MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA  94553
June 13, 2016
“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Jonathan T. Wright, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records and additional information that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board and will be available on the website under the agenda as “Additional Information”. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are available on the District’s website at www.martinezusd.net

This meeting will be audio and video recorded. Speaker cards will be available in the Board Room for Public Comments.

5:45 p.m.  1.          Call to Order

2.          Public Comments – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3.          Adjourn to Closed Session

3.1       Consideration of Student Expulsion, Pursuant to Education Code 48918(c) (K-12)

3.2       Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation – Superintendent

3.3       Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation – Deputy Superintendent

6:30 p.m.  4.          Reconvene for the Regular Meeting of the Board of Education

5.          Report Out: Closed Session

6.          Pledge of Allegiance

7.          Approval of Agenda

8.          Approval of Minutes: Minutes from the Regular Meeting of May 23, 2016

9.          Presentations

9.1       Presentation from Martinez Music Forum to Martinez School Music Programs
           (Wes Brinkman)

10.         Correspondence
11. Employee Organization Reports
   11.1 Martinez Education Association
   11.2 California School Employees Association

12. Comments from PTA

13. Staff/Board Comments/Reports
   13.1 Superintendent’s Report (Rami Muth)
   13.2 Board Update (Kathi McLaughlin)
   13.3 Career Pathways Update (Rona Zollinger)
   13.4 Vicente Briones High School Update (Diane Deshler)

14. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 Resignations
   Chris Clausen, Assistant Principal, Alhambra High School, effective June 30, 2016
   Ana Ronquillo, Para Educator C, 5.5 hours per day, Martinez Early Intervention Preschool, effective June 10, 2016
   Andrea Townsley, Noon Duty Supervisor, 1.5 hours per day, John Swett Elementary, effective June 3, 2016
   Suzan Pesnell, Para Educator A, 3.5 hours per day, Las Juntas Elementary, effective June 10, 2016

15.2 Retirement
   Clay Florance, Science Teacher, 1.0 FTE, Alhambra High School, effective June 30, 2016

15.3 Transfer of Classified Personnel
   Tracy Romero, Para Educator C, 5.5 hours per day, Martinez Junior High School, transferred to Para Educator C, 5.5 hours per day, Alhambra High School, effective July 1, 2016

15.4 Employment of Certificated Personnel for the 2016-2017 School Year, effective August 17, 2016
   Beverly Michelle Brown, Music Teacher, .20 FTE, Alhambra High School
   Steffanie Schaeffer, Music Teacher, 1.0 FTE, John Muir Elementary
Rogelio Briones, Math Teacher, 1.0 FTE, Alhambra High School  
Ashley Shaw, 5th grade Teacher, 1.0 FTE, John Muir Elementary  
Susan Warda, School Psychologist, 1.0 FTE, District Office

15.5 **Temporary Employment of Certificated Personnel**

Amy Spector, Behavior Counselor, .60 FTE, Vicente Martinez High, effective June 1, 2016 to June 10, 2016

15.6 **Request for Leave of Absence for 2016-2017 School Year**

Tracy Donadio, Special Education Teacher, 1.0 FTE, requesting .40 FTE unpaid leave of absence

15.7 **Stipend Assignments**

Theresa Baldwin, St. Mary’s College Master Teacher, $200  
Marcy Savala, St. Mary’s College Master Teacher, $200  
Amy Benz, St. Mary’s College Master Teacher, $200

15.8 **Employment of 2016 Summer School Personnel** as presented in Exhibit A

15.9 **Alhambra High School Spring Coaching Stipends for School Year 2015-16** as presented in Exhibit B

15.10 **Reclassification of Classified Employees**

Penny Busse, Cafeteria Assistant II, Range 23 to Cafeteria Lead - Elementary, Range 24, effective July 1, 2016  
Angela Farmer, Cafeteria Assistant II, Range 23 to Cafeteria Lead - Elementary, Range 24, effective July 1, 2016  
Veronica Ruan, Cafeteria Assistant II, Range 23 to Cafeteria Lead - Elementary, Range 24, effective July 1, 2016  
Peggy Hagerthy, Cafeteria Assistant II, Range 23 to Cafeteria Lead - Elementary, Range 24, effective July 1, 2016

15.11 **Non-Public School Placement/Individual Service Agreements**

**Background:** An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

15.12 **Declaration of Discarded Books** as presented in Exhibit C

15.13 **Declaration of Surplus Equipment** as presented in Exhibit D

15.14 **Change Order No. 1 for Vicente Briones Lead Removal Action** as presented in Exhibit E

15.15 **Agreement for Professional Services between the Martinez Unified School District and Dannis Woliver Kelley, a Professional Corporation** as presented in Exhibit F
15.16 **Ratification of Contracts** as presented in Exhibit G
- Think Through Math
- Buck Institute for Education
- Peter Bunting
- Mildred Wagner
- Lara Bunting
- Allen Waters
- School Services of CA, Inc.
- Premium Roofing and Waterproofing
- Martinez Sheet Metal
- Suarez and Munoz Construction, Inc.
- Herron Painting Company
- Stronger Building Services
- Pearson Education, Inc.

15.17 **Warrant Registers** as presented in Exhibit Y

16. **Items for Board Consideration or Action**

16.1 **Appointment of Assistant Principal at Alhambra High School** (CJ Cammack)  
**ACTION ITEM**

16.2 **Consideration and Review of Bond Resolution No. 2016-21** as presented in Exhibit H  
(Diane Deshler) **INFORMATION ITEM**

Background: Bond counsel Don Field from Orrick, Herrington and Sutcliffe LLP and Greg Isom of Isom Advisors will present options for a bond resolution for the November, 2016 election.

16.3 **Financial Reporting System & Services for Measure K contract with Capital Program Management, Inc.** (Diane Deshler) **ACTION ITEM**

Background: As presented at the May 23, 2016 meeting, staff has researched various methodologies for bond and facilities accounting systems. Capital Program Management, Inc. (CPM) can provide services to MUSD to create a comprehensive multi-worksheet Excel Workbook used to track project budgets, expenditures and contracts for Bond programs. The proposal to provide services is based on a fee budget as shown in the contract.

Fiscal Impact and recommendation: The master program workbook proposal is based on a fee budget that does not exceed $14,900. This would be paid from the Building Fund (Fund 21). Staff recommends approval of this contract with Capital Program Management, Inc. as presented.

16.4 **Adoption of Resolution No. 2016-17 Approving Amendments to the Recipient Eligibility Criteria for the John Nunes-Bulldog Fire Memorial Scholarship (Fund 73 – Trust Fund)** (Diane Deshler) **ACTION ITEM**

Background: As presented at the May 23, 2016 meeting, the John Nunes Bulldog Fire Memorial Scholarship was established by John Nunes with the criteria that only graduating seniors of Alhambra High School be considered for selection. This updated resolution allows that seniors from Alhambra High School and Vicente Martinez High School be considered for selection. The Board is asked to adopt this resolution as presented.
16.5 Adoption of Resolution No. 2016-18 In the Matter of Ordering Regular Specifications of the Election Order (Rami Muth) **ACTION ITEM**

**Background:** As explained at the May 23, 2016 meeting, a consolidated election is required in this District on November 8, 2016. Not later than July 8, 2016, a resolution specifying the date and purpose of the election must be delivered to the County Registrar-Elections Department. Adoption of this Resolution meets the necessary deadlines.

16.6 Adoption of Authorized Signature Resolution No. 2016-19 as presented in Exhibit I (Rami Muth) **ACTION ITEM**

**Background:** The Board is being asked to adopt the resolution presented which reflects the new District Employees who are authorized to sign various documents effective July 1, 2016.

16.7 Approval of Amended Memorandum of Understanding (MOU) Between New Leaf Collaborative (NLC) and the Martinez Unified School District (MUSD) as presented in Exhibit J (CJ Cammack) **INFORMATION ITEM**

**Background:** During the 2015-2016 school year MUSD and NLC operated under an MOU approved by the Board of Education in June of 2015. This MOU expires June 30, 2016. Representatives from MUSD and NLC collaborated on minor revisions to the MOU, which reflect more current practices, current services, and operations within our academic programs. The Board of Education is asked to review this draft MOU as an information item, in hopes of bringing the MOU forward for action on June 27, 2016.

16.8 Resolution No. 2016-20 Regarding the Education Protection Account (EPA) as presented in Exhibit K (Diane Deshler) **INFORMATION ITEM**

**Background:** The passage of Proposition 30 on November 6, 2012 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. Article XIII, Section 36(e) requires the creation in the state General Fund of an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by the passage of Proposition 30. K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, with the following provisos: a) the spending plan must be approved by the governing Board during a public meeting; b) EPA funds cannot be used for administrative salary/benefits, or any other administrative costs; and c) each LEA must publish on its website an accounting of how much money was receive from the EPA and how the funds were expended.

16.9 Public Hearing and Review of the 2016-17 Local Control and Accountability Plan (LCAP) (Audrey Lee) **INFORMATION ITEM**

**Background:** The state’s funding formula requires that districts work with stakeholders to develop a Local Control and Accountability Plan (LCAP), beginning with the 2014-15 school year. District staff has held several meetings with key stakeholder groups in order to gain input that has informed the final draft of the plan. The MUSD Local Control Accountability Plan (LCAP) specifies the goals, actions, and expenditures and addresses the eight priority areas for all district TK-12 schools funded with the Local Control Funding Formula (LCFF).

The Governing Board must hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions
and expenditures proposed in the LCAP. The public hearing must be held at the same meeting as the annual budget public hearing. (Education Code Section 52062 (b)).

A second public meeting must be held after, but not on the same day as, the public hearing, during which the Governing Board adopts the LCAP. This meeting must also be the same meeting as that during which the Governing Board of the school district adopts a budget pursuant to paragraph (2) of subdivision (a) of Section 42127.

**Staff Recommendation:** Information only. The plan will be brought for action at the June 27, 2016 meeting. Copies of the LCAP are available at the District Office and on the District website.

16.10 **Public Hearing and Review of the 2016-17 Budget** (Diane Deshler) **INFORMATION ITEM**

**Background:** California Education Code Section 1620 provides that, prior to adoption of the district budget, the MUSD Governing Board shall hold a public hearing. At the hearing, any taxpayer may appear and speak on the proposed Budget or any item therein. Law also requires that the public hearing for the district budget be held during the same meeting as the public hearing for the Local Control and Accountability Plan (LCAP).

The Board was provided with a draft budget packet prior to the meeting. The Board is asked to conduct a Public Hearing, and then review the 2016-17 Budget; which will be brought back for adoption during the Governing Board meeting on June 27, 2016. The 2016-17 Original Budget signifies a Positive Certification of its financial condition, based on the Governor's May Revise of the 2016-17 State Budget. The Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Additionally the district certifies that the 2016-2017 Budget includes expenditures outlined in the Local Control and Accountability Plan (LCAP). Copies of the draft budget are available at the District Office.

**Staff Recommendation:** Information only. The 2016-17 Budget will be brought for action at the June 27, 2016 meeting.

17. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. **Comments from the Superintendent, Board Members and Future Agenda Items**

19. **Adjournment** – The next Regular Meeting of the Board of Education will be June 27, 2016.