MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
October 10, 2016
“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Jonathan T. Wright, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member
Juliet Stephenson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records and additional information that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board and will be available on the website under the agenda as “Additional Information”. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are available on the District’s website at www.martinezusd.net

This meeting will be audio and video recorded. Speaker cards are available in the Board Room for Public Comments.

5:30 p.m.
1. Call to Order

2. Public Comments – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Pursuant to Government Code Section 54956.95 – Liability Claims
Claimant: Kirk Wilson
Agency Claimed Against: Martinez Unified School District

3.2 Consideration of Student Expulsions, Pursuant to Education Code 48918(c) (K-12)

3.3 Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation – Superintendent

6:30 p.m.
4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out:  Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Minutes from the Regular Meeting of September 26, 2016

9. Correspondence

10. Comments from Student Representative
11. **Employee Organization Reports**

11.1 **Martinez Education Association**

11.2 **California School Employees Association**

12. **Comments from PTA**

13. **Staff/Board Comments/Reports**

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Consent Calendar**: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 **Resignation**

Brenda Colbert, Noon Duty Supervisor, 2 hours per day, Martinez Junior High School, effective September 29, 2016

15.2 **Employment of Classified Personnel**

Karol Jauregui, Para Educator C, 3.5 hours per day, John Muir Elementary, effective September 27, 2016
Lisa Ribeiro, Cafeteria Assistant I, 3 hours per day, Morello Park Elementary, effective September 27, 2016
Nimfa Laganapan, LVN, 5.5 hours per day, District Office, effective October 3, 2016
Denise Brown, LVN One on one, 5.5 hours per day, Alhambra High School, effective October 3, 2016

15.3 **Promotion of Classified Personnel**

Julie Webb, Para Educator C, 5.5 hours per day, Alhambra High School promoted to Para Educator Health Attendant, 5.5 hours per day, Alhambra High School, effective date September 28, 2016
Krystal Cavino, Para Educator C, 5.5 hours per day, Alhambra High School promoted to Para Educator Health Attendant, 5.5 hours per day, Alhambra High School, effective date September 28, 2016

15.4 **Employment of Certificated Substitute Personnel**

Rebekah Lindsey, effective September 27, 2016
Guillermo Argote, effective September 23, 2016
Michael Grochol, effective September 23, 2016

15.5 **Employment of Classified Substitute Personnel**

Thomas Locker, effective October 5, 2016
15.6 **Request for Leave of Absence**

Nicole Donnelly, Teacher, 1.0 FTE, John Swett Elementary, requesting Unpaid Personal Child Rearing Leave, effective November 14, 2016 to June 9, 2017

15.7 **Employment of Adult School Personnel**

Gail Haefke, Consumer Financed Instructor, effective September 6, 2016

15.8 **2016-17 Certificated Teaching Assignments as provided in Education Code 44258.7 by the Establishment of a Martinez Unified School District Committee on Assignments:**

Marianne Griffin – ROP Careers in Teaching & Leadership - Alhambra High School
Jennifer Fennell – Yearbook – Alhambra High School
Nicole Hansen – Leadership – Martinez Junior High School
John Talieferro – Careers – Martinez Junior High School
Lauren Brown – Study Skills & ELD – Martinez Junior High School

15.9 **Non-Public School Placement/Individual Service Agreements**

**Background:** An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

15.10 **Approval of Extended (overnight) Field Trip** as presented in Exhibit A

15.11 **Quarterly Uniform Complaint Form** as presented in Exhibit B

15.12 **Declaration of Surplus Equipment and E-Waste** as presented in Exhibit C

15.13 **Approval of Measure K Citizens' Oversight Committee (COC) Applicant**

**Background:** Michael Beck has applied to join the District's Measure K Citizens' Oversight Committee, filling the vacancy for "member-at-large". Michael is a chemical engineer and long-time resident of Martinez whose children attended Martinez schools. Michael is an active member of the community.

15.14 **MOU between MUSD and the Workforce Development Board of Contra Costa County and One Stop/America’s Job Centers of California** as presented in Exhibit D

**Background:** Martinez Adult Education and the adult schools in Contra Costa County have been long-standing partners with the Contra Costa Workforce Development Board. With the reorganization of the Workforce Investment Act (WIA) to the Workforce Innovation and Opportunity Act (WIOA), each member adult school and each partnering agency is asked to submit a revised memorandum of understanding. This revised MOU defines the literacy and career training services that Martinez Adult Education can provide to eligible consumers of public assistance programs such as the Department of Rehabilitation, Economic Development Department, CalWORKS, etc. As of May 3, 2016, Kathy Farwell is the designated WIOA Title II representative on the Contra Costa County Workforce Development Board.
15.15 **Ratification of Contracts** as presented in Exhibit E

- Delia Colorado
- New Leaf Collaborative
- Loaves and Fishes of Contra Costa County
- First Student Inc.
- Contra Costa County Office of Education

15.16 **Warrant Registers** as presented in Exhibit Y

16. **Items for Board Consideration or Action**

16.1 **Public Hearing and Adoption of Resolution No. 2017-8 regarding Sufficiency of Instructional Materials** as presented in Exhibit F (Audrey Lee) **ACTION ITEM**

**Background:** In August 2004, the State of California resolved a lawsuit filed in May of 2000. The Williams suit was filed by the American Civil Liberties Union (ACLU). The suit alleged that the state had not met its obligations to ensure that all of the state’s schools provided sufficient educational resources in three areas:

- instructional materials
- qualified teachers
- clean facilities

The purpose of this public hearing is to adopt a resolution stating that each pupil in the district has sufficient textbooks and instructional materials in the four core academic areas of English Language Arts, Math, Science and Social Studies and that these materials are aligned to the academic content standards and frameworks as adopted by the State Board of Education.

16.2 **Review and Adoption of Resolution No. 2017-9 regarding a Provisional Internship Permit Request (PIP)** as presented in Exhibit G (Helen Rossi) **ACTION ITEM**

**Background:** The California Commission on Teacher Credentialing is no longer issuing Emergency Permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

16.3 **First Reading and Review of CSBA Board Policies, Administrative Regulations and Exhibits** as presented in Exhibit H (Helen Rossi) **INFORMATION ITEM**

**Background:** The MUSD Athletic Committee, composed of coaches, parents, board members and administrators, held several meetings to discuss the revision of the District’s athletic agreements as they relate to practice and policies. As a result of these meetings the Board Policies, Administrative Regulations and Exhibits presented below must be modified to coincide with the new academic and behavioral standards agreed upon for student participation in MUSD Athletics grades 6-12:

AR 5131.6, E 5131.6 (Delete), E 5131 (Add), BP 6145
16.4 **CSBA Conference 2016 – San Francisco, CA** as presented in Exhibit I (CJ Cammack)

**ACTION ITEM**

**Background:** The Board will review the various costs outlined in the exhibit presented and decide what expenses will be covered for board members.

17. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. **Comments from the Superintendent, Board Members and Future Agenda Items**

19. **Adjournment** – The next Regular Meeting of the Board of Education will be October 24, 2016.