MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
September 26, 2016

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Jonathan T. Wright, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member
Juliet Stephenson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records and additional information that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board and will be available on the website under the agenda as “Additional Information”. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are available on the District’s website at www.martinezusd.net

This meeting will be audio and video recorded. Speaker cards are available in the Board Room for Public Comments.

6:30 p.m. 1. Call to Order

2. Pledge of Allegiance

3. Approval of Agenda

4. Approval of Minutes: Minutes from the Regular Meeting of September 12, 2016

5. Correspondence

6. Comments from Student Representative

7. Employee Organization Reports

  7.1 Martinez Education Association

  7.2 California School Employees Association

8. Comments from PTA

9. Staff/Board Comments/Reports

  9.1 Summer Enrichment Programs - Boost Camp, Camp Invention (Jessica Conkle)

10. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.
11. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

11.1 **Retirements**

Christina Hearn, Para Educator C, 5.5 hours per day, Martinez Junior High School, effective November 28, 2016  
Deborah Apple-Ayers, Adult Ed Secretary, 6 hours per day, Martinez Adult Education, effective November 14, 2016  
Patrick Walenter, Para Educator B, 2.8 hours per day, Martinez Adult Education, effective November 14, 2016

11.2 **Resignations**

Todd Nichols, Custodian, 8 hours per day, Martinez Adult Education, effective September 30, 2016  
Raymond Bagno, Noon Duty Supervisor, 1.5 hours per day, Martinez Junior High School, effective September 14, 2016  
Anna Walker, Program Specialist, 1.0 FTE, District Office, effective October 31, 2016

11.3 **Employment of Certificated Personnel**

Lauren Waitrovich, Behavior Counselor, .40 FTE, Las Juntas Elementary, effective September 12, 2016 *(Temporary for the 2016-17 school year)*

11.4 **Reduction of Classified Service** – (Resolution No. 2017-4 approved 9-12-16)

Karen Armosino, Typist Clerk III, 3 hours per day, Alhambra High School, layoff effective November 14, 2016

11.5 **Employment of Classified Personnel**

Cindy Lam, Cafeteria Assistant I, 3 hours per day, John Muir Elementary, effective September 9, 2016  
Dianna Whelan, Para Educator A, 3.5 hours per day, John Muir Elementary, effective September 12, 2016  
Donica Katayanagi, Para Educator A, 3.5 hours per day, Las Juntas Elementary, effective September 19, 2016  
Kristen Canepa, Para Educator Health Attendant, 5.5 hours per day, John Swett Elementary, effective September 22, 2016

11.6 **Employment of Certificated Substitute Personnel**

Marli Pope, effective September 20, 2016  
Nancy O’Brien, effective September 14, 2016  
Jennifer Shaw, effective September 19, 2016

11.7 **Employment of Classified Substitute Personnel**

Norman Thayer, effective September 12, 2016  
Angelica Mouton, effective September 12, 2016  
Demaris Cleland, effective September 16, 2016  
Jin Zhang, effective September 14, 2016
Lisette Oliu, effective September 08, 2016

11.8 Employment of Adult School Personnel

Cheryl Lawton, Consumer Financed Teacher, effective September 6, 2016

11.9 Non-Public School Placement/Individual Service Agreements

Background: An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

11.10 Acceptance of Gift Donations

Backpacks filled with school supplies from Grace Episcopal Church to Martinez Junior High School

11.11 Declaration of Surplus Equipment and E-Waste as presented in Exhibit A

11.12 Ratification of Contract as presented in Exhibit B

- Chara Rodrigues
- West Ed

11.13 Warrant Registers as presented in Exhibit Y

12. Items for Board Consideration or Action

12.1 Review and Adoption of Resolution No. 2017-7 regarding Subject Matter Proficiency – Vicente/Briones as presented in Exhibit C (Helen Rossi) ACTION ITEM

Background: Education Code 44865 authorizes the Governing Board to assign an employee holding a valid teaching credential issued by the State Board or the Commission on Teacher Credentialing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the assignments listed in the resolution, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher. The teachers named in the resolution presented meet these qualifications.

12.2 Adoption of CSBA Board Policies and Administrative Regulations (CJ Cammack) ACTION ITEM

Background: In keeping with the updating of district policies, the following CSBA policies and Minor Revisions (May 2016) have been reviewed by Cabinet members and are being brought for action/adoption:

(March 2016) AR 4261.1

(May 2016) AR 4217.11, BP 3311, AR 3311

(July 2016) BP 0520.2, AR 0520.2, BP 0520.3, BP 3553, AR 3553, BP 4112.2, E 4112.9, 4212.9, 4312.9, BP 4113, AR 4115, AR 4222, BP 6179
12.3 **CSBA Conference 2016 – San Francisco, CA** (CJ Cammack) INFORMATION ITEM

*Background:* The Board will discuss who will attend and what expenses will be covered for Board Members.

12.4 **Board Response to Grand Jury Report 1615, “Truancy and Chronic Absence in Contra Costa County”** as presented in Exhibit D (CJ Cammack) INFORMATION AND POSSIBLE ACTION

*Background:* Superintendent Cammack will present a summary of the report regarding the grand jury findings and a draft response from the Board of Education. This item is being brought forward for possible action as the response is due September 30th.

12.5 **2016 Local Agency Biennial Notice** as presented in Exhibit E (CJ Cammack) INFORMATION AND POSSIBLE ACTION ITEM

*Background:* To keep Conflict of Interest codes up to date, the FPPC requires they be reviewed at least every two years. The governing body for each agency reviews the code and determines if the information within needs to be updated. The notice must be returned to Clerk of the Board of Supervisors by October 1st.

12.6 **Capital Facilities Fund (Fund 25) Report** (Diane Deshler) INFORMATION ITEM

*Background:* Staff will report on the Capital Facilities Fund expenditures and projects in the past three fiscal years. Staff reported on developer fee basics and budget at the August 22, 2016 Board Meeting.

13. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

14. **Comments from the Superintendent, Board Members and Future Agenda Items**

15. **Adjournment** – The next Regular Meeting of the Board of Education will be October 10, 2016.