION AND POSSIBLE ACTION ITEM

Background: On May 14, 2012, the Board held a public hearing and approved Energy Services Contracts with Solar City Corporation for the Photovoltaic Solar - Alhambra
High School and District-wide Photovoltaic Solar - Multi-Campus Projects at Martinez Junior High, Las Juntas Elementary, Morello Park Elementary, John Swett Elementary, John Muir Elementary, District Office, Lower Campus, and Maintenance Yard per Government Code Section 4217.10 et seq.

Staff is requesting approval of Amendment No. 1 for an increase of $20,632.00 to the Agreement for Design, Installation and Commissioning of Solar/Photovoltaic System for Alhambra High School project.

Staff is requesting approval of the Amendment No. 1 for a reduction of $(30,324.00) to the Agreement for Design, Installation and Commissioning of Solar/Photovoltaic System for the District-wide Photovoltaic Solar projects - Multi-Campus projects.

Recommendation: It is recommended that the Governing Board approve Amendment No. 1 for each Contract. The net is a reduction of $(9,692.00)

17.5 Amendment to Performance Guarantee Agreement with Solar City Corporation as presented in Exhibit H (Andi Stubbs) INFORMATION AND POSSIBLE ACTION ITEM

Background: On May 14, 2012, the Board held a public hearing and approved Energy Services Contracts with Solar City Corporation for the Photovoltaic (Solar) Project at Alhambra High School, Martinez Junior High, Las Juntas Elementary, Morello Park Elementary, John Swett Elementary, John Muir Elementary, District Office, Lower Campus and Maintenance Yard per Government Code section 4217.10 et seq. On June 24, 2013, the Board approved the Performance Guarantee Agreement for the project.

The Las Juntas Photovoltaic system has been installed since the original agreement was approved. The Amendment is provided to update the agreement to include the Las Juntas production values in the Performance Guarantee.

Staff is requesting approval of Amendment to the Performance Guarantee Agreement with Solar City.

Fiscal Implications: None.

Recommendation: It is recommended that the Governing Board approve Amendment to the Performance Guarantee Agreement with Solar City Corporation.

17.6 Elementary and Secondary School Safety Plans as presented in Exhibit I (Andi Stubbs) INFORMATION ITEM

Background: On April 14, 2014, a staff report was presented on a District-wide 25-Year Facility Maintenance Plan which included details on recommended safety upgrades with estimated budget amounts. The budget for the four elementary schools is presented in order to review access gates, hardware and security cameras options. A separate budget is also included for the secondary sites.
17.7 **Proposal to Provide Transportation Planning and Engineering Services for John Swett Elementary and John Muir Elementary** as presented in Exhibit J (Rami Muth) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** In order to evaluate potential improvements for vehicular circulation at John Swett Elementary and John Muir Elementary, the Board is asked to review and consider for approval the proposal submitted by Fehr and Peers. The proposal is broken into two tasks. Task 1 will focus on field observations and presentation of options. Task 2 would provide conceptual drawing of proposed changes.

**Fiscal Impact:** The cost for the services is $12,800 if Task 2 is desired based on the options for improvements presented after the initial Task. It is proposed that the cost be funded using Fund 21 – Measure K Bond Funds.

**Staff Recommendation:** Approval of Transportation and Planning Services Proposal.

17.8 **Facilities Long-Range Planning Needs** as presented in Exhibit K (Andi Stubbs) **INFORMATION ONLY ITEM**

**Background:** There will be a discussion of the elements of facilities long-range planning including modernization or construction plans for John Swett Elementary, John Muir Elementary and Las Juntas Elementary. This item was requested by a community member.

17.9 **Approval of Revised Calendar for 2014-15 School Year** as presented in Exhibit L (David Robertson) **ACTION ITEM**

**Background:** The calendar presented in the exhibit is a reflection of two additional professional development days and two other recommended changes.

17.10 **Approval of Job Description – Intervention Counselor** (David Robertson) **ACTION ITEM**

**Background:** This job description was reviewed at the April 28, 2014 meeting. It has been developed to more accurately reflect the changing role for the elementary and middle school counselor.

17.11 **Approval of Job Description - Parent Liaison/Translator** (David Robertson) **ACTION ITEM**

**Background:** This job description was reviewed at the April 28, 2014 meeting. It has been developed to reflect potential changes identified in the LCAP with bilingual services.

17.12 **Approval to Add Additional Projects for Phase I of Measure K** (Andi Stubbs) **ACTION ITEM**

**Background:** The Board is being asked to approve using a portion of the remainder of Phase I Measure K funds to support the following projects which would be completed for the 2014-15 school year:
- **MJHS - F Wing- Computer Lab/Multi-Media Center:** The purpose of creating a computer lab-multi-media center in the F-Wing is to support a career pathway for a digital media arts program which would include robotics, and will feed to a course sequence being developed at Alhambra High School. The cost for the
first phase of the program is approximately $51,400, and would be completed during the summer, so that the program could be implemented in the beginning of the 2014-15 school year. The remaining design for this CTE program would take place during the second phase of the Measure K bond program, pending board approval.

- **MJHS – A114:** Add soft seating and tables to convert the current computer lab (A114) into a student/staff work center that promotes collaboration. Proposed cost: $3,100.
- **MJHS – Library:** Tables and seating needed to support six additional computers in the Library. Proposed cost: $1,400.

Total Requested, MJHS: $55,900.

- **AHS – Science Classroom Improvements:** Due to increased interest and enrollment in the sciences at Alhambra High School there is a need to re-purpose existing classrooms and storage areas in the J wing in order to gain additional lab and collaborative spaces. Proposed Cost: $77,684.

Total Requested, MJHS/AHS: $133,584.

**Fiscal Impact:** The current projected Measure K Phase 1 balance is $580,927. Approval of these projects would reduce the projected balance to $447,343.

**Staff Recommendation:**
Approve the proposed projects at MJHS/AHS, in the estimated amount of $133,584.

17.13 **K-12 Insight – Let’s Talk (Rami Muth) ACTION ITEM**

**Background:** Liz Ralston presented a proposal for a cloud-based program that builds bridges of communication and understanding with stakeholder groups at the April 28, 2014 meeting. This is a data-driven communication strategy involving systematic surveying that provides trending information. This information can be used as a tool for continuous growth and improvement.

**Fiscal Impact:** $7,000 first year, $12,500 second year, and $12,500 third year

**Funding source:** Unrestricted Mandated Cost Block Grant

17.14 **Adoption of Resolution No. 2014-14 in the Matter of the Classification of Fund Balances** as presented in Exhibit M (Andi Stubbs) INFORMATION ITEM

**Background:** In accordance with Governmental Accounting Standards Board Statement (GASB) No. 54, which became effective starting with the 2010-11 fiscal year, the Board must pass a resolution each year in order to classify a fund balance as “committed;” which refers to amounts that are subject to internal constraints, self-imposed by formal action (i.e. by a vote, resolution, or the adoption of a budget).

For 2013-14, the Board designates that the fund balance as of July 1, 2013 in Fund 11, Adult Education, Fund 14, Deferred Maintenance, and Fund 20 (Other Post Employment Benefits (OPEB) are committed, and can only be used for the specific purposes of the fund.

**Staff Recommendation:** Information tonight, but the Board will be asked to approve Resolution No. 2014-14 for the Classification of Fund Balances in Governmental Funds at the June 9, 2014 meeting.
17.15 Resolution No. 2014-15 Creating the Measure C Citizens’ Oversight Committee as presented in Exhibit N (Andi Stubbs) INFORMATION ITEM

Background: The Board is asked to adopt and approve Resolution 2014-15 creating the Measure C Citizens’ Oversight Committee as presented.

17.16 Measure C Citizens’ Oversight Committee: Membership Roster as presented in Exhibit O (Andi Stubbs) INFORMATION ITEM

Background: Nine of the members from the "Measure B" Citizens’Oversight Committee wish to continue on as members of the "Measure C" Citizens’ Oversight Committee. The Board is asked to consider approval of the nine potential members as shown in the Exhibit.

17.17 AB 1266 - Transgender Law (Helen Rossi) INFORMATION ONLY ITEM

Background: As a result of a Civil Rights Complaint against Arcadia USD, AB 1266 was passed, requiring school districts to modify current policies and practices permitting transgender students to participate in gender segregated school programs and activities consistent with their gender identity. This power point will serve as information and a catalyst for discussion of the revised board policies which are proposed in the next agenda item.

17.18 Further Review/Discussion of CSBA Board Policies and Administrative Regulations: Special Edition - February 2014 (Helen Rossi) INFORMATION AND POSSIBLE ACTION ITEM

Background: The Board will discuss further the following policies related to AB 1266, which identify major revisions made in CSBA’s sample board policies. The policies have been reviewed further by Director of Student Services, Helen Rossi after the Board requested additional information prior to their adoption.

BP 0410, BP 5145.3, AR 5145.3, AR 6145.2

17.19 Proposal for Microsoft Volume Licensing Agreement - CAMSA as presented in Exhibit P (Max Eissler) INFORMATION AND POSSIBLE ACTION ITEM

Background: The CAMSA Volume Licensing agreement allows the district to install the latest version of Microsoft Windows and Office software on all district computers and upgrade that software at any time for no additional cost. The district pays an annual fee based on the number of employees, which would be $17,271.80 for the current year. Costs to upgrade all current district computers and servers without this license agreement would exceed $150,000.

Recommendations: The Board is being asked to approve the CAMSA license agreement with an initial advance three year purchase. The total cost for three years is $51,815.40, which will be paid entirely out of Microsoft Voucher Settlement Program restricted funds.
17.20 **California Clean Energy Jobs Act: Prop 39 Funding Overview** as presented in Exhibit Q (Andi Stubbs) **INFORMATION ITEM**

*Background:* The state is providing five-year funding to schools for energy efficiency projects through the California Clean Energy Jobs Act, beginning with the 2013-14 fiscal year. Districts must go through a multi-step process to identify and prioritize possible projects, and submit an application for funding. Staff will present information about the program, along with a draft Board Resolution (No. 2014-16) required as part of the application process to the "Bright Schools" program, which provides up to $20,000 in funding for the necessary energy audit, and possible planning services.

*Staff Recommendation:* Information only. The resolution to be brought back for consideration of approval at the June 9, 2014 Board meeting.

17.21 **2012-2013 Audit Report, Measure K Bond Building Fund** (Andi Stubbs) **INFORMATION ITEM**

*Background:* The Board is asked to review and file the 2012-2013 Audit Report for district's Measure K Bond Building Fund. The Audit Report was prepared by the accountancy firm of Goodell, Porter, Sanchez & Bright, LLP. In the auditor’s opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities at June 30, 2013 and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America. The auditor's tests resulted in no findings or recommendations. The Measure K Citizen's Oversight Committee reviewed the audit report during their regular meeting on May 1, 2014.

*Staff Recommendation:* Information tonight, but the Board will be asked to approve the 2012-13 Audit Report for the Measure K Bond Building Fund at the June 9, 2014 meeting.

17.22 **Discussion of Future Board Meetings for 2013-14** (Rami Muth) **INFORMATION ITEM**

18. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. **Comments from the Superintendent, Board Members and Future Agenda Items**

20. **Adjournment** – The next Regular Meeting of the Board of Education will be June 9, 2014