MARTINEZ UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Martinez Unified School District Board Room
921 Susana Street, Martinez, CA 94553
September 12, 2016
“TOGETHER WE WILL ENSURE DIVERSE PATHS TO SUPPORT ALL STUDENTS TO BE COLLEGE AND CAREER READY, EQUIPPED TO COMPETE AND CONTRIBUTE IN A GLOBAL SOCIETY”

Deidre Siguenza, President
Bobbi Horack, Vice President
Jonathan T. Wright, Member
John L. Fuller, Clerk
Kathi McLaughlin, Member
Juliet Stephenson, Student Representative

If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records and additional information that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board and will be available on the website under the agenda as “Additional Information”. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are available on the District’s website at www.martinezusd.net

This meeting will be audio and video recorded. Speaker cards are available in the Board Room for Public Comments.

6:00 p.m. 1. Call to Order

2. Public Comments – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

3.2 Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation – Superintendent

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Minutes from the Regular Meeting of August 22, 2016

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

11.1 Martinez Education Association

11.2 California School Employees Association
12. Comments from PTA

13. Staff/Board Comments/Reports

13.1 Measure K Citizens’ Oversight Committee Report (Diane Deshler)

13.2 Summer Maintenance Projects Update (Diane Deshler)

13.3 SBAC Update (Audrey Lee)

13.4 SB 1266 Update – Response to Grand Jury (Epi-Pens) (Janelle Eyet)

14. Public Comments – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. Consent Calendar: Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 Resignation

Tamar Savazian, Para Educator C, 5.5 hours per day, Alhambra High School, effective August 26, 2016
Imogene Thomas, Noon Duty Supervisor, 0.5 hours per day, John Muir Elementary, effective August 12, 2016
Samantha Gomez, Noon Duty Supervisor, 1.5 hours per day, John Muir Elementary, effective August 01, 2016
Jillian Gibson, Noon Duty Supervisor, 1.5 hours per day, Las Juntas Elementary, effective August 24, 2016
Christina Hearn, Para Educator C, 5.5 hours per day, Martinez Junior High School, effective November 28, 2016

15.2 Adjustments of Certificated Personnel

Katie Collins, Teacher, .20 FTE, increased to .80 FTE, Alhambra High School, effective August 23, 2016

15.3 Employment of Classified Personnel

Erika Pitts, Para Educator One on One, 3.5 hours per day, John Swett Elementary, effective August 30, 2016
Deanna Sprague, Campus Supervisor, 5.5 hours per day, Vicente Martinez High School, effective August 22, 2016
Joanne Peterson, Para Educator A, 3.5 hours per day, John Swett Elementary, effective September 6, 2016

15.4 Transfer of Classified Personnel

Mary Bach, Para Educator One on One, 5.5 hours per day, Martinez Junior High, transferred to Transition Assistant/Job Coach, 5.5 hours per day, Martinez Community Academy, effective August 24, 2016
15.5 **Adjustments of Classified Personnel**

Brandi Rezentes, Para Educator One on One, 5.5 hours per day, Alhambra High School transferred to Para Educator C, 5.5 hours per day, Alhambra High School effective September 2, 2016

15.6 **Employment of Certificated Substitute Personnel**

Elizabeth Otis effective August 19, 2016
Jennifer Shaw effective September 6, 2016

15.7 **Employment of Classified Substitute Personnel**

Noele Paris effective August 23, 2016
Alisia Swafford effective August 25, 2016
Raymond Williams effective August 30, 2016
Dennice Ramirez effective August 30, 2016
Bethany Barrett effective August 31, 2016
Mary Currie effective September 6, 2016
Bernadette Zavala effective September 6, 2016
Toni Kelly effective September 7, 2016
Alexander Carr, Noon Duty Supervisor, Las Juntas Elementary, effective August 23, 2016
Crystal Floyd, Noon Duty Supervisor, John Swett Elementary, effective September 6, 2016

15.8 **Non-Public School Placement/Individual Service Agreements**

**Background:** An Individual Education Program (IEP) team has determined that the students described in the confidential information given to the Board have educational needs which cannot be met in either a district or Contra Costa County of Education placement. The Education Code requires that the Board of Education review and approve each recommended non-public school placement.

15.9 **Change Order #01 to Martinez Sheet Metal for the Las Juntas MPR Air Conditioning Addition** as presented in Exhibit A

**Background:** The Las Juntas Elementary multipurpose room mechanical system was upgraded to add a cooling coil and condensing unit to the two existing furnace units to provide air conditioning. During the installation, the contractor identified repair and servicing of the existing outside air dampers in order to operate properly and maximize the efficiency of the economizer. The additional cost to the contract is $775.00

15.10 **Ratification of Contracts** as presented in Exhibit B

- Connections Education LLC
- Jack Schreder & Associates, Inc. (3 contracts)

15.11 **Warrant Registers** as presented in Exhibit Y
16. **Items for Board Consideration or Action**

16.1 **Appointment of Principal of John Muir Elementary** (Helen Rossi) **ACTION ITEM**

16.2 **Review and Adoption of Resolution No. 2017-2 regarding a Provisional Internship Permit Request (PIP)** as presented in Exhibit C (Helen Rossi) **ACTION ITEM**

**Background:** The California Commission on Teacher Credentialing is no longer issuing Emergency Permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year and is renewable one time only provided the teacher has taken all appropriate subject matter examinations, but has not yet passed those tests.

16.3 **Review and Adoption of Resolution No. 2017-3 regarding Subject Matter Proficiency - MJHS** as presented in Exhibit D (Helen Rossi) **ACTION ITEM**

**Background:** Education Code 44258.2 authorizes the Governing Board to assign an employee holding a Single Subject or a Standard Secondary teaching credential to teach with his or her consent, any class in grades 5 to 8 inclusive, in a middle school, provided that the teacher has completed as least 12 semester units or 6 upper division or graduate units of coursework in that subject. The teachers named in the resolution presented meet these qualifications.

16.4 **Review and Adoption of Resolution No. 2017-6 regarding Subject Matter Proficiency - AHS** as presented in Exhibit E (Helen Rossi) **ACTION ITEM**

**Background:** A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if he or she holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The governing board of the school district by resolution shall provide specific authorization for the assignment. The authorization of the governing board shall remain valid for one year and may be renewed annually. The teacher named in the resolution presented meets these qualifications.

16.5 **Review and Adoption of Resolution No. 2017-7 regarding Subject Matter Proficiency – Vicente/Briones** as presented in Exhibit F (Helen Rossi) **ACTION ITEM**

**Background:** Education Code 44865 authorizes the Governing Board to assign an employee holding a valid teaching credential issued by the State Board or the Commission on Teacher Credentialing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the assignments listed in the resolution, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher. The teachers named in the resolution presented meet these qualifications.
16.6 **Review and Possible Adoption of Resolution No. 2017-4 to Reduce Classified Services** as presented in Exhibit G (Helen Rossi) **INFORMATION AND POSSIBLE ACTION ITEM**

**Background:*** New federal Workforce Innovation and Opportunity Act (WIOA) mandates have resulted in significant changes to the cooperative Department of Rehabilitation contract certified expenditure match. The certified time match is an important part of the calculation for the amount of funding provided in this contract. It functions similarly to mandated costs. Up to now, administrative time and indirect costs could be included as certified match. The final WIOA regulations now disallow administrative duties and indirect costs. This change in regulation resulted in the MAE discontinuing the contract, therefore resulting in the elimination of classified positions and/or hours currently funded by the contract.

16.7 **Adoption of Resolution No. 2017-5 in the Matter of the Acceptance and Adoption of the 2016 “GANN” Limit** as presented in Exhibit H (Diane Deshler) **ACTION ITEM**

**Background:*** Education Code Section 42132 specifies that school district governing boards shall adopt a resolution identifying their annual appropriations limit for the preceding fiscal year, known as the Gann Limit. It establishes limits on allowable growth in government spending. Staff requests board adopt the 2015-16 Gann Limit.

16.8 **Approval of 2015-16 Unaudited Actuals** (Diane Deshler) **ACTION ITEM**

**Background:*** By September 15th of each year, the District must file the Unaudited Actuals for prior year with the Contra Costa County Office of Education and the California Department of Education. The close of the books for the prior fiscal year provides the district with a beginning balance for the current budget year. (Copies are available for review at the District Office)

The Board is asked to approve and file the 2015-16 Unaudited Actuals Report, which includes the 2016-17 budget.

16.9 **Adoption of CSBA Board Policies and Administrative Regulations** (CJ Cammack) **ACTION ITEM**

**Background:*** The following policies were brought to the Board for information at the August 22, 2016. They had been pulled for further review at past meetings and are now being brought forth for approval/adoption.

(October 2015) BP 4154/4254/4354 and AR 4154/4254/4354

(December 2015) BP 4030, AR 4030, BP 4121, AR 4261.1

(March 2016) AR 4161.1/4361.1, AR 4161.2, 4261.2, 4361.2

16.10 **First Reading of CSBA Board Policies and Administrative Regulations** (CJ Cammack) **INFORMATION ITEM**

**Background:*** In keeping with the updating of district policies, the following CSBA policies and Minor Revisions (May 2016) have been reviewed by Cabinet members and are being brought for information to the Board.

(March 2016) AR 4261.1
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(May 2016) AR 4217.11, BP 3311, AR 3311

(July 2016) BP 0520.2, AR 0520.2, BP 0520.3, BP 3553, AR 3553, BP 4112.2, E 4112.9, 4212.9, 4312.9, BP 4113, AR 4115, AR 4222, BP 6179

17. Additional Comments from the Public (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. Comments from the Superintendent, Board Members and Future Agenda Items

19. Adjournment – The next Regular Meeting of the Board of Education will be September 26, 2016.