6:30 p.m.  
1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Agenda**

4. **Approval of Minutes:** Minutes from the Regular Meeting of March 28, 2016

5. **Presentations**
   
   5.1 **Recognition of Food Service Lead Staff from Each School** (Diane Deshler)

   5.2 **CSEA Recognition** (CJ Cammack)

6. **Correspondence**

7. **Comments from Student Representative**

8. **Employee Organization Reports**
   
   8.1 **Martinez Education Association**

   8.2 **California School Employees Association**

9. **Comments from PTA**

10. **Staff/Board Comments/Reports**

   10.1 **Professional Development** (Audrey Lee)

   **Background:** Audrey Lee will present a summary of professional development activities for 2015-16. Staff will recognize Teachers on Special Assignment, Sam Groess and Lexy Tamony as Martinez Educators of the Year.
10.2 **Measure K Citizens’ Oversight Committee Report** (Diane Deshler)

11. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However, the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

12. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

12.1 **Non-Public School Placement/Individual Service Agreements**

**Background:** An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

12.2 **Warrant Registers** as presented in Exhibit Y

13. **Items for Board Consideration or Action**

13.1 **Review of Information Supporting the Delay in the Implementation of SB277** (Rami Muth) INFORMATION ITEM

**Background:** Christina Hildebrand from A Voice for Choice made a formal request that the Board discuss a potential resolution requesting the legislature bring forward a bill for a 2-year delay of the implementation of SB277. All documents available on the District’s website under “Additional Information” are those provided by A Voice for Choice at their request.

13.2 **Public Hearing, Review of School Facilities Needs Analysis and Adoption of Resolution No. 2016-12 in the Matter of Relating to Consideration of Approval of a school Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance with Government Code Section 65995.5, 65995.6 and 65995.7 and Making Related Findings and Determinations** as presented in Exhibit A (Diane Deshler) INFORMATION AND POSSIBLE ACTION ITEM

**Background:** The School Facility Needs Analysis provides justification for the Martinez Unified School District to administer alternative school facility fees on development. The type and amount of these fees is the subject of the School Facilities Needs Analysis prepared by Jack Schreder & Associates. The Board will be asked to adopt Resolution No. 2016-12, in the matter of approving the School Facilities Needs Analysis, adopting alternative school facility fees in compliance with Government Code. (Full document is under “Additional Information” on the District website.)

**Staff Recommendation:** This is for information and approval of Resolution No. 2016-12

**INFORMATION ITEM**

**Background:** The District is currently eligible to charge the higher “Level 2” developer fees for residential and commercial construction, as per a Resolution adopted by the Board; however, a study must be conducted to adjust “Level 1” fees each year, so that the most current “Level 1” rate approved by the State Allocation Board can be charged should the district ever lose “Level 2” eligibility. The Developer Fee Justification Study dated March 21, 2016, provides verification that the district may raise the “Level 1” fees from $3.36 to $3.48 for residential construction and from $0.54 per square foot to $0.56 per square foot for commercial/industrial construction. The study was prepared for by Jack Schreder and Associates and will be under “Additional Information” on the District Website.

Staff Recommendation: This is for information only. The resolution will be brought back for Board action on April 25, 2016.

13.4 **Review of 2015-16 Food Services Program (Diane Deshler)** **INFORMATION ONLY**

**Background:** Sodexo America, LLC is the food services management company contracted for district food services. Sodexo staff will provide an annual update on district wide food services for the current school year. (Their presentation will be under “Additional Information” on the District website.)

13.5 **2016-17 Contract Amendment Agreement between MUSD and Sodexo America, LLC as presented in Exhibit C (Diane Deshler)** **INFORMATION ITEM**

**Background:** The District entered into a five-year contract with Sodexo America, LLC for food services management. The five-year contract terms are from July 23, 2014 through June 30, 2019, with annual contract amendments. The 2016-17 contract amount is for $683,226 which includes the cost of food and consultant services. The cost of district labor and some district operations expenses are not included in the Sodexo contract. The contract includes a Financial Guarantee, which states that “If food service operations result in a deficit after the School Food Authority (SFA – MUSD)-related financial decisions are taken into consideration, the Food Services Management Company (FSMC - Sodexo) shall reimburse SFA for such deficit. FSMC’s financial cap is $33,219.”

Staff Recommendation: This is for information only. The contract amendment will be brought back to the April 25, 2016 Board Meeting for approval on the consent calendar.

13.6 **Bid Award and Contract for John Swett Elementary School HVAC Upgrades Project as presented in Exhibit D (Diane Deshler)** **ACTION ITEM**

**Background:** The Board approved the John Swett HVAC and Controls as part of Measure K Phase II project list. On December 14, 2015, the Board was updated on the estimated cost and approved the process to move forward with the bidding on the HVAC and Controls work for John Swett Elementary School. A pre-bid conference was held at John Swett Elementary on February 18, 2016 at 3:30 p.m. The bid opening was held on March 3, 2016 at 2:00 p.m. The district received three bids.
13.7 **Bid Award and Contract for John Swett Elementary School Reroofing Project** as presented in Exhibit E (Diane Deshler) ACTION ITEM

**Background:** The Measure K bond program project list includes reroofing work at John Swett Elementary School. The original project budget was set at $700,000. A pre-bid conference was held at the school site on February 18, 2016 at 3:00 p.m. The bid opening was held on March 3, 2016 at 1:30 p.m. The district received five bids. The scope of the project includes environmental removal and roof insulation on the area being removed.

Staff Recommendation: The Board is being asked to award the bid in the amount of $661,000 to Stronger Building Services for the Reroofing Project at John Swett Elementary School.

13.8 **Review of Safe School Plans** (CJ Cammack) INFORMATION ITEM

**Background:** The Board will be presented with a general summary of the information included in the safety plans for each of the school sites in MUSD. Copies of the safety plans will be available on the District’s website and as “Additional Information” with the board agenda.

13.9 **Review of Get Focused, Stay Focused Course and Curriculum** as presented in Exhibit F (Audrey Lee) INFORMATION ITEM

**Background:** Director of Curriculum and Educational Technology Audrey Lee will present information on a new course and curriculum that is part of the Career Pathways initiative, Get Focused, Stay Focused. This program was approved by the Curriculum Advisory Council on March 10, 2016 and is being presented to the Governing Board for approval, with implementation scheduled for the 2016-17 school year.

13.10 **Review of Spanish 1/2 Course** as presented in Exhibit G (Audrey Lee) INFORMATION ITEM

**Background:** Director of Curriculum and Educational Technology Audrey Lee will present information about a new, accelerated Spanish course (Spanish 1/2) that will allow more students to be eligible for AP Spanish in their senior year. This course was approved by the Curriculum Advisory Council on March 10, 2016 and is being presented to the Governing Board for approval, with implementation scheduled for the 2016-17 school year.

13.11 **Review of 2016-17 Contra Costa County School Board Association (CCCSBA) Membership Information** as presented in Exhibit H (CJ Cammack) INFORMATION AND POSSIBLE ACTION ITEM

**Background:** The Board will be asked to consider if they wish to re-activate their membership with the CCCSBA and have a member of the Board represent them.

14. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

15. **Comments from the Superintendent, Board Members and Future Agenda Items**

16. **Adjournment** – The next Regular Meeting of the Board of Education will be April 25, 2016.