MARTINEZ UNIFIED SCHOOL DISTRICT
Classified Job Description

PARA-EDUCATOR - HEALTH ATTENDANT
9.5 Months/Year

Definition
Under supervision of an assigned supervisor, to perform a variety of daily living skill activities; to provide intensified learning experiences for students in assigned areas; to provide a liaison between school and home; to provide a variety of supportive tasks for the teacher; and to do related work as required.

Example of Duties
- Attends to assigned students physical needs and medical procedures, as trained by the district nurse, including: feeding tubes, catheterization, supervising diabetes management
- Assists students with toileting, eating, and hygiene needs;
- Assists physically disabled student on a one-to-one basis with movement around classroom and campus;
- Tutors student to reinforce and follow-up learning activities;
- Assists certified staff with the presentation of learning and instructional exercises so that student can be made part of the group;
- May communicate in a foreign language with students to help clarify instruction and answer questions. This is not intended to be used for translation services between home and school.
- Supervises student in classroom, on field trips and during other activities;
- Assists with instruction, as needed, when student is engaged in independent activities; and
- Assists instructional personnel with parental contacts and materials to be sent home.

[Note: The District believes that the phrase “toileting” has in the past and current practices represented both, taking students to the toilet and assisting, as well as diapering.]

Desirable Qualifications

Knowledge of:
- Physical handicaps;
- Techniques used in controlling and motivating children;
- Correct English usage;
- General purposes and goals of public education.

Ability to:
- Assume responsibility for supervising a physically handicapped student;
- Demonstrate patience, warmth and a liking for children;
- Learn and utilize standard teaching aids;
- Learn and utilize basic methods and procedures to be followed in an instructional setting;
- Understand and carry out oral and written directions;
- Maintain cooperative and effective working relationships with children and adults; and
- Lift student, as required by individual needs.

Experience
- Two years of paid or volunteer experience working with children in an educational or child care setting; and
- Experience working with physically handicapped children is highly desirable.
**Education**
- Equivalent to the completion of the twelfth grade, preferably supplemented by courses in child care, psychology or guidance; and
- Valid Cardiopulmonary Resuscitation (CPR) and first aid certification to be maintained for duration of Para Educator- Health Attendant position.

Board approved 10/27/03
Revised & Board Approve 11/13/18