If you are an individual with a disability and need accommodation to participate at this meeting, please contact the Superintendent’s Office at (925) 335-5908 at least 72 hours in advance.

Public records and additional information that relate to any item on the Open Session Agenda for a Board Meeting are available for public for inspection at the same time they are distributed to all members, or a majority of the members of the Board and will be available on the website under the agenda as “Additional Information”. The Board has designated the District Office, 921 Susana Street, Martinez, CA for the purpose of making those public records available for inspection. Board agendas are available on the District’s website at www.martinezusd.net

This meeting will be audio and video recorded. Speaker cards are available in the Board Room for Public Comments.

6:15 p.m. 1. Call to Order

2. Public Comments – The public may address the Board concerning items that are scheduled for discussion during closed session only.

3. Adjourn to Closed Session

3.1 Consideration of Student Expulsion, Pursuant to Education Code 48918(c) (K-12)

6:30 p.m. 4. Reconvene for the Regular Meeting of the Board of Education

5. Report Out: Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Approval of Minutes: Minutes from the Regular Meeting of November 28, 2016

9. Correspondence

10. Comments from Student Representative

11. Employee Organization Reports

11.1 Martinez Education Association

11.2 California School Employees Association

12. Comments from PTA
13. **Staff/Board Comments/Reports**

13.1 **Agenda Online** (Max Eissler)

13.2 **Return Visit to Sister School in China** (Crystal Castaneda and Gretchen Lammers)

14. **Public Comments** – Under Government Code 54954.3, members of the public have the right to address the Board on any matter within the Board’s jurisdiction. However the Board may not take action on any non-agenda item. Individual speakers will be allowed three minutes to address the Board. Twenty minutes have been allocated for this portion of the agenda. Additional time is allowed at the end of the meeting if there was not enough time to speak during public comments.

15. **Consent Calendar:** Approval of the Consent Calendar means that all items listed hereunder are adopted by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

15.1 **Retirement**

Nita (Cathye) Stowe, Para Educator Health Attendant, 5.5 hours per day, District Office, effective December 7, 2016

15.2 **Resignation**

Crystal Floyd, Noon Duty Supervisor, John Swett Elementary, effective November 28, 2016

15.3 **Employment of Classified Personnel**

Richard Reeman, Para Educator C, 5.5 hours per day, Martinez Junior High School, effective November 28, 2016

15.4 **Adjustments of Classified Personnel**

Jose Raygoza, Custodian, 6 hours per day, increased to Custodian, 8 hours per day, District Office, effective January 9, 2017

15.5 **Employment of Certificated Substitute Personnel**

Kremena Karagyozova, effective December 1, 2016
Rachelle Bowman, effective December 5, 2016

15.6 **Employment of Classified Substitute Personnel**

Uriel Herrera, effective November 28, 2016
Angela Trantham, effective December 1, 2016
Galadriel Tuason, effective December 1, 2016
Sandra Thurman Snyder, Noon Duty Supervisor, John Swett Elementary, effective November 30, 2016

15.7 **Approval of Extended (overnight) Field Trip** as presented in Exhibit A
15.8 **Ratification of Contracts** as presented in Exhibit B

- Scott Miles
- Raoul Flaviano
- Edward M. Budesilich

15.9 **Warrant Registers** as presented in Exhibit Y

16. **Items for Board Consideration or Action**

16.1 **Letter of Invitation to Sister School, Benxi Bilingual Elementary School in Benxi, China** as presented in Exhibit C (CJ Cammack) **INFORMATION ITEM**

**Background**: Last year, the Board of Education supported the development of a professional collaboration between Benxi Bilingual School and Las Juntas Elementary. We were provided a wonderful visit by staff from Benxi last year, while two staff members from MUSD visited Benxi this past summer. In the continued development of this relationship the Board of Education is being asked to consider supporting a letter extending an additional invitation to staff, and a few students from Benxi to come and visit Las Juntas later this school year.

16.2 **First Interim Report** (Diane Deshler) **ACTION ITEM**

**Background**: The Board is asked to review and file the 2016-17 First Interim Report, which signifies a Positive Certification of Financial Condition, based on the current state budget information. The Positive Certification indicates that, based upon current projections, the District will meet its financial obligations for the current fiscal year and in the subsequent two fiscal years. The District filed a Positive Certification for the 2016-17 Budget Report.

16.3 **Annual Developer Fee Report and Resolution No. 2017-17 of the Governing Board of Martinez Unified School District Regarding Accounting of Development Fees for 2014-15 Fiscal Year** (Diane Deshler) **ACTION ITEM**

**Background**: As presented at the November 28, 2016 meeting, in accordance with California Government Code section 66006(a), the District has established a separate capital facilities account or fund, more specifically identified as Fund 25, Capital Facilities Fund. Government Code requires the District to make an annual accounting of the fund.

16.4 **Annual Developer Fee Report and Resolution No. 2017-18 of the Governing Board of Martinez Unified School District Regarding Accounting of Development Fees for 2015-16 Fiscal Year** (Diane Deshler) **ACTION ITEM**

**Background**: As presented at the November 28, 2016 meeting, in accordance with California Government Code section 66006(a), the District has established a separate capital facilities account or fund, more specifically identified as Fund 25, Capital Facilities Fund. Government Code requires the District to make an annual accounting of the fund.
16.5 **Actuarial Study of Retiree Health Liabilities** as presented in Exhibit D (Diane Deshler) **INFORMATION ITEM**

**Background**: The District is required to provide an Actuarial Study of Retiree Health Liabilities. The study provides information on the costs and liabilities associated with its retiree health benefits. The report was prepared in compliance with Government Accounting Standards Board (GASB) 43 and 45. This is for information only and will be brought forward at the next Board Meeting for approval.

16.6 **Upgrading Board Room Sound System** (Max Eissler) **INFORMATION ITEM**

**Background**: The board room sound system needs to be upgraded which will include a comprehensive replacement of the sound mixers and the wired microphones with wireless microphones. The cost of the replacement is $59,610.21. This may be funded from Measure K.

17. **Additional Comments from the Public** (This item is applicable only if there was insufficient time for all speakers under “Public Comments”.)

18. **Comments from the Superintendent, Board Members and Future Agenda Items**

19. **Adjournment** – The next Regular Meeting of the Board of Education will be January 9, 2017. There will also be a Special Meeting December 19, 2016 for the Annual Organization of the Board.