MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
February 22, 2016

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Jonathan T. Wright, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member
Blake Johnson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are also available on the District’s website at www.martinez.k12.ca.us.

This meeting is being audio and video recorded.

6:10 p.m.  1.  Call to Order

2.  Public Comment – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3.  Adjourn to Closed Session

3.1  Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

6:30 p.m.  4.  Reconvene for the Regular Meeting of the Board of Education

5.  Report Out:  Closed Session

6.  Pledge of Allegiance

7.  Approval of Agenda

8.  Approval of Minutes:  Minutes from the Regular Meeting February 8, 2016

9.  Presentation

9.1  Scholarship Check from Caldwell Flores Winters to an Alhambra High School Student (Tom Doppe)

9.2  Teacher of the Year Announcement (CJ Cammack)

10.  Correspondence

11.  Comments from Student Representative
12. **Employee Organization Reports**
   
   12.1 **Martinez Education Association**
   
   12.2 **California School Employees Association**

13. **Comments from PTA**

14. **Staff/Board Comments/Reports**
   
   14.1 **Technology and Learning Survey Results** (Max Eisssler)
   
   14.2 **Kindergarten Registration** (Helen Rossi)
   
   14.3 **Maintenance and Summer Project List** (Diane Deshler)

15. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

16. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

   16.1 **Retirement**
   
   Walter Bielski, Special Education Teacher, 1.0 FTE, Alhambra High School, effective June 10, 2016

   16.2 **Release of Classified Personnel**
   
   Lauren Corum, Typist Clerk I, 4 hours per day, Vicente Martinez High School, effective February 11, 2016

   16.3 **Resignation**
   
   Samantha Gomez, Noon Duty Supervisor, 1.5 hours per day, John Muir Elementary, January 15, 2016

   16.4 **Promotion of Classified Personnel**
   
   Kelley Mills, Library Media Assistant, 3.6 hours per day, John Swett Elementary promoted to Registrar/Data Technician, 8 hours per day, Martinez Junior High, effective date February 16, 2016

   16.5 **Employment of Certificated Substitute Personnel**
   
   Felicia Fernandez, effective February 9, 2016

   16.6 **Employment of Classified Substitute Personnel**
   
   Taisha Gatlin, effective February 9, 2016
   Helen Walker, effective February 9, 2016
16.7 **Employment of Adult School Personnel**

Fred Ferrer, Substitute Post Instructor, effective February 11, 2016
Jeffrey Torr, Community Fee Instructor, effective February 29, 2016

16.8 **Return from Leave of Absence for 2016-2017 School Year**

Sarina Mortensbak, Teacher, 1.0 FTE, John Muir Elementary
Amber Love-Snyder, Teacher, 1.0 FTE, Las Juntas Elementary

16.9 **Stipend Assignments**

Ruth Bumala, St. Mary’s College Master Teacher, $200

16.10 **Non-Public School Placement/Individual Service Agreements**

**Background:** An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

16.11 **Adoption of BP 6152.1 (a) Placement in Mathematics Courses**

**Background:** At the February 8, 2016 meeting, Audrey Lee, Director of Curriculum & Educational Technology and Tom Doppe, Principal of AHS, presented information on a new board policy requiring, due to SB359, the adoption of a policy regarding math placement for 9th grade students. This policy for placement is to be put into effect for the 2016-17 school year.

16.12 **Declaration of Surplus Equipment**

Two (2) IBM Selectric Typewriters from the District Office
- Serial #02771
- Serial #02884

16.13 **Ratification of Contracts** as presented in Exhibit A

- Sylvan Learning of the Bay Area
- Connections Education LLC

16.14 **Notice of Exemption for Las Juntas Elementary School Playfield Renovation Project** as presented in Exhibit B

16.15 **Warrant Registers** as presented in Exhibit Y

17. **Items for Board Consideration or Action**

17.1 **First Reading of Board Policy 6146.1 from December 2015 CSBA Updates** as presented in Exhibit C (Helen Rossi) **INFORMATION ITEM**

**Background:** The changes presented in BP 6146.1 reflect the recent board action taken regarding graduation credits at the February 8, 2016 Board Meeting.
17.2 Resolution Adopting Prequalification Process for Lease-Leaseback Developers and MEP Subcontractors for Lease-Leaseback Projects Pursuant to Public Contract Code Section 20111.6 as presented in Exhibit D (Diane Deshler) INFORMATION AND POSSIBLE ACTION ITEM

**Background:** On October 12, 2015, District’s Counsel, Dannis Woliver Kelley, presented an update on Lease-Leaseback Construction Delivery Method, the recent appellate court decision, Davis v. Fresno Unified School District and its implications with regard to the District’s use of this delivery method on future projects. Education Code section 17406 and Public Contract Code section 20111.6 require the District to require contractors to “prequalify” potential prime contractors (also referred to as “lease-leaseback developers”) and first tier, electrical, mechanical, or plumbing subcontractors holding one of the following licenses, C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and C-46 (collectively “MEP subcontractors”) before entering into an agreement for lease-leaseback projects. In addition to eligibility to use the lease-leaseback project delivery method, this process is intended to create a responsible and responsive bid pool, while preserving competition and fostering a level playing field. In addition, by ensuring that the potential bidders all meet minimum requirements designated by the public entity, this process also decreases the District’s exposure to undue risk, e.g., contractor default, defective work, claims, and skewed bid results.

District staff is requesting that the Board approve prequalification procedures for lease-leaseback developers and MEP subcontractors described in the attached documents and authorize District staff to proceed with the prequalification process in compliance with Public Contract Code section 20111.6.

The following prequalification documents are attached hereto:

- Resolution No. 2016-9 of the Martinez Unified School District Adopting Prequalification Process for Lease-Leaseback Developers, including:
  - Exhibit “A”: Prequalification Questionnaire;
  - Exhibit “B”: Prequalification Rating System with Appeal Process; and

- Resolution No. 2016-10 of the Martinez Unified School District Adopting Prequalification Process for MEP Subcontractors for Lease-Leaseback Projects, including:
  - Exhibit “A”: Prequalification Questionnaire;

**Recommendation:**
Staff recommends that the Board approve, pass, and adopt Resolution Nos. 2016-9 and 2016-10 adopting the Prequalification Processes and authorize District staff to proceed with the prequalification processes.

17.3 Annual Financial Audit Report 2014-15 (Diane Deshler) ACTION ITEM

**Background:** This report was posted before the January 25, 2016 meeting. The Audit Report was prepared by the accountancy firm of Goodell, Porter, Sanchez & Bright, LLP. John Goodell presented highlights from the audit report at the February 8, 2016 meeting. The Board is now asked to approve and file the 2014-2015 Audit Report for the Martinez Unified School District.
17.4 **Annual Financial Measure K Bond Audit Report 2014-15** (Diane Deshler) **ACTION ITEM**

**Background:** The Bond Audit Report was prepared by the accountancy firm of Goodell, Porter, Sanchez & Bright, LLP. John Goodell reviewed highlights from the report at the February 8, 2016 meeting. The Board is now asked to approve and file the 2014-2015 Bond Audit Report for the Martinez Unified School District.

17.5 **Public Hearing (per AB 1200) Regarding Negotiated Compensation Increases for the Martinez Education Association (MEA) as presented in Exhibit E (Diane Deshler)** **INFORMATION ITEM**

**Background:** There will be a public hearing (per AB 1200) on the District’s disclosure of the cost to fund the negotiated salary settlement for the 2015-16, 2016-17 and 2017-18 school years with MEA. The settlement includes a salary schedule increase of 3% effective July 1, 2015 through June 30, 2016 as well as a one-time off schedule payment equal to 1% in 2015-16. The settlement also includes a salary schedule increase of 2% effective July 1, 2016 through June 30, 2017 as well as a one-time off schedule payment equal to 1% in 2016-17 and status quo for salary and benefits in 2017-18.

17.6 **Ratification of Contract between the Martinez Education Association (MEA) and the Martinez Unified School District (MUSD) (CJ Cammack) **ACTION ITEM**

**Background:** The MEA and Martinez Unified School District have reached agreement for the 2015-16, 2016-17 and 2017-18 school years. The settlement includes a salary schedule increase of 3% effective July 1, 2015 through June 30, 2016 as well as a one-time off schedule payment equal to 1% in 2015-16. The settlement also includes a salary schedule increase of 2% effective July 1, 2016 through June 30, 2017 as well as a one-time off schedule payment equal to 1% in 2016-17 and status quo for salary and benefits in 2017-18.

17.7 **Educator Effectiveness Plan** as presented in Exhibit F (Audrey Lee) **INFORMATION ITEM**

**Background:** On September 22, 2015, Governor Brown signed SB103, the Educator Trailer Bill, into law, which contained revised appropriation language for the $490 million to be disbursed to local educational agencies for purposes of enhancing the effectiveness of teachers and administrators. This new funding is provided specifically to support the activities outlined in the plan. The funds must be spent by July 1, 2018. As a condition of receiving the funds, a spending plan for the funds must be presented at a public meeting of the governing board and then approved at a subsequent public meeting of the governing board.

17.8 **Resolution No. 2016-11 in Support of Women’s History Month** as presented in Exhibit G (Audrey Lee) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:** The Board is being asked to adopt the resolution presented which supports the month of March 2016 as Women’s History Month and encourages all schools to commemorate this time with appropriate instructional activities.
17.9 Adoption of CSBA Administrative Regulations, Board Policies and Bylaws: December 2015 (Rami Muth) ACTION ITEM

Background: The Board is being asked to adopt the following administrative regulations, board policies and bylaws which have all been reviewed by the District’s Cabinet members:
(October): AR 3111
(December): BP 2121, BP 5111.1, AR 5111.1, BP 6173, AR 6173, AR 6173.1, BB 9150

17.10 2016 CSBA Delegate Assembly Election (Rami Muth) ACTION ITEM

Background: The Board is being asked to vote for the 2016 CSBA Delegate Assembly candidates presented at the February 8, 2016 meeting.

17.11 Board Workshops and Training (Rami Muth) INFORMATION ITEM

Background: The Board will discuss if the District will pay or reimburse board members for training sessions.

18. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

19. Comments from the Superintendent, Board Members and Future Agenda Items

20. Adjournment – The next Regular Meeting of the Board of Education will be March 14, 2016.