MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
August 22, 2016

“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President              John L. Fuller, Clerk
Jonathan T. Wright, Member         Kathi McLaughlin, Member

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records and additional information that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board and will be available on the website under the agenda as “Additional Information”. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are available on the District’s website at www.martinezusd.net

This meeting will be audio and video recorded. Speaker cards are available in the Board Room for Public Comments.

6:30 p.m.  
1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Agenda**

4. **Approval of Minutes:** Minutes from the Regular Meeting of August 8, 2016

5. **Correspondence**

6. **Employee Organization Reports**
   6.1 Martinez Education Association
   6.2 California School Employees Association

7. **Comments from PTA**

8. **Staff/Board Comments/Reports**
   8.1 **Summer Update** (CJ Cammack)
   8.2 **Enrollment Update** (Janelle Eyet)
   8.3 **Co-Teaching** (Janelle Eyet)

9. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.
10. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

10.1 **Resignation**

- Berenice Bojorquez, Cafeteria Assistant I, 3.5 hours per day, Martinez Junior High, effective August 4, 2016
- Georgina Villasenor, Noon Duty Supervisor, 1.5 hours per day, Las Juntas Elementary, effective August 1, 2016
- Jamie Youell, Noon Duty Supervisor, 1.5 hours per day, Las Juntas Elementary, effective August 10, 2016

10.2 **Adjustments of Certificated Personnel**

- Amy Specter, Educational Mental Health Counselor, Vicente Martinez High, .60 FTE (temporary for 2016-2017) increased to 1.0 FTE (.60 FTE temporary & .40 FTE probationary), effective August 17, 2016

10.3 **Request for Leave of Absence for 2016-2017 School Year**

- Laurel Edgecomb, Behavior Counselor, .80 FTE, Las Juntas Elementary, requesting .40 FTE unpaid leave of absence

10.4 **Employment of Classified Personnel**

- Jane Pippin, Para Educator C, 5.5 hours per day, Martinez Early Intervention Preschool, effective August 1, 2016
- Gloria Calderon, Para Educator C, 5.5 hours per day, Martinez Junior High School, effective August 10, 2016

10.5 **Transfer of Classified Personnel**

- Veronica Montes, Para Educator A, 3.5 hours per day, John Muir Elementary, transferred to Para Educator A, 2 hours per day, Morello Park Elementary, effective August 16, 2016

10.6 **Promotion of Classified Personnel**

- Rosalba Valdivia, Cafeteria Assistant I, 3.25 hours per day, John Muir Elementary promoted to Para Educator C, 5.5 hours per day, John Muir Elementary, effective date August 16, 2016

10.7 **Employment of Certificated Substitute Personnel**

- Christopher Gilsdorf effective August 08, 2016
- Elizabeth Otis effective August 16, 2016

10.8 **Employment of Classified Substitute Personnel**

- Jessica Urbina effective August 03, 2016
- Noele Paris effective August 16, 2016
10.9 **Approval of Extended (overnight) Field Trips** as presented in Exhibit A

10.10 **Declaration of Surplus Equipment and Ewaste**

   **Inventory Numbers from John Muir Elementary:**
   - TV- 06370
   - TV-02180
   - TV-02174
   - VCR- 02187
   - VCR-06354
   - VCR-05388
   - VCR-06353

   **Ewaste from Las Juntas Elementary:**
   - Dell Optiplex 520 MUSD #12376, Serial # HYHNZ91

10.11 **Acceptance of Gift Donations**

   The sum of $300.00 from In Motion Dance Center to Martinez Junior High School for use in the auditorium for stage lights

10.12 **Ratification of Contracts** as presented in Exhibit B

   - All City Management Services, Inc. - Nicole Padoan
   - Contra Costa County of Education - Syserco, Inc.
   - Language Line Services, Inc. - The Speech Pathology Group, Inc.

10.13 **Warrant Registers** as presented in Exhibit Y. Ask Lynette??

11. **Items for Board Consideration or Action**

11.1 **Approval of New Job Description – Teacher on Special Assignment (TSA) Special Education (Preschool)** (Helen Rossi) **ACTION ITEM**

   **Background:** As presented at the August 8, 2016 meeting, this position is currently funded for the 16-17 school year only. Under the direction of the Director of Student Services, the TSA supports the District’s goal of promoting a safe school culture and learning environment that supports students’ physical, mental, and emotional health. The primary function of this position will be the oversight of the Martinez Early Intervention Preschool Program providing support for incoming students and administrating IEPs for this rapidly growing program and its families. The funding for this position will come from the recently vacated TSA mathematics position.

11.2 **Las Juntas Elementary Measure WW Update** (CJ Cammack) **INFORMATION ITEM**

   **Background:** Superintendent Cammack will provide an update to the Board of Education regarding recent developments in contract negotiations and discussions regarding the Las Juntas Elementary field and Measure WW funding.
11.3 **Developer Fee Basics and Budget Update for Capital Facilities Fund (Fund 25)**
(Diane Deshler) **INFORMATION ITEM**

Background: Staff will report on developer fee basics and present a budget update on Capital Facilities Fund (Fund 25). Deidree Sakai from Dannis Woliver Kelley will present information on developer fee legal requirements and legislative history.

11.4 **First Reading of CSBA Board Policies and Administrative Regulations**
(CJ Cammack) **INFORMATION ITEM**

Background: The following policies had been pulled for further review. They have now been reviewed by Cabinet and are being presented for information.

AR 4261.1, AR 4161.1/4361.1, BP 4121, BP 4030, AR 4030, BP 4154, 4254, 4354, AR 4154, 4254, 4354, AR 4161.1/4361.1

12. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

13. **Comments from the Superintendent, Board Members and Future Agenda Items**

14. **Adjournment** – The next Regular Meeting of the Board of Education will be September 12, 2016.